2001 CONSUMER & COMMERCIAL PRODUCTS SURVEY

Survey Due Back to ARB by: January 31, 2003

California Environmental Protection Agency

Air Resources Board

SSD/AQMB/FORM01 (new 02)

Winston H. Hickox
Agency Secretary

Air Resources Board

Alan C. Lloyd, Ph.D.
Chairman
1001 I Street • P.O. Box 2815 • Sacramento, California 95812 • www.arb.ca.gov

Gray Davis
Governor

September 24, 2002

Dear Sir or Madam:

Enclosed please find a copy of the California Air Resources Board's (CARB) 2001 Consumer & Commercial Products Survey (survey). In the survey, CARB will be gathering data about consumer and commercial products that were sold with intention for use in California during Calendar Year 2001. The purpose of the survey is to gather current information on volatile organic compound (VOC) emissions from selected product categories. The data will be used to update our consumer products emissions inventory and will assist us as we evaluate the feasibility of further reducing consumer product emissions.

To help develop the survey, the 2001 Survey Stakeholder Workgroup (Workgroup) was formed. The input received from the more than 90 stakeholders that actively participated in the Workgroup was invaluable in developing the survey.

I would like to express my personal appreciation to the individuals and associations that assisted us in developing this survey. Further, I recognize that completing a survey such as this takes effort and resources and I appreciate the recognition of the importance of this information and the commitment to complete the survey.

Products in the following consumer and commercial categories are covered by the survey:

- Adhesive Remover
- Anti-Static Product
- Body Wipes
- Contact Adhesive
- Electronic Cleaner
- Fabric or Leather Waterproofer
- Footwear Care Product
- General Purpose Degreaser
- Graffiti Remover
- Insect Repellent: non-aerosol
- Jewelry Cleaner
- Leather Care Product
- Multi-purpose Remover
- Packaged Solvent
- Personal Foaming Product
- Personal Hygiene Product
- Shaving Gel
- Solvent Parts Cleaner: non-aerosol
- Wood Cleaner
- Fabric Care
- Hair Care
- Nail Care
- Toilet/Urinal Care

Please return the form on page 3 to CARB as soon as possible, but no later than October 15, 2002. This form will help you determine if you are a responsible party for any product covered by the survey, and will also help CARB track receipt of the survey packet. To assist you in completing the survey more quickly, we strongly encourage using the electronic submittal option (see page 15 for details).

We have also included a voluntary evaluation as the last page of the survey. Following completion of the survey forms, please rate the layout, usability, and readability of the survey packet and submit this evaluation to CARB. Together, we can further improve the format for future survey efforts.

For additional hardcopies of the survey or for more information about the electronic submittal option, see the survey website at: http://www.arb.ca.gov/consprod/regact/2001surv/2001surv.htm. If you have questions concerning completion of the survey, please contact Ms. Michelle Byars, Measures Development Section, at (916) 324-9551, or by e-mail at mbyars@arb.ca.gov, or you may contact Ms. Amy Livingston, Measures Development Section, at (916) 324-9549, or by e-mail at alivings@arb.ca.gov. If you have specific questions concerning the product categories included in the survey, please contact the appropriate staff person listed in Attachment A, page 37.

Sincerely,

Peter D. Venturini, Chief
Stationary Source Division

Enclosure

cc: David Mallory, Manager
Measures Development Section

Michelle Byars
Measures Development Section

Amy Livingston
Measures Development Section

TABLE OF CONTENTS

PART I: RESPONSIBLE PARTY IDENTIFICATION 1

Preliminary Form: Who Must Complete the Survey? *(For immediate reply)* ... 3

PART II: SURVEY INTRODUCTION 5

Overview ... 6
Background ... 6
Purpose & Goals ... 6
Survey Development ... 7
Workgroup Formed ... 7
New Since the '97 Survey ... 8

PART III: BEFORE YOU BEGIN... 9

Guidelines for Completing the Survey ... 10
Who Must Complete the Survey? ... 10
Using a Formulator ... 10
Designation of Confidential Information ... 10
Types of Products to Report ... 11
Understanding Category Descriptions vs. Related Definitions ... 11
Reporting Products ... 12
Flowchart for Completing the Survey ... 13
Submitting the Completed Survey ... 14
Hardcopy Option ... 14
Electronic Option ... 15
Checklist for Submitting the Survey ... 16
For More Information... ... 17

PART IV: FORMS & INSTRUCTIONS 19

Confidential Information Form ... 21
FORM 1 and Instructions ... 23
FORM 2 and Instructions ... 25
FORM 3 and Instructions ... 27
Supplement to FORM 3 ... 30
FORM 4 and Instructions ... 31

PART V: ATTACHMENTS FOR REFERENCE 35

Attachment A: ARB Category Codes & Staff Contacts ... 37
Attachment B: Statute: Disclosure of Public Records ... 39
Attachment C: NAICS Codes ... 41
Attachment D: U.S. Resident Population ... 45
Attachment E: Chemical Abstract Service (CAS) List ... 47
Attachment F: Reactivity Bin Numbers ... 61

PART VI: SAMPLES OF COMPLETED FORMS 63

Sample #1: Poison Oak Shampoo ... 65
Sample #2: 3 in 1 Nail Miracle ... 71

PART VII: CATEGORY DESCRIPTIONS & RELATED DEFINITIONS 77

Category Descriptions ... 78
Related Definitions ... 85

PART VIII: VOLUNTARY SURVEY EVALUATION 93

Voluntary Survey Evaluation ... 94