LCFS Reporting Tool

Quick-Access Guide

v.1.0 1/12/2010

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Introduction to the LCFS Reporting Tool

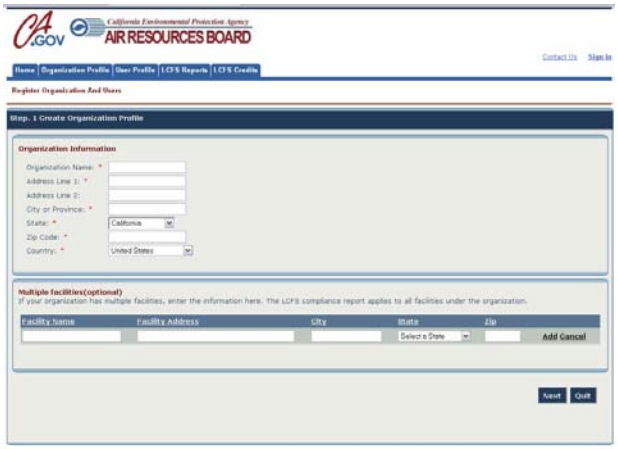
Comment [RS1]: Need introduction text.

Request an Account from the Air Resources Board

To access LCFS Reporting Tool's functionality, each regulated party must request and rece access the system from the California Air Resources Board (CARB). The account request p reporting tool function.

To initiate an account request, users navigate to the reporting tool web log-in page below reporting tool link is: Add link.

The bottom half of the screen includes directions for the first time user to create an accou regulated party organization. A "Register Organization and Users" button at the bottom the screen navigates the user to the "Create Organization Profile" page to begin the accou process.



***Good To Know**

*All regulated party accounts begin with just a single administrator who has the authority to create all other regulated party users.

Comment [a2]: The screen shots are all too small.

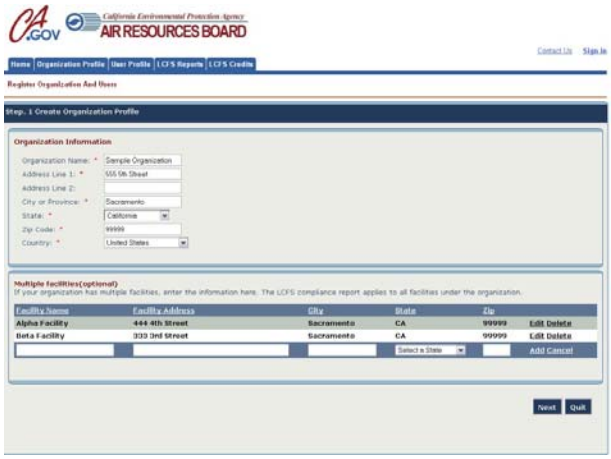
To request access to the system, the new user completes a quick three-part process:

1. Create an organization profile
2. Register a system administrator account
3. Review and confirm entered data

Create an Organization Profile

In step one, the user will be prompted to enter the name of their regulated party and the organization's headquarters address. (Note: all fields proceeded by a red asterisk (*) are required fields)

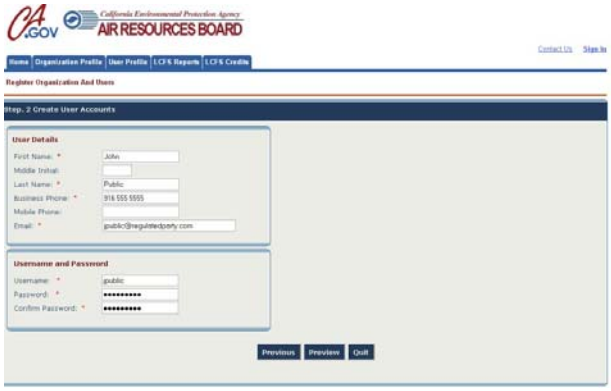
Below the "Multiple Facilities" header, users optionally enter information about the regulated party's physical facilities.



When all required information has been correctly entered into the "Create Organization Page", the user clicks the "Next" button to continue to the next step. If the user chooses, they can select the "Quit" button which returns the user to the log in screen and deletes any information entered into the registration pages.

Register a System Administrator Account

When access to the LCFS RT system is requested, the system prompts the regulated party user to register a system administrator account. This will be the "Master" system administrator for the organization. Step two of the registration process collects the user information:

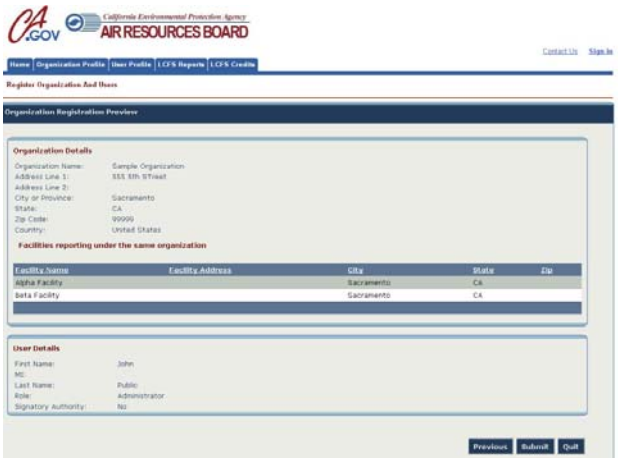


After the system administrator information is entered, the user has three options to navigate from this page, preview entered data, or quit to return to the user login screen. The user performs these functions by selecting between buttons found at the bottom of the "Create User Accounts" page as follows:

- The "Previous" button takes the user back to the previous page, "Create Organization Profile" and retains the information entered into the "Create User Accounts" page.
- The "Preview" button advances the user to the third and final step of the account request process, where the user reviews and confirms all the entered data.
- The "Quit" button returns the user to the log in screen and deletes any information that has been entered into the registration pages.

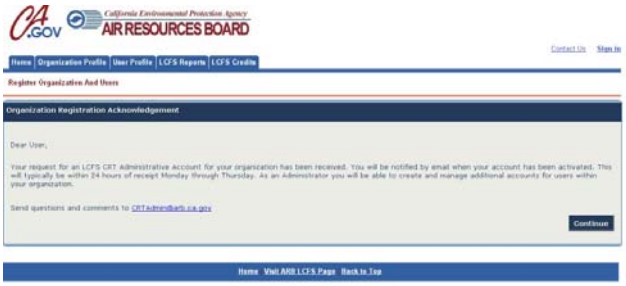
Review and Confirm Entered Data

When the "Preview" button is selected, the user navigates to a summary view of the registration information shown in the page below.



After the user confirms the data is correct, the user clicks the "Submit" button to forward the new account request to CARB for approval.

When the new account request is received by CARB a confirmation message page displays that acknowledges the receipt of the request. Notification of approval or disapproval is sent to the email address entered during registration.



Log in to the LCFS Reporting Tool for the First Time

Once CARB has approved a regulated party's account, the "Master" system administrator accesses the LCFS RT system. The system administrator enters the username and password established when the account application was submitted.

