

ACRT Version 1.04 Release Notes

Please read to determine if you need to update your version of the Architectural Coatings Reporting Tool. These instructions are applicable if you are using the ACRT 1.03 or earlier.

This update to the ACRT improves the process for entering names of the label files and ensures that ingredients are entered for every product.

If you have downloaded a previous version of the tool, please download this version (ACRT Version 1.04) and transfer your data by following the instructions below.

To upgrade to the latest reporting tool, please follow these steps:

Backup data from previous versions of the ACRT

1. Backup data you have already entered into the ACRT you are currently using by clicking on **“Backup Survey”** on the main screen of the ACRT Tool.
2. Click **“Backup data”**, this will save csv files to the folder you choose.
3. Double check the csv files (using a text editor such as notepad or wordpad) you just saved to make sure all your data is there.

Restore data to ACRT Version 1.04

4. Download the latest ACRT tool, [ACRT Version 1.04](#) to your computer.
5. Open the ACRT Version 1.04 tool.
6. Click on **“Backup Survey”**
7. Click **“Restore Data”** and select the folder where you previously saved your csv files (Step 2, above)
8. Once the files are restored, Click **“Back to Main Menu”**
9. Double check that all your data has been restored by using the **“Review/Edit Data”** buttons on the Main Menu.

If you have any questions about the ACRT or have general questions regarding the Architectural Coatings Program, please email your questions to ArchCoatSurvey@arb.ca.gov .