

How to Report Vehicles Which Have Been Sold or Retired

Some fleets may wish to report vehicles that have already been sold or retired to receive credit towards the off-road diesel regulation.

To do so, the fleet may report the vehicles as if they were still in the fleet. These vehicles should be reported with along with the current vehicles, and all of the information requirements will apply.

After reporting, requesting a review, and receiving EINs, the fleet may then report that some of their vehicles had already been retired or sold.

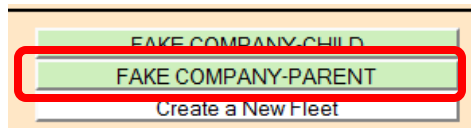
Again, the fleet must:

1. Report the vehicle(s) along with their fleet.
2. Finish initial reporting, and request a review
3. Receive EINs back from ARB. Notification will be sent via email when the review is complete.

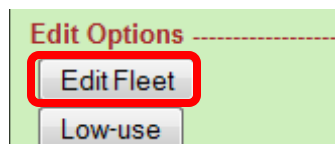
For additional help with reporting, requesting review, and receiving EINs, please visit our Guide to Reporting Online here:


<http://www.arb.ca.gov/msprog/ordiesel/documents/doors/reportingonlinescreens.pdf>

4. Log back in to DOORS, and select the fleet that you will be selling the vehicles from.



5. Select the [Edit Fleet] button. This will take you to the screen that allows you to make changes to your fleet.



- At the top of the page, you will select the [\[Enter Vehicle Button\]](#)  This will take you to the page where you can add and edit your vehicle information.
- Each vehicle which was reported will be listed. Find the retired, sold, or scrapped vehicle, and select "Sell" on that vehicle line.

Edit	Delete	Sell	Line #	EIN	Veh serial num	Your veh num
Edit	Delete	Sell	108	DX4X36	17Z00518alpha	31247
Edit	Delete	Sell	107	CS8W36	01KK00123	52195
Edit	Delete	Sell	106	GF9A53	625	43652

- Enter the sale date of the vehicle, and double check that the correct vehicle is being sold.

Please enter the sale date of the vehicle with EIN: **GF9A53**

YYYY MM DD

0000

That's it. If the vehicle was sold during the appropriate time period, and your vehicle and fleet meet the requirements for early credit (see our Knowledge Center for additional information <http://www.arb.ca.gov/msprog/ordiesel/knowcenter.htm>) then early credit will be assigned to your fleet.

The vehicle will be shown below the rest of your fleet, in grey. If you made a mistake, you may return the vehicle to your list by clicking "Oops! Unsell"

Edit	Delete	Sell	Line #	EIN	Veh serial num	Your veh num	Vehicle
Edit	Delete	Sell	2	XN4M45	300127595	45234	Aerial Li
Edit	Delete	Sell	1	AU5P96			

These are vehicles you sold.

Unsell	Date Sold	EIN	Your veh num
Oops! Unsell	2008-04-08	GN6S85	42385

If you did not report the vehicles as part of the initial report, you may still add it to your fleet and then show it as previously retired. To do so, begin at step 4 in the previous directions.

Then, instead of simply clicking on “Sell” next to the vehicle, you will first need to add the vehicle and engine information, for the sold or retired vehicle, to your fleet:

Line #	EIN	Veh serial num	Your veh num	Type	Manufacturer
109		<input type="text"/>	<input type="text"/>	Bore/Drill Rigs <input type="button" value="v"/>	A&L

After the vehicle is listed with the rest of your fleet, you may select “Sell” next to the vehicle as shown on step 6 on the previous page.

For more information on reporting retired or sold vehicles, refer to our guides, which are available from our reporting homepage at:

https://ssl.arb.ca.gov/ssldoors/doors_reporting/doors_login.html

If you require additional assistance or information, please email us at:

doors@arb.ca.gov