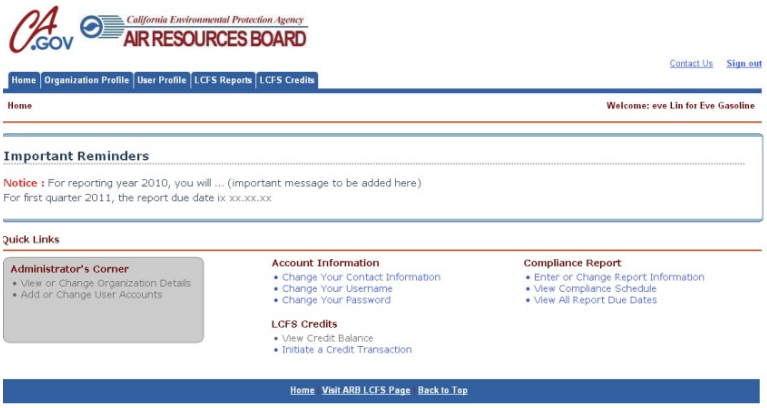
If the system administrator, or any other active user, forgets their password a link – "Forgot Your Username or Password" link – navigates the user to a new page (add page title).

To retrieve their password the user must know their user name. Once the user enters and submits ("Submit" button) a valid user name, the system sends the password to the email address on file for that specific user.

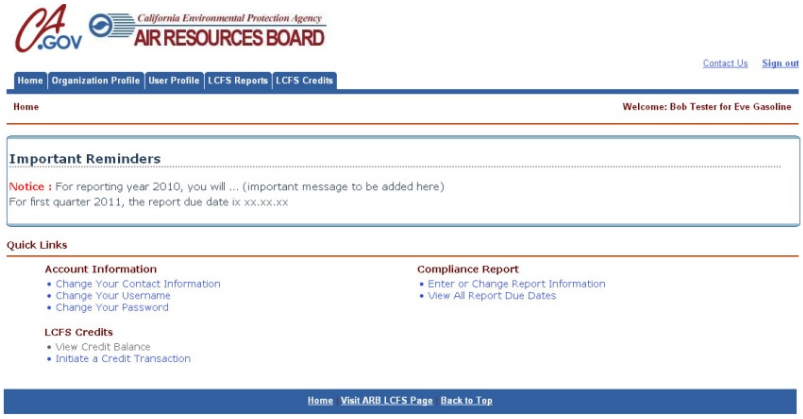
Navigate the System from the Homepage

A successful log-in to the LCFS RT displays the system homepage. There are many common components to the homepage; however administrator and non-administrator users view slightly different homepage content that aligns with their different roles.

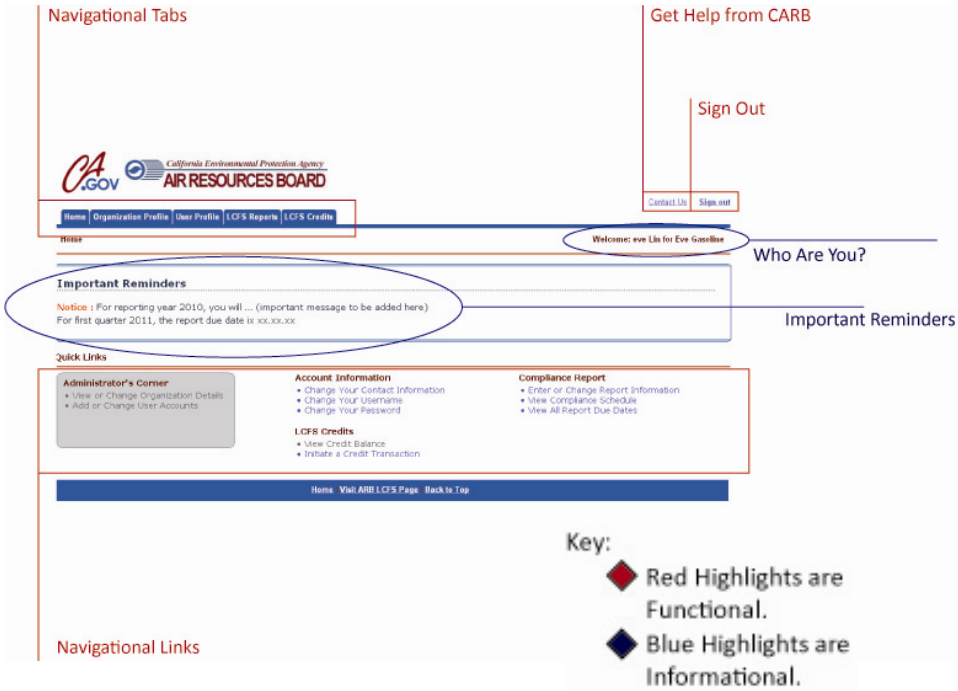
Administrator Homepage



Non-administrator User Homepage

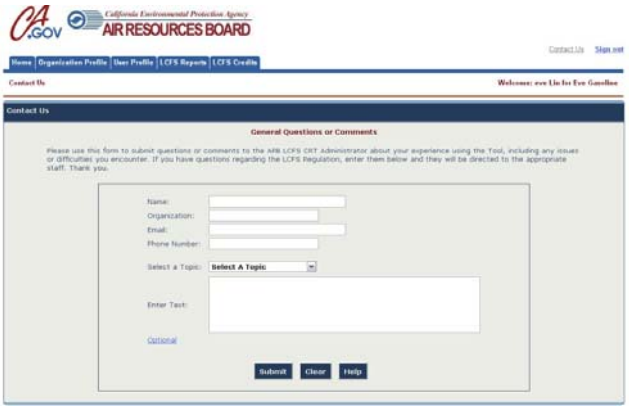


Detail on homepage links, tabs and message boards follows:

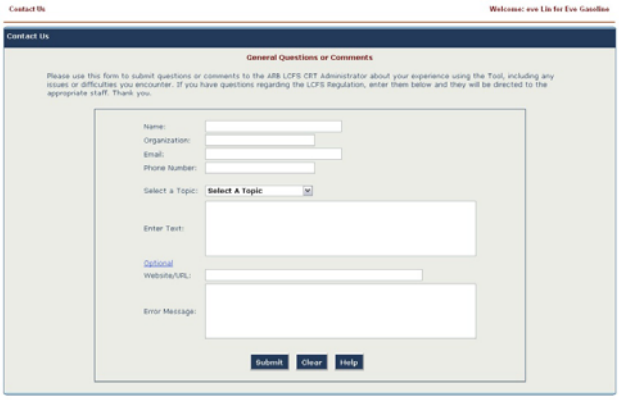


- **Navigational Tabs**
  - **"Home" –** The "Home" tab navigates the user back to the Homepage.
  - **"Organizational Profile" –** This tab enables the user to view/modify the registration details of their organization.
  - **"User Profile" –** This tab provides administrative and non-administrative users with varying functionality:
    - Administrative users utilize this tab to modify their own account, modify any other user's account and/or create new accounts for their organization only.
    - Non-administrative users utilize this tab to view/modify their account. These users have the ability to change their password, user name, email address, etc.
  - **"LCFS Reports" –** This tab navigates to the main menu of the LCFS Reporting tool. From this menu, the user selects reports to view or modify for a specified reporting time period. All data entries, modifications and submissions originate from these pages.
  - **"LCFS Credits" –** The "LCFS Credits" tab enables the user to view the aggregated results (Credits/Deficits) of previously submitted LCFS data.
- **Navigational Links**
  - **"View or Change Organization Details" –** This link enables the user to view or modify the registration details of their organization. This link provides the same functionally as the "Organizational Profile" tab.
  - **"Add or Change User Accounts" –** This link provides the same functionally as the "User Profile" tab.
    - Administrative users utilize this link to modify their own account, modify any other user's account and/or create new accounts for their organization only.

