



Steering Committee Meeting

Friday, March 2, 2012

9:30 am – 12:30 pm

USEPA Region 9
 Emergency Operations Center, 8th floor
 75 Hawthorne St. CA 94105

Join the conference call: (888) 405-8211

Participant code: 6959739

Go to Meeting information: <https://www1.gotomeeting.com/join/512434216>

Draft Agenda	
Time	Topic
9:30am	<p>Introductions and Welcome – John and Shelley</p> <ul style="list-style-type: none"> ▪ Introductions - Steering Committee members, call in participants <p>Upcoming Trainings, Meetings, Incidents of Note - All</p>
10:15am	<p>Steering Committee Business</p> <ul style="list-style-type: none"> ▪ Review action items and approve Jan 6th minutes ▪ Select New Co-Chair ▪ Website updates ▪ Leadership for Data to Message and Message to Audience Subcommittees ▪ Summit Planning
11:15 am	<p>Subcommittee Report-outs</p> <ul style="list-style-type: none"> ▪ Data – John and Charles <ul style="list-style-type: none"> - Sampling/Monitoring Plan Training Webinar on March 8 - Highlights of Jan. 31 Meeting ▪ Data to Message – Libby <ul style="list-style-type: none"> - Status of new co-chair recruitment - Upcoming Subcommittee Meeting ▪ Message to Audience <ul style="list-style-type: none"> - Status of new co-chair recruitment - Wildfires After Action Meeting – Trent
12:30pm	<p>Wrap up and set next meeting date and location</p>