



Linda S. Adams
Secretary for
Environmental Protection

Air Resources Board

Mary D. Nichols, Chairman
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Sacramento, California 95812 • www.arb.ca.gov



Arnold Schwarzenegger
Governor

May 23, 2008

Dear Sir or Madam:

Air Resources Board (ARB) staff invites you to participate in a second advisory group meeting/webinar on May 27, 2008, to discuss a preliminary draft a protocol for local government operations. Local government greenhouse gas (GHG) emissions inventory protocols are an integral tool in ARB's implementation of the California Global Warming Solutions Act of 2006 (AB 32, Nunez, Statutes of 2006, chapter 488).

ARB is partnering with the California Climate Action Registry (CCAR), ICLEI – Local Governments for Sustainability (ICLEI), the Climate Registry (TCR), and California's local air districts to develop a California Local Government Operations (LGO) Protocol, the first in a suite of local government protocols. The LGO Protocol will assist local governments in determining GHG emissions inventories and bring uniformity to the emission accounting, reporting, and verification process.

During the advisory group meeting, ARB staff will provide an overview of the draft LGO Protocol, discuss clarifying guidance, request feedback in key areas, provide a timeline for protocol development, and respond to comments. We will review ideas discussed during the first advisory group meeting and earlier workgroup meetings. The LGO Protocol Advisory Group meeting will be held at the following time and location.

Date: Tuesday, May 27, 2008
Time: 10:00 AM – 12:00 PM (Pacific Time)
Location: Auditorium, Haagen-Smit Auditorium
Address: 9528 Telstar Avenue
El Monte, CA 91731

To accommodate planning, confirmation of your attendance is requested. Please indicate in your response whether or not you plan to attend the meeting in person. For those unable to attend the meeting in person, a webinar broadcast will be available as well as a conference call. Prior to the meeting, webinar details and a dial-in conference call number will be provided.

The energy challenge facing California is real. Every Californian needs to take immediate action to reduce energy consumption. For a list of simple ways you can reduce demand and cut your energy costs, see our website: <http://www.arb.ca.gov>.

California Environmental Protection Agency

Local Government Operations Protocol
April 10, 2008
Page 2

A meeting agenda and presentation will be posted to the Local Government Protocols website at <http://www.arb.ca.gov/cc/protocols/localgov/localgov.htm> prior to the meeting (see the Workshops and Meetings link), and made available in hard copy at the meeting.

Directions to the Air Resources Board's El Monte complex can be found at the ARB's web site at www.arb.ca.gov/maps/elmomaps.htm. If you have special accommodation or language needs, please contact Karen Snyder as soon as possible, via phone at (916) 322-6076, or email at ksnyder@arb.ca.gov. TTY/TDD/Speech-to-Speech users may dial 7-1-1 for the California Relay Service.

Thank you in advance for your response as soon as possible. Your participation in this LGO Protocol Advisory Group will help to shape the future for recognizing local government contributions to GHG emission reductions in California. If you have any questions regarding the meeting, please contact Ms. Dana Papke, Staff Lead for LGO Protocols, at (916) 324-9615, or by email at dpapke@arb.ca.gov. I can be contacted at (916) 323-8413, or rbode@arb.ca.gov.

Sincerely,

/s/

Richard Bode, Chief
Emission Inventory Branch
Planning and Technical Support Division

cc: Webster Tasat, Manager
Emission Inventory Analysis Section