        - Non-administrative users utilize this link to view/modify their account. These users have the ability to change their password, user name, email address, etc.
    - **"Change Your Contact Information" –** Links to a page that enables the user to modify their registered contact information.
    - **"Change Your Username" –** Links to a page that enables the user to change their username.
    - **"Change Your Password" –** Links to a page that enables the user to change their password.
    - **"View Credit Balance" –** This link provides the same functionally as the "LCFS Credits" tab. It links to a page that allows the user to view credit/deficit balances for the regulated party.
    - **"Initiate Credit Transaction" –** Not currently functional. This link is a placeholder for future functionality.
    - **"Enter or Change Report Information" –** This link navigates to the main menu of the LCFS Reporting tool. From this menu the user selects the reports to view or modify over a specified reporting time period. All data entries, modifications and submissions originate from these pages. This link provides the same functionally as the "LCFS Reports" tab.
    - **"View Compliance Schedule" –** This link downloads and opens a .pdf-formatted (Adobe Acrobat) document that lists the carbon intensity standard for Gasoline and Diesel for all the years of the LCFS program.
    - **"View All Report Due Dates" –** This link downloads and opens a .pdf-formatted (Adobe Acrobat) document that lists the relevant due dates for the LCFS program.
- **Other Useful Tools**
    - **"Get Help from CARB" –** If a user requires additional help from CARB for any reason, the user clicks the "Contact ARB" link at the top right hand corner of the Homepage.



This page is also used to report errors. To report errors, users click on the "Optional" link and fill in the additional data fields.



- **"Sign Out"** – Users click on the "Sign Out" link to end their session and redirect the web browser to the log-in page.
- **"Who Are You?"** – Every page within the system includes this informational feature that enables users to confirm that they are logged into the correct user account for the appropriate regulated party organization.
- **"Important Reminders"** – This feature of the homepage enables CARB to communicate important system messages to all users. It is also used to enable "Signatory Authority" users to sign the releases necessary to submit reports to CARB.

Comment [a3]: Is this correct?

Modify an Organization's Registration Information

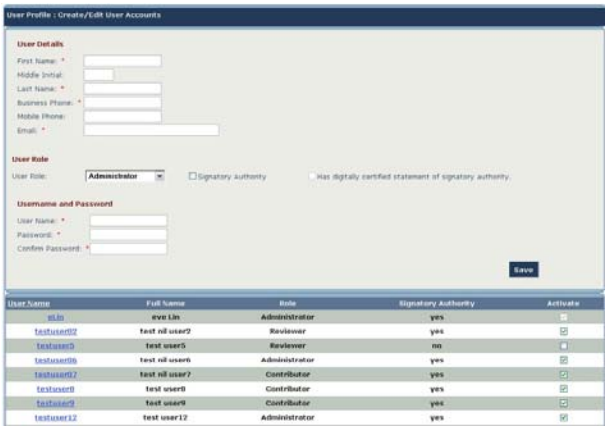
Users have two ways to navigate to and view or modify a regulated-party-organization's registration information: 1) click the "Organization Profile" tab, or 2) click the "View or Change Organization Details" link. Only regulated party administrators have the authority to change the organization details. Users with any other role cannot change organization details but are able to view the organization's registration information.

Administrators click the "Edit" button at the bottom right hand corner of the Organization Information section, to begin to modify the Organization Profile. The administrator is now able to change the organization details. When edit mode is activated the "Edit" button transforms into a "Save" button. The administrator clicks the "Save" button to complete changes to the organization profile.

To modify facility information the administrator clicks the “Edit” link in line with the facility they wish to change. To delete a facility click the “Delete” link.

Add New Users

Only administrator users are allowed to add new users. To add a user, an administrator clicks on the “User Profile” tab or selects the “Add or Change User Accounts” link to navigate to the “Create/Edit User Accounts” page. Once accessed, the “Create/Edit User Accounts” page displays two panes. The top pane contains the “User Details”, “User Role” and “Username/Password” fields and the bottom pane lists all registered user accounts:



To add a new user, administrators fill out all the required fields in the top pane and click the “Save” button (Note: All fields proceeded by a red asterisk are mandatory). There are three objects that need further explanation: 1) User Role, 2) Signatory Authority checkbox, and a 3) “Has digitally certified statement of signatory authority” indicator.

- **User Role**
  - **Administrator –** Administrators can create new users, modify existing users and change organization’s registration details. There are two access limitations for administrators:
    1. Administrators can only view or modify data related to their registered party organization.

2. Administrators can only submit data to CARB if they possess "Signatory Authority".

- **Contributor** – Contributors are non-administrator users who can modify all modifiable fields defined within their role in the LCFS RT system. Contributors can only submit data to CARB if they possess "Signatory Authority".
- **Reviewer** – Reviewers are non-administrator users who can view all data within the LCFS RT system but cannot modify any data. Reviewers cannot be "Signatory Authority" users because of their inherent inability to "write" data to the system's database.

- **Signatory Authority**
  - Only an administrator can activate the "Signatory Authority" flag within the User Profile. The activation of this flag informs the LCFS RT system to prompt a user to digitally sign the terms of service agreement and a certification agreement that indicates that user has legal authority to sign for their organization. <u>No user is able to submit a report to CARB until the "Signatory Authority" flag is checked and the forms signed by the user in question.</u> The next time the user logs in, the user receives a notification on the Homepage "Important Notifications" section to sign the user agreements.
  - The flag "Has digitally certified statement of signatory authority" is a system indicator that activates once the user signs the necessary forms.

***Good To Know**

*This is also the method by which non administrative users can modify their own user accounts!

*Administrators can select their own accounts from the sub menu if they want to make modifications to their profile.

Comment [RS4]: Is this user only able to modify the regulated party organization information they are associated with?

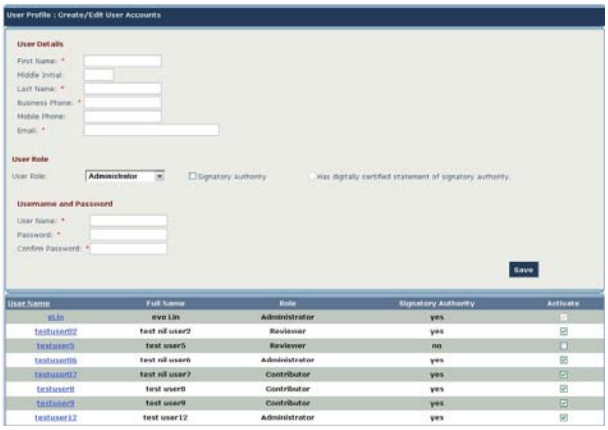
Comment [RS5]: Is this user only able to view the regulated party organization information they are associated with?

Comment [RS6]: The screen shot above shows a Reviewer user with a check in the "Signatory Authority" checkbox. If the user cannot have this authority then the checkbox should not be available for selection.

