



Air Resources Board



Matthew Rodriguez
Secretary for
Environmental Protection

Mary D. Nichols, Chairman
1001 I Street • P.O. Box 2815
Sacramento, California 95812 • www.arb.ca.gov

Edmund G. Brown Jr.
Governor

July 10, 2014

Dear Sir or Madam:

The California Air Resources Board's (ARB) staff has identified your company as a responsible party for completing the electronic **2013 Consumer & Commercial Products Survey** (2013 Survey). In the 2013 Survey, ARB staff are interested in gathering data about consumer and commercial products that were sold or supplied for use in California during calendar year 2013. This survey represents ARB staff's multi-year effort to develop a comprehensive consumer product inventory in support of the 2016 State Implementation Plan (SIP), which may contain measures to further reduce volatile organic compound (VOC) emissions. Survey data will also be used to evaluate use of low vapor pressure (LVP)-VOCs in consumer products. The start date for the 2013 Survey is September 1, 2014, and the deadline for completion is March 1, 2015. For a detailed timeline of the 2013 Survey, please see the Enclosure.

Please note that completion of the survey is mandatory pursuant to title 17, California Code of Regulations, sections 94504(b), 94513, and 94524(c).

For more information on the details of the 2013 Survey and to download the Consumer Products Reporting Tool (CPRT), please visit:
<http://www.arb.ca.gov/consprod/regact/2013surv/2013main.htm>.

ARB staff worked with trade groups and industry representatives on the survey design and to ensure responsible parties were aware of the survey reporting requirements. In addition to informal discussions with stakeholders, ARB held a public workshop on May 21, 2014. The materials presented at the workshop are available at <http://www.arb.ca.gov/consprod/regact/2013surv/2013main.htm>. Three webinars will be held later this year in support of your participation in the survey. Dates of the webinar are provided on the enclosed timeline.

In addition, ARB is using a new electronic reporting tool for survey data submittal. To ensure stakeholders have sufficient time to evaluate and comment on the tool and its instructions, ARB staff is conducting a beta test. The beta test of the reporting tool will begin on July 10, 2014 and last until August 8, 2014. More details on the beta test are provided in the enclosure.

The energy challenge facing California is real. Every Californian needs to take immediate action to reduce energy consumption. For a list of simple ways you can reduce demand and cut your energy costs, see our website: <http://www.arb.ca.gov>.

California Environmental Protection Agency

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ARB's Consumer Products Program is a key part of overall efforts to reduce the amount of smog-forming VOCs, toxic air contaminants, and greenhouse gasses that are emitted from use of chemically formulated consumer products in California. ARB's Consumer Products Regulations have resulted in emission reductions of nearly 50 percent since 1990. General information regarding ARB can be found at:

<http://www.arb.ca.gov/homepage.htm>.

More specific, information about the Consumer Products Program is available at:

<http://www.arb.ca.gov/consprod/consprod.htm>.

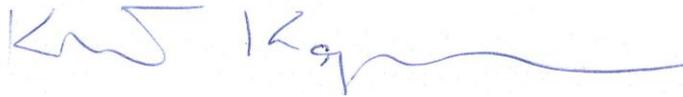
Additionally, included on the website is a survey evaluation file. Following completion of the survey, please complete the document and submit this evaluation to

csmrprod@arb.ca.gov.

If you have questions concerning completion of the survey, or know of more companies that should receive this information, please email at csmrprod@arb.ca.gov. If you have general questions about the consumer products programs, please contact

Dr. David Edwards, Manager, Implementation Section, at 916-323-4887, or via email at dedwards@arb.ca.gov.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Kurt Karperos', with a long horizontal flourish extending to the right.

Kurt Karperos, Chief
Air Quality Planning and Science Division

Enclosure

cc: Dr. David Edwards, Manager
Implementation Section
Consumer Products and Air Quality Assessment Branch

Enclosure

Timeline for 2013 Consumer and Commercial Products Survey

This enclosure details the milestone dates for the 2013 Consumer and Commercial Product Survey (2013 Survey). Also included in the timeline are dates for a Consumer Product Reporting Tool (CPRT) beta test and webinar.

Date	Description
July 10-August 31, 2014	Fill out the information needed for the 2013 Survey applicability determination. The information for determining applicability is found here, http://www.arb.ca.gov/consprod/regact/2013surv/2013pre/survey.htm
July 10, 2014	Beginning of CPRT beta test.
July 22, 2014	Webinar to go over questions on the CPRT from 1-3 pm, PST. To register, click on the link, https://www1.gotomeeting.com/register/806451369 .
August 8, 2014	End of CPRT beta test. Please send comments to csmrprod@arb.ca.gov .
September 1, 2014	Official start date for the 2013 Survey.
October 15, 2014	California Air Resources Board (ARB) staff will conduct a webinar to go over any additional survey or CPRT questions. To register, click on the link, https://www1.gotomeeting.com/register/131592120 .
December 15, 2014	ARB staff will conduct a webinar to go over the CPRT data upload. Steps that outline the user name and password generation will be discussed. To register, click on the link, https://www1.gotomeeting.com/register/111660040 .
January 1, 2015	The data upload will be available to responsible parties to upload their CPRT data.
March 1, 2015	All 2013 consumer product data is due to ARB.
July 1, 2015	Beginning of collection period for 2014 data.
November 1, 2015	All 2014 consumer product data is due to ARB
July 1, 2016	Beginning of collection period for 2015 data.
November 1, 2016	All 2015 consumer product data is due to ARB.