

**Today's Agenda**

- ✓ Introductions
- ✓ Bagley-Keene Review
- ☐ Advisory Panel Guidelines
- ☐ LCFS Overview and Updates
- ☐ Draft Workplan and 2011 Agenda
- ☐ Expert Workgroup Summaries
- ☐ Method 2A/2B Review and Update
- ☐ Next Steps

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**Low Carbon Fuel Standard  
Advisory Panel Guidelines**

Advisory Panel Meeting  
February 16, 2011

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**Advisory Panel is a Regulatory Requirement**

- Executive Officer to conduct two reviews
- Required to convene an Advisory Panel
- Reviews will address a broad range of topics
- May include recommended amendments
- Reviews to the Board by January 1, 2012, and January 1, 2015.

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### Program Review and Advisory Panel

- **Public comments during 45-day comment period**
  - At least two triennial reviews
  - Convene advisory panel
  - Enumerated list of program areas to review
- **Staff proposed at hearing and Board approved 15-day changes**
  - Two reviews in 2012 and 2015
  - Convene advisory panel, specified representation
  - Expanded list of program areas to review

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### Scope of Review

- Generally higher level
- Not duplicate effort of workgroups
- **Examples of areas the Panel will consider:**
  - Progress against LCFS targets
  - Impact on State revenues, consumers, and economic growth
  - Analysis of the public health and environmental impacts of the LCFS at the state and local level
  - Potential issues with fuel adequacy, reliability, and supply

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### Panel Composition

- Solicited applications through list serves
- **Represented stakeholders include:**
  - Government Agencies
  - Fuels Industry
  - Academia
  - Environmental Groups
  - Others

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**Role of Chair and Co-Chair**

- Ensure discussion remains focused
- Work with ARB staff on preparing documentation for the final report
- Clarify points of discussion as needed
- Manage workplan and disseminate meeting summaries
- Provide final resolution

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**Role of Facilitator**

- Ensure conversation stays focused on issues
- Ensure perspectives are heard
- Clarify points of discussion as needed
- Help members adhere to the process and ground rules
- Prepare meeting summaries
- Assist ARB staff in compiling the report for the Board

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**Role of Panel Members**

- Attend each meeting
- Prepare in advance
- Stay focused on the specific topics
- Comment constructively, specifically, and in good faith
- Provide ARB staff and the facilitator with research and documentation as needed
- Conduct activities in compliance with the requirements of Bagley-Keene

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### Code of Conduct

- Place name card on end to be recognized by facilitator
- Turn all electronic devices to silent or vibrate and answer during designated break or lunch periods
- Facilitator will determine selection and time period for individual panel member comments
- No substitutes for panel members' absence from a scheduled meeting
- Treat panel members and discussions with professional courtesy and disclosure etiquette

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### Public Comments

- Identification cards are available
- Form queue next to podium

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### Meeting Structure

- Panel will meet every other month
- August meeting potentially 2 days
- Meetings will be summarized
- Summaries will be posted to the Advisory Panel website in a timely manner
- Meetings will not be recorded

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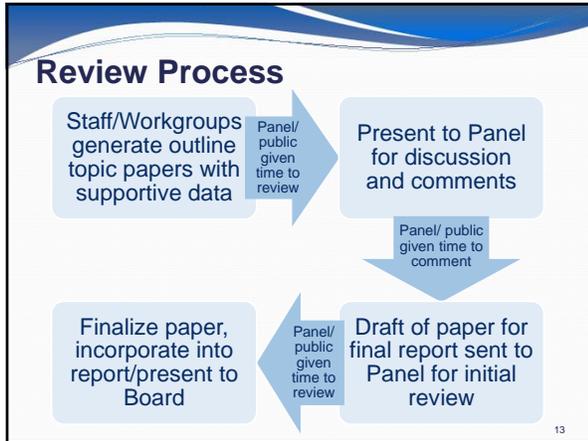
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- ### Opportunities for Providing Comments
- Oral comments during meetings
  - Effort will be made to capture comments in meeting summaries
  - Website provides forum for written comments
  - If you have questions, please contact Ms. Michelle Buffington at [mbuffing@arb.ca.gov](mailto:mbuffing@arb.ca.gov) or at 916-324-0368
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- ### Structure of Final Report
- Will draft sections of report as we move through review process
  - Must cover at minimum 13 topics called out in regulation (anticipate others based on Panel discussion, subject to available resources)
  - Primarily written by staff
  - Final draft will include Panel/public feedback
  - Report to Board by January 1, 2012
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**Contact Slide**

- Co-Chair  
Michelle Buffington  
[mbuffing@arb.ca.gov](mailto:mbuffing@arb.ca.gov)  
916.324.0368
- Chair  
Richard Corey  
[rcorey@arb.ca.gov](mailto:rcorey@arb.ca.gov)  
916.322.7077

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