Modify Existing Users

Only users that possess the "administrator" role are allowed to modify the accounts of existing users. There are two kinds of modifications an administrator can perform:

1. Administrators may activate or deactivate an existing user account.
   a. To activate or deactivate an existing account, an administrator must select the "Activate" check-box that is in line with the account of interest. A checked box indicates the account is active. The absence of a checked box indicates the account is deactivated. Once a change has been made, the page is automatically refreshed.
2. Administrators can change the biographical details or permissions of a user account.
   a. To change the biographical information of an account or to modify user permissions, an administrator must click on the "User Name" link that corresponds to the account of interest. This entry populates the "User Detail" fields in the page. The administrator is now able to modify the user details. The administrator selects the "Save" button to complete the process.



Report LCFS Data: Quarterly Reports

The user clicks on the LCFS Reports tab to enter data in the LCFS Reporting Tool. This action navigates to the LCFS Reports main page below:

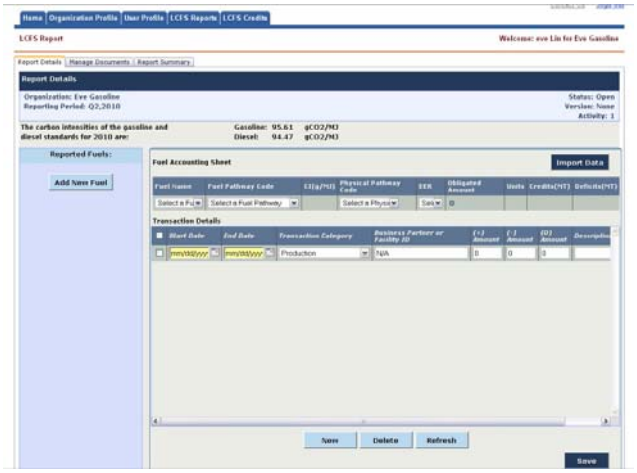
The main menu navigates the user to the specific quarterly or annual report the user wants to view. All quarterly and annual reports are organized according to the calendar year to which they belong. The default main menu view is the current year. To change to a different year or range of years, the user modifies the search criteria at the top of the screen and clicks the “Go” button.

The user can quickly determine the current status of any data report in the system from the “Status” text on the right side of the screen. The following is a description of what each report status signifies:

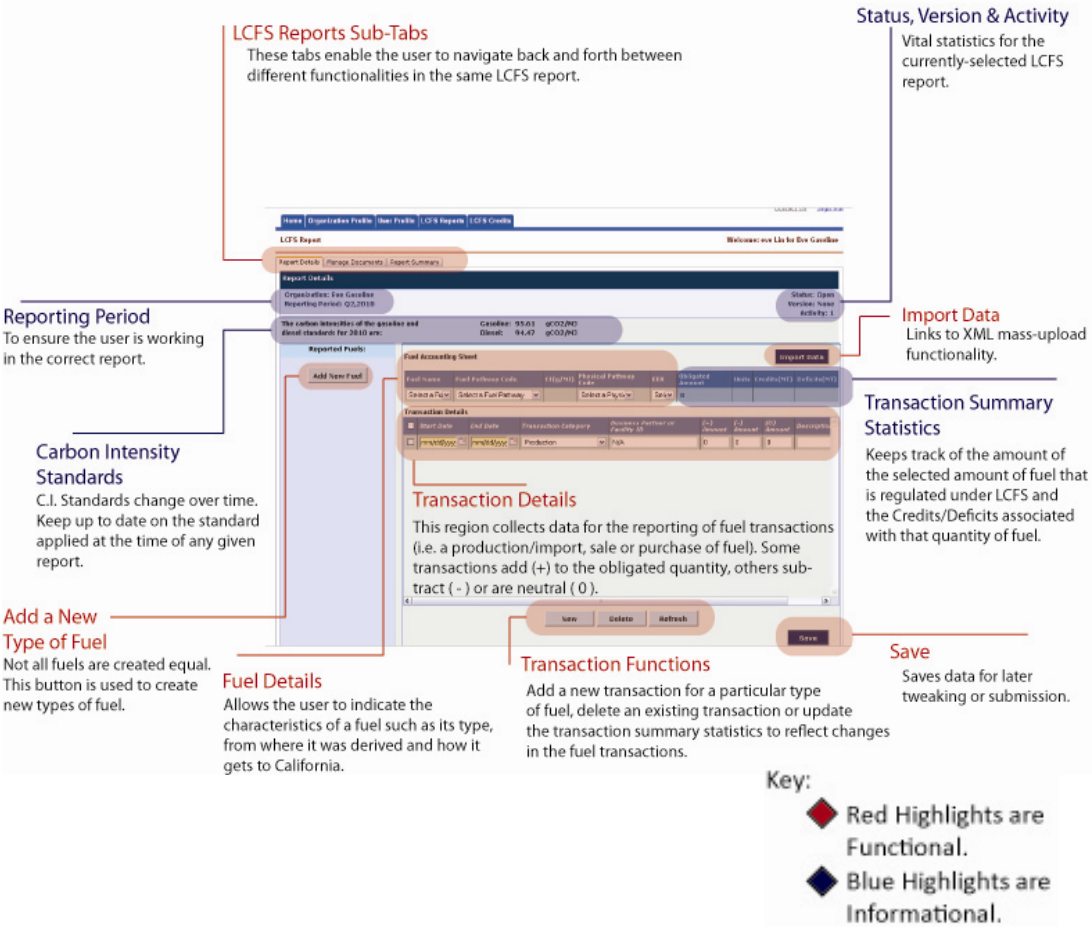
1. **None:** No report data is saved for a select report.
2. **Open:** The report is open and some data is saved to the system.
3. **Submitted:** The report is completed and submitted to CARB.
4. **Correction Pending:** A regulated party opened and saved data in a correction request form.
5. **Correction Submitted:** A regulated party submitted a completed correction request to CARB.
6. **Correction Accepted:** CARB has received and accepted a regulated party’s correction request.
7. **Correction Rejected:** CARB has received and rejected a regulated party’s correction request.

In the example above, all quarterly reports have “None” for their status which indicates that no report data is saved in the system. The pages below demonstrate the additional features of the LCFS Reports main page with an example of Quarter one (1) 2010.

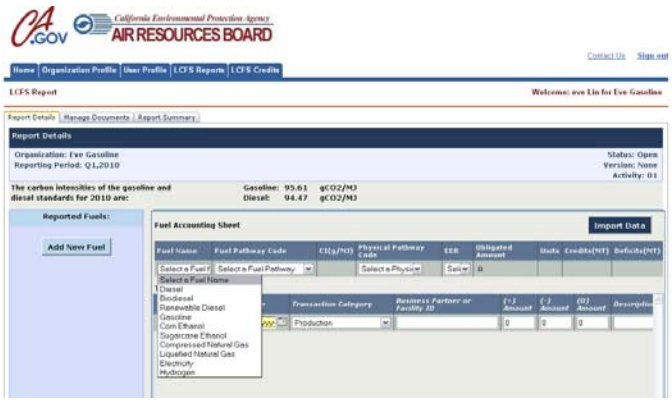
The “Begin Report” link displayed next to a report indicates to the user that no data exists in the database for this report. To navigate to the LCFS Reports “Report Details” page and to start a new report, the user clicks the “Begin Report” link. This action navigates to the page below:



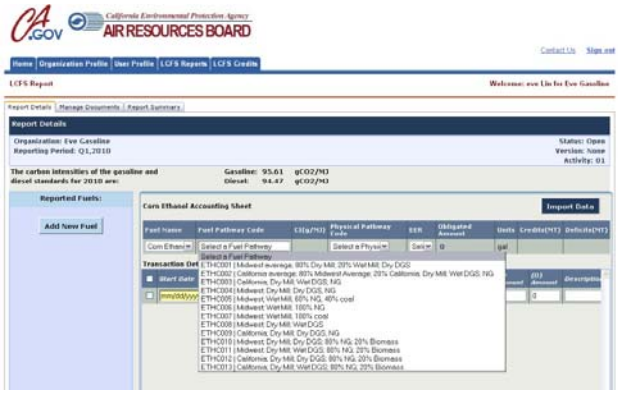
The page below illustrates the functional and informational components of the Report Details page.



