



Data Subcommittee

MINUTES

March 8, 2010 Meeting

Attendees

Charles Pearson, ARB
John Kennedy, USEPA
Steven Wall, CDPH

Trent Proctor, USFS
Kevin Chao, CDPH
Eric Stevenson, BAAQMD

Welcome and Introductions -Charles Pearson (ARB)

Update from the CARPA Steering Committee -John Kennedy (USEPA)

Charles reported on the new CARPA email address. The address is "California Air Response Planning Alliance" and the "Care of" has been removed, hopefully this new address will be less likely to get trapped in recipients email filters. ARB IT configured Shelley and Charles's email system to include a CARPA mailbox inside of their regular work email, so as messages come in both are notified through their regular email service.

CARPA Listserve revisions are being improved to CARPA 's automatic email server. Shelley and Charles are working with their IT support to produce emails that attract recipient's attention. Their goal is to create an email template which will allow the emails to be dynamic, allowing users to preview content and click on links for further detail.

EBAM protocol- Charles Pearson (ARB)

The EBAM Toolkit Protocol which was previously distributed to all agencies for review was discussed. Charles made several revisions to the original protocol which included good suggestions from each of the agencies. The group reviewed the final protocol version and determined even though it was very good, it was still not quite ready for approval and adoption into the tool kit. Since the document is the first protocol for the CARPA group, it was decided that more review and scrutiny was needed. Suggestions were made to add subsections, and to use a bulleted format to the protocol. Other suggestions included adding sections in the document to include specifics for unit deployment, information regarding sampling location and siting, instrument power and security requirements, and calibration and maintenance routines. Also discussed was including sections on instrument limitations, data equivalence (compared with FRM), and how the output data package is used for health professional assessment. Attaching instrument acceptance testing documents and comparisons to the protocol was also discussed. Charles will work to include the above suggestions when revising the EBAM Toolkit protocol, and will distribute the revised EBAM protocol once completed.

Development of AreaRAE protocol -John Kennedy (USEPA)

John briefly discussed a Santa Clara and Contra Costa County network ID sync multi-agency training exercise with RAE reps.

Emergency Response Sampling Plan -Charles Pearson (ARB)

Charles reported on the background and work leading to creating the Emergency Response Sampling Plan; which began as collaboration between the EPA Airteam and ARB's OER. The agencies wanted a deployment document that teams, as well as, managers could use to track resources and personnel and provide guidance to field staff. Charles provided a demonstration of the sampling plan, introduced and explained the different sections and uses of the document. The ARB OER already field tested the sampling plan last October during a small sampling exercise. The next step is to hold a tabletop exercise between USEPA and ARB to further evaluate the sampling plan. Charles and John believe it is a good document and will be useful in improving response coordination. Suggestions were made that the group may consider the ER Sampling Plan as a possible Toolkit item in the future.

CARPA Summit 2010 planning –Charles Pearson/John Kennedy (USEPA)

The discussion was opened for people to offer ideas for presentation topics, suggestions for speakers, content and format. We reviewed the Survey Monkey evaluations from the 2008 CARPA Summit Final Report. Some of the reoccurring comments from the evaluations when asked what guests disliked about the 2008 Summit were: Too pressed for time, Captive Lunch, Compressed Schedule, More Focus on Purpose and Intent, Presenters too rushed, Need more breaks, Need more time for networking, and Not enough time.

The group then discussed how the conference could be improved, below is a summary of the ideas captured during the brainstorming session:

- Training should include more “Hands On” exercises
- Create a session on Start to Finish of Incident
- Request specific vendors to offer training within tracts.
- Case reviews/lessons learned (Wild land Fires 07-08/Trestle Fire)
- Session on Data Objectives/Formulation of needs, what information decision makers are expecting.
- To kickoff training perhaps have panel with each agency giving perspective of multiagency coordination effort.
- Session on Strategy and Tactics training.
- Tracts with different times.
- Integration of all 3 groups to work as ER taskforce (breakout each step of the way)
- Tools used to accomplish tasks, completion of tasks end result data package=results.

Data – Instrument training: ICS, EBAM, AREARAE

Data to Message- How to collect actionable data: Sampling Plan

Message to Audience- Health advisories

- Building the Strategy of Tracts
Input (Sampling plan)> Process (Data Collection)> Output (Package of Data)

A continued discussion will occur at the next Data Subcommittee meeting.

Next Meeting: Tuesday March 30, 2010 1:30-3:30 pm

The California Air Response Planning Alliance (CARPA) was formed in 2006 by the California Air Resource Board, the US Environmental Protection Agency, and the Governor's Office of Emergency Services. CARPA's mission is to provide actionable incident response information to protect public health and the environment from the impacts of accident or deliberate releases of hazardous compounds into the air.

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