



Linda S. Adams
Secretary for
Environmental Protection

Air Resources Board

Mary D. Nichols, Chairman
1001 I Street • P.O. Box 2815
Sacramento, California 95812 • www.arb.ca.gov



Arnold Schwarzenegger
Governor

April 10, 2008

Dear Sir or Madam:

Air Resources Board (ARB) staff invites you to participate in an advisory group meeting/webinar on April 22, 2008, to discuss development of a protocol for local government operations. Local government greenhouse gas (GHG) emissions inventory protocols are an integral tool in ARB's implementation of the California Global Warming Solutions Act of 2006 (AB 32, Nunez, Statutes of 2006, chapter 488).

ARB is partnering with the California Climate Action Registry (CCAR), ICLEI – Local Governments for Sustainability (ICLEI), the Climate Registry (TCR), and California's local air districts to develop a California Local Government Operations (LGO) Protocol, the first in a suite of local government protocols. The LGO Protocol will assist local governments in determining GHG emissions inventories and bring uniformity to the emission accounting, reporting, and verification process.

Your expertise and input are needed as we convene the LGO Protocol Advisory Group to assist with developing a California LGO Protocol. During the advisory group meeting, ARB staff will provide an overview of the scope of the LGO Protocol, discuss organizational boundaries and reporting guidance, provide a timeline for protocol development, and respond to comments. We will review ideas discussed during earlier workgroup meetings. The LGO Protocol Advisory Group meeting will be held at the following time and location.

Date: Tuesday, April 22, 2008
Time: 10:00 AM – 12:00 PM (Pacific Time)
Location: Conference Room 550 (5th Floor)
Address: Cal/EPA Headquarters
1001 I Street
Sacramento, CA 95814

To accommodate planning, confirmation of your attendance is requested. Please indicate in your response whether or not you plan to attend the meeting in person. For those unable to attend the meeting in person, a webinar broadcast will be available as well as a conference call. Prior to the meeting, webinar details and a dial-in conference call number will be provided.

The energy challenge facing California is real. Every Californian needs to take immediate action to reduce energy consumption. For a list of simple ways you can reduce demand and cut your energy costs, see our website: <http://www.arb.ca.gov>.

California Environmental Protection Agency

Local Government Operations Protocol
April 10, 2008
Page 2

A meeting agenda and presentation will be posted to the Local Government Protocols website at <http://www.arb.ca.gov/cc/protocols/localgov/localgov.htm> prior to the meeting (see the Workshops and Meetings link), and made available in hard copy at the meeting.

Directions to Cal/EPA Headquarters and public transit information can be found at the California Environmental Protection Agency's web site at www.calepa.ca.gov/epabldg/location.htm. If you have special accommodation or language needs, please contact Karen Snyder as soon as possible, via phone at (916) 322-6076, or email at ksnyder@arb.ca.gov. TTY/TDD/Speech-to Speech users may dial 7-1-1 for the California Relay Service.

Thank you in advance for your response as soon as possible. Your participation in this LGO Protocol Advisory Group will help to shape the future for recognizing local government contributions to GHG emission reductions in California. If you have any questions regarding the meeting, please contact Ms. Dana Papke, Staff Lead for LGO Protocols, at (916) 324-9615, or by email at dpapke@arb.ca.gov. I can be contacted at (916) 323-8413, or rbode@arb.ca.gov.

Sincerely,

/s/

Richard Bode, Chief
Emission Inventory Branch
Planning and Technical Support Division

cc: Webster Tasat, Manager
Emission Inventory Analysis Section