To create a new report, the first step is to identify the type(s) of fuel the user wishes to report. The user clicks on the "Fuel Name" drop-down menu to select a fuel type.



The available selections in the "Fuel Pathway Code" drop-down change based upon the user's selection from the "Fuel Name" drop down menu.



The system automatically displays that selected fuel's given Carbon Intensity once the user selects a fuel name and a fuel pathway.

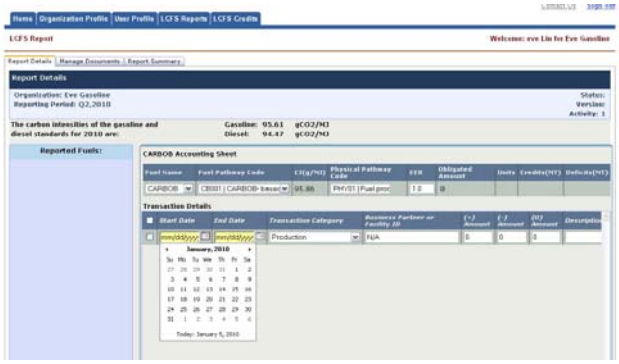
The system navigates the user to select a "Physical Pathway" from a drop down menu. The "Physical Pathway" values represent different paths by which fuel arrives in California. The user selects the appropriate physical pathway for the fuel transaction entered. Please note that not all fuel types require the reporting of a Physical Pathway.

Next, the user must select the appropriate EER value for their fuel (see Regulation Order for LCFS if unsure of appropriate EER value for the regulated party).

The user must enter at least one "Fuel Transaction" in order to save a fuel data in the LCFS Reporting Tool.

Add Fuel Transactions and Save a Reported Fuel

After the user enters details on the type of fuel they wish to report, they must add one or more fuel transactions to save the fuel data in the system. The fuel transactions represent a regulated event of any purchase, sale, production or import of regulated fuel. Below the "Transaction Detail" subheading of the LCFS Report Detail screen, users enter fuel transactions by entering data into displayed fields and by selecting data from drop-down lists. Detail on fuel transaction data entry steps follows:

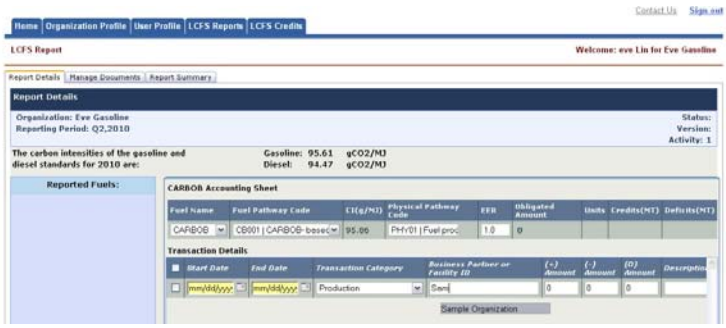


To enter fuel transaction data, users first select the applicable Start and End Dates for a particular fuel transaction. These dates are keyed in or selected by mouse-click from the calendar menu (note the calendar icon to the right of each of the date fields). Transaction Start and End Dates can be the same date, but the End Date cannot be earlier than the Start Date.

Users next select a transaction category from the "Transaction Category" drop down menu. Transaction categories include:

- **Production –** The regulated party produced a certain quantity of a regulated fuel.
- **Import –** The regulated party imported a certain quantity of a regulated fuel.
- **Transfer with Obligation –** The regulated party sold or transferred fuel to another regulated party and the reporting obligation transferred to the recipient/buyer with this transfer/purchase.
- **Transfer without Obligation –** The regulated party sold or transferred fuel to another regulated party but the reporting obligation was retained by the transferor/seller.
- **Acquire with Obligation –** The regulated party received/purchased fuel from another regulated party and the reporting obligation transferred with this purchase.
- **Acquire without Obligation –** The regulated party received/purchased fuel from another regulated party and the reporting obligation did not transfer with this receipt/purchase.

If a particular transaction involves another regulated party, the user must report the name of this other party in the "Business Partner" lookup field. When the user types the first few letters of the business partner's official name into this field, the system presents a list of suggested business partner names to select for entry.



The user selects the appropriate name from the list or adds a new business partner name. The user saves the data to add the "new" business partner to the database.

The next step requires that the user enter the quantity of fuel for the transaction the user is reporting. On display directly above the transaction details, the system stipulates the unit type which corresponds with the selected fuel type to report; the user reports the fuel quantity in these units.

Users report actual quantities using one of the three "Amount" columns: 1) (+) Amount, 2) (-) Amount, 3) (0) Amount. Each column represents a different way that a unique fuel transaction quantity can impact the regulated party's total obligated fuel quantity and ultimately the calculation of credits and deficits:

- The (+) Amount increases the "Obligated Amount" (which is the total amount of fuel for which credits or deficits should be calculated).
- The (-) Amount decreases the "Obligated Amount".
- The (0) Amount has a neutral (no effect) on the "Obligated Amount".

How Different Transaction Categories Dictate the Use of the Amount Fields

The system places limitations on entry into the Amount fields which correlate with the fuel transaction category the user selects. Fuel transaction categories and a description of these system limitations follow:

- **Production & Import –** "Production" or "Import" transactions always *increase* the regulated party's obligated amount; the system requires the user to report unit quantities as a "(+) Amount".
- **Transfer with Obligation –** "Transfer with Obligation" transactions always *reduce* the regulated party's obligated amount; the system requires the users to report unit quantities as a "(-) Amount".
- **Transfer without Obligation –** "Transfer without Obligation" transactions have no impact on the regulated party's obligated amount; the obligation to report is retained by the regulated party that transfers the fuel. The system requires the users to report unit quantities as a "(0) Amount".
- **Acquire with Obligation –** "Acquire with Obligation" transactions always *increase* the regulated party's obligated amount; the system requires the users to report unit quantities as a "(+) Amount".
- **Acquire without Obligation –** "Acquire without Obligation" transactions have no impact on the regulated party's obligated amount; the obligation to report is not transferred. The requires the users to report unit quantities as a "(0) Amount".

The user next clicks the "Save" button at the bottom right of the Report Details screen to s entered fuel transaction.

