Winston H. Hickox
Agency Secretary

Air Resources Board

Alan C. Lloyd, Ph.D.
Chairman
1001 I Street • P.O. Box 2815 • Sacramento, California 95812 • www.arb.ca.gov

Gray Davis
Governor

July 8, 2002

Dear Survey Stakeholder Workgroup Member:

The California Air Resources Board (ARB) invites you to join us Thursday, July 25, 2002, 9:00 a.m. (PST), via teleconference for a discussion of the upcoming 2001 Consumer & Commercial Products Survey (Survey). This will be the third meeting for the 2001 Survey Stakeholder Workgroup, a subcommittee of the Consumer Products Workgroup. This workgroup serves as a forum for on-going communication regarding the development of the Survey.

At the July 25th, meeting, we will be presenting our responses to comments that resulted from our last workgroup meeting held on May 30, 2002, concerning the first draft of the survey. The floor will also be opened for comments on the second draft of the survey, which we plan to post on the ARB website (http://www.arb.ca.gov/consprod/regact/2001surv/2001surv.htm) by July 18th. Please submit written comments on the second draft of the survey by August 2nd. Please contact Ms. Trish Villegas at (916) 323-9688, or by e-mail at tvillega@arb.ca.gov to request a hard copy of the draft survey.

We plan to hold the meeting at the Cal-EPA Headquarters Building in Sacramento. Because of limited seating, we encourage you to participate via teleconference. If you prefer to attend in person, please contact us as soon as possible to verify seating availability. To be added to the teleconference list or to verify seating availability, contact Ms. Amy Livingston by July 18th at (916) 324-9549, or by e-mail at alivings@arb.ca.gov.

We look forward to your participation in the survey process. If you have any questions about this letter, or the survey development process, please contact Mr. David Mallory, Manager, Measures Development Section at (916) 445-8316, or by e-mail at dmallory@arb.ca.gov.

Sincerely,

Janette Brooks

Janette Brooks, Chief
Air Quality Measures Branch

cc: See next page

The energy challenge facing California is real. Every Californian needs to take immediate action to reduce energy consumption. For a list of simple ways you can reduce demand and cut your energy costs, see our Website: http://www.arb.ca.gov.

cc: David Mallory, Manager
Measures Development Section

Trish Villegas
Measures Development Section

Amy Livingston
Measures Development Section

Proposed Agenda
2001 Survey Stakeholder Workgroup Meeting #3

2001 Consumer & Commercial Products Survey

Cal-EPA Headquarters Building
1001 I Street, Sacramento, California

Thursday, July 25, 2002
Time: 9:00 a.m. (PST)

Contact Person: Trish Villegas (916) 323-9688

I Introductions – by David Mallory

II Presentation of Comments – by David Mallory

A. Written comments were received from

- American Beauty Association
- Sara Lee Household and Body Care USA
- International Sanitary Supply Association, Inc.
- Consumer Specialty Products Association
- Automotive Specialty Products Alliance
- The Cosmetic, Toiletry, and Fragrance Association
- The Chlorobenzene Producers Association
- Willert Home Products

B. Verbal comments from May 30th Workgroup Meeting have been considered

C. Summary of Written Comments Received

1. Full Disclosure
2. Confidentiality
3. Reporting of VOCs
4. Product Labels
5. SIC Codes
6. Certification Signature
7. Category Codes
8. FORM 3
9. FORM 4
10. CAS List
11. Definitions
12. Categories
13. Pet Care Products
14. Drug Related Categories

D. Category-specific comments addressed in strikeout/underline version of Category Description (old format)

1. Two categories added: Anti-Static Product & Packaged Solvent
2. Eight categories dropped: Other Fabric Care Products, Permanent/Perm, Hair Remover/Depilatory, Hair Relaxer/Straightener, Nail Extension/Elongation Product, Nail Glue or Adhesive, the Cuticle portion of Nail and Cuticle Treatment Product, and Other Nail Care Products

California Environmental Protection Agency
AIR RESOURCES BOARD

III Draft Survey Discussion

PART I: RESPONSIBLE PARTY *(p.1)*

Who Must Complete the Survey? (form to send back) *(p.3)*

PART II: SURVEY INTRODUCTION *(p.5)*

Overview *(p.6)*

Background (p.6)

Purpose & Goal (p.6)

Survey Development *(p.7)*

Workgroup Formed (p.7)

New Since the '97 Survey (p.7)

PART III: BEFORE YOU BEGIN *(p.9)*

Flowchart for Completing the Survey *(p.10)*

Checklist for Submitting the Survey *(p.11)*

Submitting the Completed Survey (p.11)

Guidelines for Submitting the Survey *(p.12)*

Who Must Complete the Survey? (p.12)

Confidentiality Information (p.12)

Product Types (p.12)

Category Selection (p.13)

For More Information (p.14)

Completing the Survey (p.14)

PART IV: FORMS & INSTRUCTIONS *(p.15)*

Preliminary Instructions *(p.16)*

Confidential Information Submittal Sheet *(p.17)*

FORM 1 *(p.19)*

FORM 2 *(p.21)*

FORM 3 *(p.25)*

FORM 4 *(p.27)*

PART V: ATTACHMENTS FOR REFERENCE *(p.31)*

Attachment A: ARB Category Codes & Staff Contacts *(p.32)*

Attachment B: NAICS Codes *(p.34)*

Attachment C: Chemical Abstract Service (CAS) List *(p.37)*

Attachment D: U.S. Resident Population *(p.65)*

Attachment E: Reactivity Bin Numbers *(p.66)*

Attachment F: Statute: Disclosure of Public Records *(p.67)*

PART VI: EXAMPLE OF COMPLETED FORMS *(p.69)*

Sample Number 1 *(p.71)*

PART VII: CATEGORY DESCRIPTIONS & RELATED DEFINITIONS *(p.79)*

Category Descriptions *(p.80)*

Related Definitions *(p.87)*

PART VIII: VOLUNTARY SURVEY EVALUATION *(p.95)*

Voluntary Survey Evaluation *(p.96)*

IV Conclusion of Meeting

The most recent information about the survey can be found at the following web site: http://www.arb.ca.gov/consprod/regact/2001surv/2001surv.htm.