Welcome to the new CARB Air Quality Training System. Here are the steps you’ll need to take to withdraw from a class.

**Step 1: Navigate to the “My Transcript” Page**

Once logged in, select My Transcript to show a list of your active classes.

![My Transcript](image1)

**Step 2: Withdraw from the Class**

After you have identified the class on your transcript that you plan to withdraw from, press the dropdown arrow and select “Withdraw.”

![Withdraw](image2)
Step 2: Select a Reason for Withdrawal
You’ll be asked to state why you’re withdrawing from the class once you’ve begun the withdrawal process.

Step 3: Verify Withdrawal Status
The class will still appear on your active classes once you’re redirected to the My Transcript page. However, the class status will have to be changed from “Registered” to “Withdrawn.” You will also receive an email confirming that you have completed the withdrawal process.