***Good To Know**

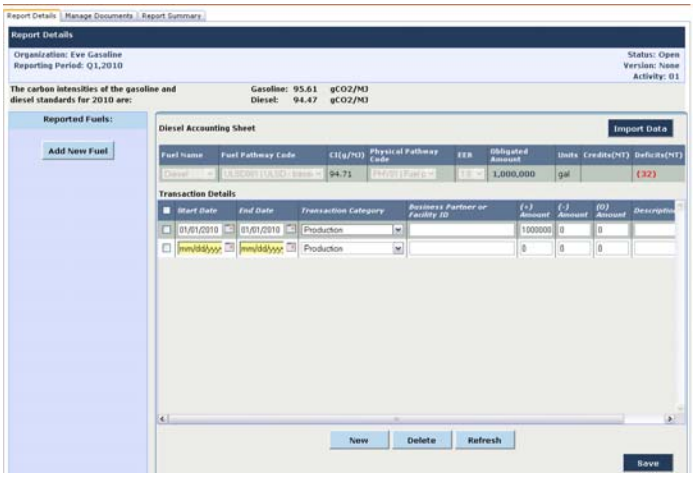
Once the transaction is saved, the main page of the LCFS Reports tab displays a status char modified report from the status "None" to "Open". This "Open" status indicates the fuel tr data was saved into the report but not submitted to CARB.

Add Multiple Transactions

Most regulated parties will enter data for multiple fuel types and multiple transactions per fuel type. The LCFS System allows the regulated party user to add fuel transaction unit quantities and analyze the variance of these total quantities from the regulated party's obligated amount; entering fuel transaction quantities may result in a credit or deficit variance.

For example, the screen shot below details a regulated party addition of transactions for California Diesel fuel. After the user enters details for the first transaction, the user can:

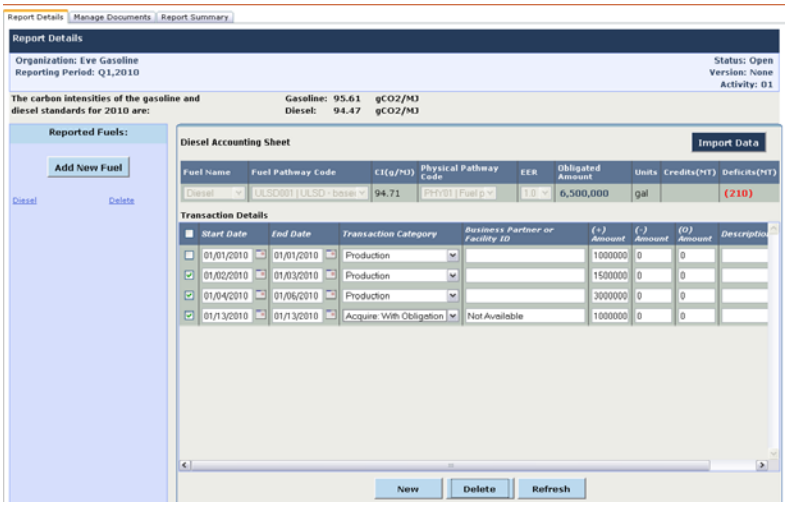
1. Click the "Refresh" button to view the credit/deficit impact of the added transaction – data is not saved.
2. Click the "Save" button to save a fuel entry into the "Reported Fuels" menu to the left and refresh the view on the "Fuel Accounting Sheet". The system is now ready to accept additional transactions of the fuel type the user just added and saved or a new fuel type and related transactions.
3. Click the "New" button or press "Enter" on their keyboard to create a new transaction below the prior transaction and refresh the screen to allow the user to view the credit/deficit impact of the prior transaction.



Modify and Delete Transactions

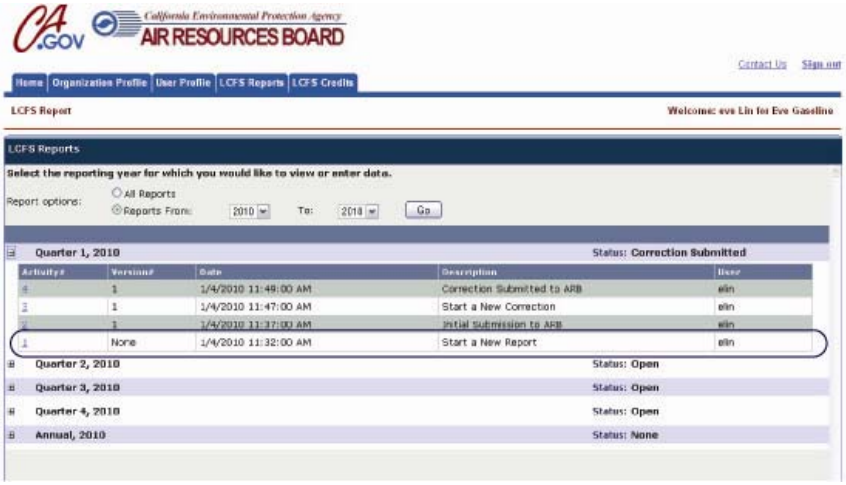
To modify entered transactions the user changes one or more transactions and clicks the "Refresh" button. When changes are made to the transaction the system recalculates report credit/deficit totals. The user must select the "Save" button to save the data for submission or later modification.

To delete one or more transactions at a time, users click the check boxes to the left of each transaction line item. Once all the "to-be-deleted" transactions have their check-boxes activated, the user selects the "Delete" button. The LCFS RT system asks the user to confirm their intention to delete the selected rows before the transactions are deleted.



Navigate to an Open Report and Submit Report to CARB

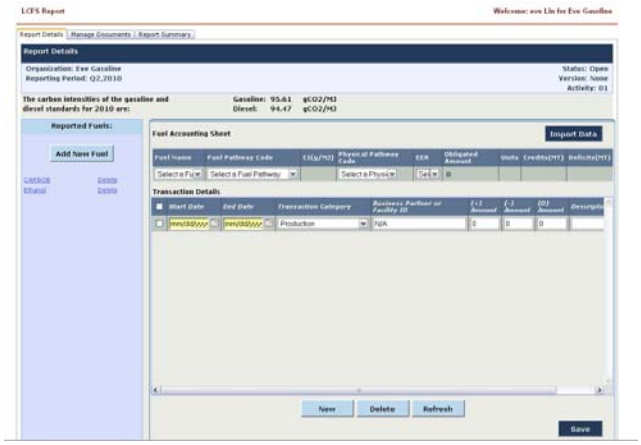
The user clicks on the “LCFS Reports” tab to navigate to the LCFS Reports main page. To view the report details, the user selects the “+/- button” to the immediate left of the report title of interest. When the user clicks the “+” button, the system displays a history of changes to the report status (indicated by a change in a report’s activity number). When the user clicks the “-“ button, the report history and activity log are hidden.



To view or modify reports, the user clicks on the number link found under the "Activity #" column.

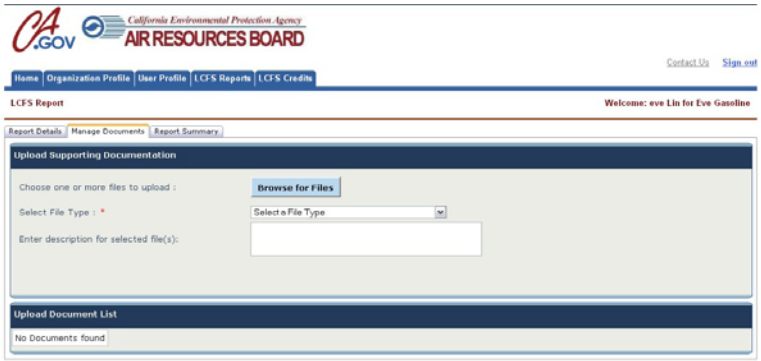
When the user opens the selected report, the main screen displays all previously entered transactions now organized by "Fuel Type". For example, in the screen shot below all transactions for this report are currently organized under two fuels – CARBOB and ETHANOL – both of which can be found below the "Reported Fuels" menu on the left side of the page.

