

## LCFS Expert Workgroup – Requirements for Subgroup Draft Work Plans

As discussed at the February 26, 2010 meeting, each of the subgroups will prepare a draft work plan to be presented and discussed at the April 8, 2010 meeting. The draft work plan should include the following items:

1. **Membership:** Chair, other EWG members, and ARB staff representative
2. **Prioritized list of topics/questions that the subgroup proposes to address:** Priority should be given to those topics most likely to impact the LUC estimate. ARB is required to return to the Board with regulatory amendments and recommendations in December 2010. Therefore, we ask that you distinguish between topics/questions which can be resolved in the short term (this year) and those which are longer term.
3. **Invited technical advisors and other additional support needed:** The working subgroups may include invited technical advisors who possess expertise on the topic. The draft work plan should include a proposed list of technical advisors who are willing to contribute to the subgroup. Note: the request to participate will be made by ARB. Also, attempt to identify those topics which may require activities such as research, modeling, etc which will require additional funding or other forms of support.
4. **Timeline for addressing topics:** In order to plan dates and agendas for future EWG meetings, a timeline for resolving subgroup issues and preparing materials for full EWG consideration is needed. We are planning for the expert workgroup to meet monthly through November 2010.
5. **Identify responsibilities for subgroup members:** Subgroups may want to divide the tasks among members with each member taking the lead on a particular topic or task. If so, identify the responsibilities of each subgroup member.