

Air Resources Board Online Certification Tracking System
 Independent Contractor Program - Annual Renewal
<http://www.arb.ca.gov/ba/icp/icstatus.htm>

The Air Resources Board (ARB) Online Certification Tracking System (OCTS) for the Independent Contractor Program's Annual Renewal Process is now live and available for your company's use.

OCTS is based on ARB Company Numbers which are issued to each Independent Contractor when it applies for its first approval. ARB will notify each company of their ARB Company Number in the initial response to its application. Company names will not be available in OCTS, so companies will not be able to determine the specific status of each other's renewal.

OCTS Field	Explanation
ARB Company Number	The identification number issued to each Independent Contractor when it applies for its first approval. Independent Contractors will be notified of the Company Number in the response its application.
Renewal Package Mailed	The date that ARB mailed the Annual Renewal Package to the company. If there is no date in this field, the package has not yet been mailed.
Application Received	The date that ARB received the application for renewal from the company. If your company has sent the application, a reasonable amount of time has passed, and this field is still blank, please contact ARB.
Application Complete	The date that ARB determines that the application is complete and begins processing the new Executive Order. If the application has been received, a reasonable amount of time has passed, and this field is blank, please refer to your files, or contact ARB.
Executive Order Signature Expected	The date the renewal Executive Order is expected to be signed. If the Executive Order was signed and the Independent Contractor is renewed, the field will read "Renewed". If there is a date, the Executive Order renewing the Independent Contractor has not yet been signed, but we expect it will be by the date given. If all the conditions for renewal have not been met, the field will be blank. If the Independent Contractor will not be renewed, this field will read "NA".

ARB will make every effort to keep the information in the OCTS Database up-to-date. If you have questions or suggestions, please contact Ms. Kathryn Gugeler at (916) 322-0221 or via email at kgugeler@arb.ca.gov.