



Frequently Asked Questions Regarding Accreditation Requirements for Verifiers and Verification Bodies in California's Mandatory GHG Reporting Program

1. Q: What type of accreditation training is required? Is there a cost for training and testing?
A: Verifier training for existing ARB-accredited verifiers occurred in March 2012. Training for "new" verifiers is scheduled for April and May 2012.
2. Q: What if I fail the exam?
A: You must pass the exam to be an accredited verifier. A pass mark of greater than 70% is required to pass the exam. If you do not pass the exam there is an opportunity to retake the exam one more time. Failure to pass the exam at the second sitting will require retaking the entire course.
3. Q: How do I apply for a lead verifier and a general verifier?
A: Fill out the application and indicate your preference as a lead verifier on the Application. If you are not qualified for a lead verifier, but are qualified for a verifier, you will still be eligible for training and accreditation as a general verifier.
4. Q: What experience fulfills the requirement for lead verifier on the accreditation application form?
A: The regulation requires the applicant provide evidence that they have worked as a **project manager** or **lead person** for **not less than four years**, of which two may be graduate level work (1) in the development of GHG or other air emissions inventories; or (2) as a lead environmental data or financial auditor in the private sector.

A lead verifier will be the project manager of a verification team. This requires the applicant to demonstrate leadership roles in preparing GHG or other air emissions inventories. Individuals who were solely responsible for the development of an inventory will be considered a project lead. The second mechanism requires the demonstration that the applicant was a lead environmental data or financial auditor. These skills may also be used to meet criteria for lead verifier accreditation.
5. Q: What information do I submit to document my work experience?
A: Work experience documentation could include a resume with recent and relevant experience, including a detailed account of several tasks/responsibilities for which you have completed successfully. For example, list the types of verification services or emissions inventory or engineering projects that you have worked on, and exactly what you personally did for each project.
6. Q: What experience is necessary for sector accreditation?
A: Please include a list of related projects or job positions that show experience in that related industrial sector (oil and gas industry, projects related to cement plants or other manufacturing with process emissions, or fuels or electricity transactions management or engineering project). Please include specific dates and job responsibilities with your submittal.

Please email ARB staff with questions at ghgverify@arb.ca.gov.