

## Reporting Forms and Directions for Submitting 2010 Data for Consumer Products Containing Perchloroethylene and Methylene Chloride

Please read all the instructions prior to completing the reporting forms. If you have any questions, please do not hesitate to call Mr. Femi Olaluwoye, Air Pollution Specialist, at (916) 327-1503.

Sample forms can be found on the ARB website at: [www.arb.ca.gov/consprod/regact/perch/perch.htm](http://www.arb.ca.gov/consprod/regact/perch/perch.htm).

Please submit completed reporting forms no later than March 31, 2011 to:

California Air Resources Board  
Stationary Source Division  
Air Quality Measures Branch  
P.O. Box 2815  
Sacramento, California 95812  
Attention: Mr. Femi Olaluwoye

Please complete the reporting forms for all consumer products containing at least 1.0 percent perchloroethylene and/or methylene chloride that you sell in California. Please report all sales from the year 2010. The reporting forms consist of:

1. One Company Information Form
2. Perchloroethylene and Methylene Chloride Reporting Form (Copy additional forms as necessary.)
3. One Confidential Information Submittal Form

### **Instructions for completing the Perchloroethylene and Methylene Chloride Reporting Forms**

Please fill in the Company Information Form. However, if you did not sell any consumer products containing perchloroethylene or methylene chloride in California during the 2010 calendar year, indicate this on the Company Information Form in the box provided. Mail this completed form to us at the above address.

*It is important that you submit a label for each new product reported. You do not have to submit labels for previously reported products unless that label has changed since your last submission. We can accept either a hard copy or an electronic copy of your label.*

Instructions for completing the Perchloroethylene and Methylene Chloride Reporting Forms  
(con't.)

- 1. Item number and product name** - Please assign one number to each product. Number products consecutively. List the product name of each product exactly as it appears on the principal display panel of your product. Products based on the same formulation may be aggregated if the product formulation is identical except for the coloring.
- 2. Product category** - Indicate product categories as listed in section 94509(a) of the Consumer Products Regulation (<http://www.arb.ca.gov/consprod/regs/regs.htm>). Also, include any product which falls into the "Energized Electronic Cleaner" category.
- 3. Product form** - Indicate product form, using "A" for aerosols, "P" for pump, "L" for liquid, "S" for solid, "SS" for semi-solid or "O" for other. If your product falls into the category of "others," briefly describe the dispensing form of this particular product (such as gel) under the comments section of the reporting form.
- 4. Weight percent** - The weight of perchloroethylene, to the nearest 0.1 percent, as a percent of the net product weight, i.e. excluding container and packaging weight.

$$\text{percent by weight} = \frac{(X)}{(Y_p)} \times 100$$

where: X = weight of perchloroethylene in product, and

Y<sub>p</sub> = net weight of product (including propellant but excluding container and packaging)

- 5. Weight percent** - The weight of methylene chloride, to the nearest 0.1 percent, as a percent of the net product weight, i.e. excluding container and packaging weight.

$$\text{percent by weight} = \frac{(X)}{(Y_p)} \times 100$$

where: X = weight of methylene chloride in product, and

Y<sub>p</sub> = net weight of product (including propellant but excluding container and packaging)

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- 6. Product sales in California** - Calculate the amount of product sold by multiplying the weight of each product unit (excluding container and packaging) by the number of units sold:

Product unit weight (in pounds) x units sold in CA per year = total amount sold in CA per year.

If sales data specific to California are not available, you may apportion your total sales based on the estimated proportion of your sales that occur in California. *Use 2010 calendar year for the California sales.*

If 2010 sales data are not available, you may use the most recent 12-month period available to you specifying the time period the sales are from. Report the amount sold in pounds. Please do not use fluid ounces.

**Comments-** Use for any additional information you would like to add. (For example, to describe products that fall into the category of "others.") Ensure the Item Number you assigned to the product in Block 1 is the same Item Number in the Comments section for each product.