Comment [a7]: Is this correct?



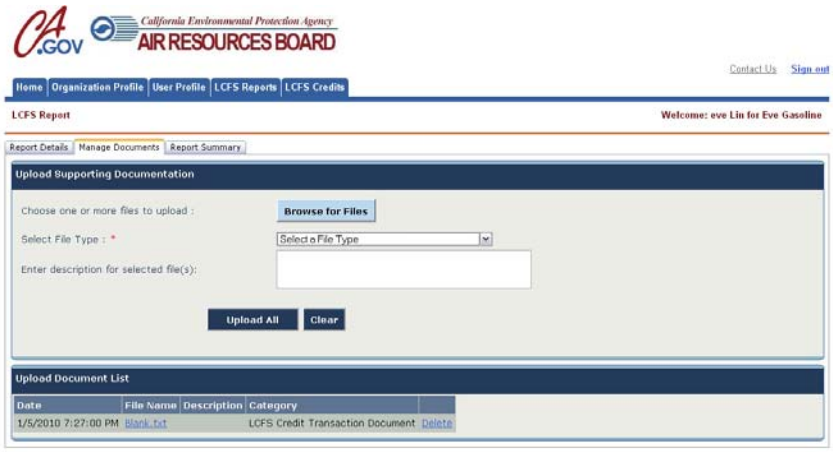
To add additional fuels to this report, the user clicks the "Add New Fuel" button and follows the steps described previously in this section. To view or modify the fuel transactions listed under the fuel types, click on any of the fuel name links below the "Reported Fuels" menu. To delete entire fuels from the "Reported Fuels" menu, click the "Delete" link. For data safety and security, the LCFS system will prompt the user to confirm their intention to delete a fuel type and all related fuel transactions.

Once the fuels data is ready for submission to CARB, it may be necessary to upload supporting documentation. The LCFS RT has multi-file upload functionality to accomplish this task. To access this page, click the "Manage Documents" tab located to the right of the "Report Details" tab on the LCFS Report page.



The screen shot above is an example of the LCFS RT's multi-file upload interface. In the top section of the page, the user enters data to locate and identify files for upload. The page bottom lists all files currently uploaded for a specific report. In the example above, no files have been uploaded.

To begin the upload process, click the "Browse for Files" button. This displays a separate window that allows the user to locate files on their local computers or network to upload into the LCFS RT. The user is able to upload one file or multiple files at a time. To upload one file the user clicks on the file they want to upload and then clicks "OK". To select multiple files, the user holds down the CTRL button on the keyboard and clicks on each file they want to upload. When all the files are selected the user clicks the "OK" button. The system then requires the user to identify what type of file or files they selected for upload from the "Select File Type" drop-down menu. The user selects the option that best describes their documents. Space is provided for the user to optionally write a description of the selected files. To upload documents the user clicks the "Upload All" button.



To delete uploaded documents, the user clicks the "Delete" link found directly to the right of the file line-item. (See example above for Blank.txt).

To confirm a report prior to submittal to CARB, the user selects the "Report Summary" tab located to the right of the "Manage Documents" tab on the LCFS Report page.

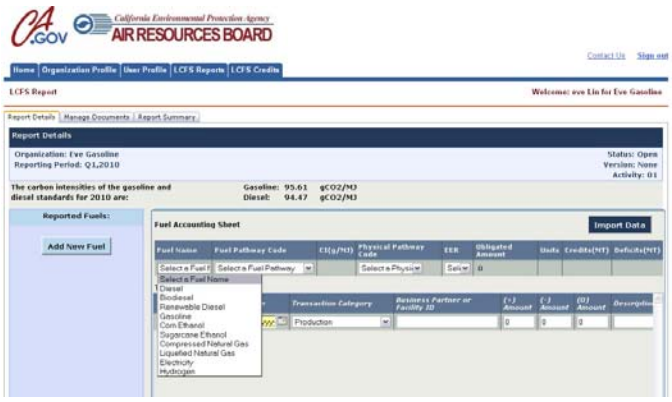
Next, the user verifies all fuels data on the report summary and confirms all necessary documents are uploaded prior to report submission. To review uploaded documents, the user clicks on the highlighted links under the "Supporting Documentation" header to open the document. To review fuel data, the user clicks on the links under "Fuel Name" at the top of the Report Summary page.

To submit a report to CARB for the purpose of LCFS compliance, a user with Signatory Authority must click the "Submit Report" button. The system navigates the user to a "LCFS Report Submission Confirmation" page. On this page, the user clicks the check box, enters their name, and clicks the "Submit" button to confirm their intention to submit data to CARB.

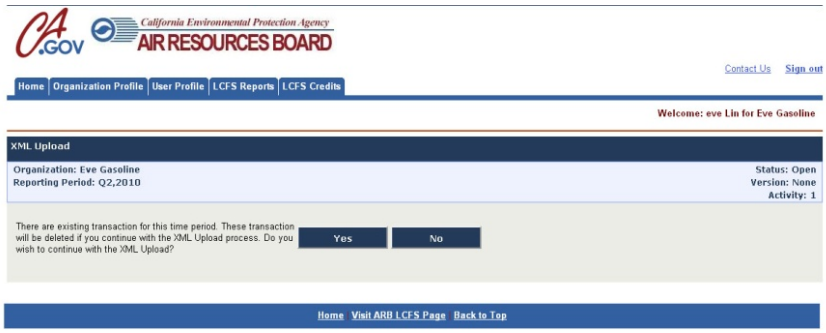
XML-Formatted Mass Upload Method

Some regulated parties have too large a volume of fuel transactions to manually enter transaction data into the LCFS Reporting Tool. To aid these regulated parties, the system accepts specifically formatted XML documents to upload and populate the LCFS RT with large volume fuel transaction data. Up-to-date XSD files are available on the CARB website with instructions to users on how to properly format each data upload. A brief description follows on how this mass file upload feature works.

To begin the data upload, the user clicks on the LCFS Reports tab and selects the report for which they would like to upload data. The user then clicks the “Import Data” button located in the upper right hand corner of the screen.



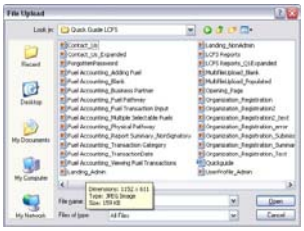
In the event that some report data has already been loaded into the system (either by XML or manually), the system notifies the user that report data for that selected report will be deleted if a new XML file is uploaded into the system.



If the user clicks “Yes” (okay to delete the selected report) the system navigates the user to the XML Upload page below. If the user clicks “No” the system navigates the user back to the Report Details page.

If no report data was previously entered, the system navigates the user to the XML Upload page below.

The user next clicks the “Select File” button, which displays a Windows explorer window. In this window the user browses to the location of their properly formatted XML document. Once the user selects a file, the user clicks “Upload File” to initiate the upload.



The system validates the file upload format during the upload process. After the upload is complete, the system displays either a message that the document was properly formatted or the document formatting is in error. If the document format is in error, no data is written to the system and no previously-existing data is deleted from the database.

If the XML upload is successful, the user navigates to the “LCFS Report” page and views the report detail to confirm the presence of valid data.

Report LCFS Data: Annual Reports

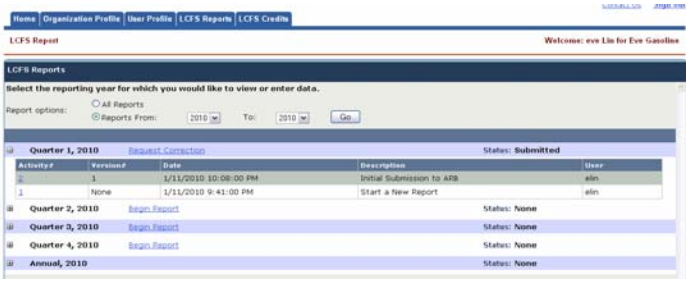
Annual reports require significantly less regulated parties effort to prepare. This is because annual reports are an annual aggregation of the respective four quarterly reports. To access an annual report for preparation and submission, a regulated party must have four validated quarterly reports on file within the LCFS RT system. To access the annual report, the user clicks on the “Begin Report” link that appears to the right of the annual report. This link appears and is activated only after all four quarterly reports have been submitted and validated.

Note: Like quarterly reports, annual reports must be submitted prior to the stipulated due dates by a regulated party signatory-authority user.

Report Corrections

Once a report is submitted to CARB by a Signatory Authority user, the report is “locked” from further modification. A separate process exists to manage report “corrections” after data is submitted to CARB.

After a report is submitted, the report status changes from “Open” to “Submitted” and a new “Request Correction” link appears to the right of the report listing. The system assigns a version number to the submitted report, viewable by the user when the activity history for a report is opened, as shown in the screen shot below:



To navigate to an unlocked copy of a previously submitted report, the user clicks on the "Request Correction" link. The user is able to correct report details. To document the changes, the user must type an explanation of what changes are made into a text box at the bottom of the screen. Once all changes are complete, the user clicks the "Save" button to save the corrected report. This changes the status of the report from "Submitted" to "Correction Pending". A new activity is added to the activity list to reflect that the correction request is in progress.

The Submitted Correction Request starts the same process as a report submission. From the LCFS Reports main page, the user accesses the pending correction request by clicking the Activity # link associated with the correction (in the example above, activity #3). The user selects the Report Summary tab and clicks the "Submit Report" button to submit the correction request to CARB. The user must possess Signatory Authority to submit a correction request to CARB.

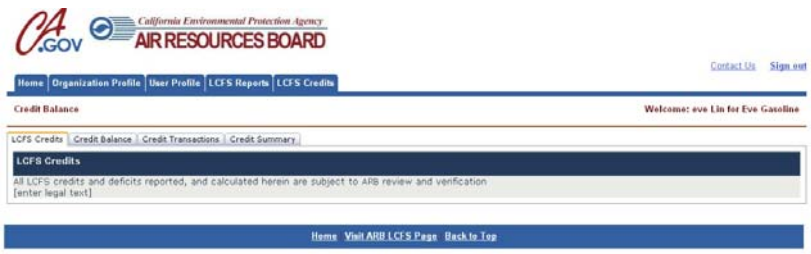
The correction request is subject to CARB inspection; the system assigns an accepted or denied status. If the correction request is denied, the most up-to-date version of the report reverts back to the original report submission. If the correction is accepted, the system assigns a new version number to the corrected report. This report becomes the most up-to-date report.

View Credits and Deficits

The "LCFS Credits" tab enables regulated parties to monitor their LCFS credit/deficit levels. The user clicks on the LCFS Credits tab to navigate to a page that contains three important tabs:

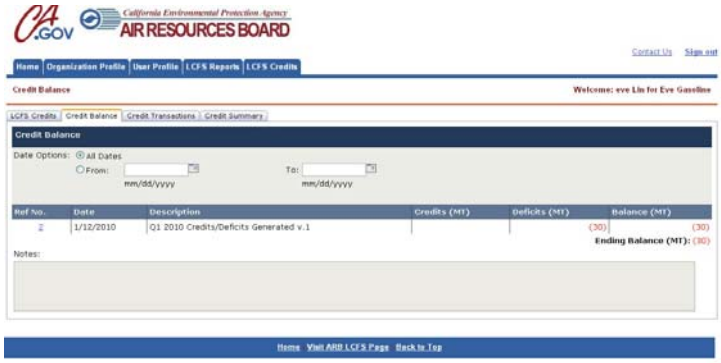
- Credit Balance
- Credit Transactions

- Credit Summary



The Credit Balance Tab

The credit balance tab allows the user to choose the time interval to use to view credit and deficit generations. When first opened, the page defaults to the most recent year.



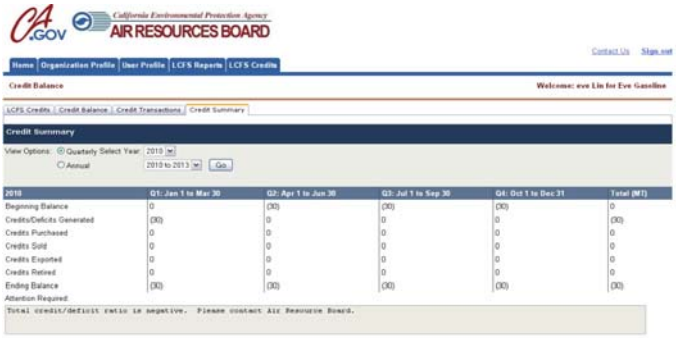
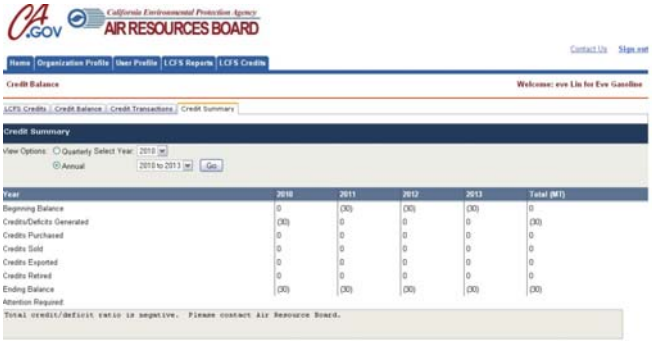
For the chosen time interval, the Credit Balance page displays all instances where credits or deficits were generated (only submitted reports generate credits/deficits). The page also displays a date, a description, the numerical quantity of credits or deficits generated and an overall balance of credits and deficits for that time period. To view any submitted report the user clicks on the in-line links under the "Ref No." column.

The Credit Transactions Tab

[Placeholder]

The Credit Summary Tab

The Credit Summary tab allows regulated parties to monitor LCFS credit balances from quarter to quarter and year to year. At the top of the screen the user defines whether they wish to see a quarterly progression of credit/deficit balance changes for a certain year or a year-to-year progression of credit/deficit balances.



Messages about a regulated party's credits/deficits balance and the annual credits-to-deficits ratio appear in the dialog box at the bottom of the page.