

## Carl Moyer Memorial Air Quality Standards Attainment Program 2014 District Yearly Report Certification Form

***Due August 29, 2014***

**Air District:** \_\_\_\_\_

District Yearly Reports use CARL output with cumulative tracking to determine the status of program milestones as of June 30, 2014.

**NOTE:** *This report contains no dedicated place to record program data not entered in the CARL database. If you have data to report that is not entered in CARL **and** that is essential to attainment of your program goals, please enter it into CARL or contact your liaison to discuss how you will report this data.*

Instructions for Generating CARL Reports from <a href="http://www.arb.ca.gov/app/cmp/">http://www.arb.ca.gov/app/cmp/</a>		
Report Type	Instructions	Comments
<b>CUMULATIVE REPORT</b>	<ol style="list-style-type: none"> <li>1. Using the "Report Utility" in CARL, select the "Required Reports" tab, then select "Cumulative Report." Use the default Funding Year start and end years: MY 13 and MY 16.</li> <li>2. Select "Display Report," print, and attach to this form.</li> </ol>	<ul style="list-style-type: none"> <li>• Table 1 shows by funding year the Moyer, Interest and Match targets, and the amount allocated to projects in each case.</li> <li>• Tables 2a and 2b show Moyer and Match expended and liquidated funds in total by year, relative to targets.</li> <li>• Table 3 shows <u>key progress results</u>, including Executed Funds Progress, Expended Funds Balance, and Funds Subject to Return, as described in the table's footnotes.</li> <li>• Table 4 shows each project within the Report scope; the last column displays each project's current fiscal status.</li> </ul>
<b>LIQUIDATION REPORT</b>	<ol style="list-style-type: none"> <li>1. Using the "Report Utility" in CARL, select the "Required Reports" tab, then select "Liquidation." Use the default Funding Year due for liquidation: MY 12.</li> <li>2. Select "Display Report," print, and attach to this form.</li> </ol>	<ul style="list-style-type: none"> <li>• Table 1 shows grant funds by Moyer program, and how much of each program has been liquidated relative to the target for Year 12. Zero or a positive number means the district has met the target, while a negative number indicates a shortfall.</li> <li>• Table 2 does the same thing as Table 1 for match funds, if any. Again, zero or a positive number means the district has met the target, while a negative number indicates a shortfall.</li> <li>• Table 3 shows each project liquidated with Year 12 funds.</li> </ul>

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**1. Cumulative Report: Executed Funds Progress (Years 15 and later)**

Is the **Executed Funds Progress** shown in Cumulative Report **Table 3** 100% or greater?

- Yes - The District has met the June 30, 2014 cumulative executed contracts target.
- No - The District is still working to meet its executed contracts target. *If Executed Funds Progress is below 50%, please attach the District's plans and projected timeline for executing contracts and completing expenditure of Year 15 funds by June 30, 2015 – or for redirecting funds to another district or the Rural Assistance Program.*

**2. Cumulative Report: Expended Funds Balance (Years 13 and later)**

Is the **Expended Funds Balance** shown in Cumulative Report **Table 3** zero or greater?

- Yes - The District has met the June 30, 2014 cumulative expenditures target.
- No - The District is still working to meet its expenditure target. The negative balance shown is \$ \_\_\_\_\_. *Please attach an explanation of the expenditure shortfall, including funds currently under contract but not yet expended.*

**3. Cumulative Report: Funds Subject to Return (Years 13 and 14)**

Is **Funds Subject to Return** in Cumulative Report **Table 3** shown as none?

- Yes - The District has no obligation to return funds.
- No - The District did not complete expenditure or contract execution for all Year 13 and 14 funds by June 30, 2014. The negative balance shown is \$ \_\_\_\_\_. *This amount is due for return to ARB by August 29, 2014. For directions on how and where to submit returns, see the bottom of page 4.*

**4. Liquidation Report: Grant Funds Liquidated (Year 12)**

Is the total **Balance** shown in Liquidation Report **Table 1** for Regular Moyer, Multi-District, and RAP funds as applicable zero or greater? (Negative balance due to rounding error is acceptable.)

- Yes - The District has completed liquidation of Year 12 Moyer funds.
- No - The District has not completed liquidation of Year 12 Moyer funds. The indicated shortfall is \$ \_\_\_\_\_. *The District may correct a liquidation shortfall by reassigning liquidated project funds from later funding years to Year 12, or may return funds. Please attach the District's plans for addressing any liquidation shortfall for Moyer funds.*

**5. Liquidation Report: Match Funds Liquidated (Year 12) – for districts where applicable**

Is the total **Balance** shown in Liquidation Report **Table 2** for Match funds zero or greater? (Negative balance due to rounding error is acceptable.)

- Yes - The District has completed liquidation of Year 12 match funds.
- No - The District has not completed liquidation of Year 12 match funds. The indicated shortfall is \$ \_\_\_\_\_. *The District may correct a match liquidation shortfall by reassigning liquidated project funds from later funding years to Year 12, or may take other action. Please attach the District's plans for addressing any liquidation shortfall for Match funds.*



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**9. Carl Moyer Program Interest**

Report below on interest earned from 7/1/2013 through 6/30/2014 from Carl Moyer Program funds, Rural Assistance Program funds, and Multidistrict Program funds. *Interest earned during this period that you do not add to your Year 17 target is due to ARB by 10/31/2014.*

<b>Report of Interest Earned or Received Between 7/1/2013 and 6/30/2014</b>		
	<b>Instructions</b>	<b>Comments</b>
<p><b>A.</b> Total amount of all interest earned or received through transfer on Carl Moyer Program funds between 7/1/2013 and 6/30/2014. This amount includes interest earned on both project and administrative funds.</p> <p>\$ _____</p>	<ul style="list-style-type: none"> <li>▪ Obtain from your fiscal department.</li> <li>▪ Remember to include interest funds received through transfers from other districts.</li> <li>▪ Do not include funds transferred away from your district to another district.</li> <li>▪ Your liaison will ensure that your interest targets are adjusted to reflect this report.</li> <li>▪ When the adjustment of interest targets is complete, your liaison will notify you to review and approve the data.</li> </ul>	<p>When you use these interest funds to fund and pay for projects:</p> <ul style="list-style-type: none"> <li>▪ Specify "Moyer Interest" as the funding source in CARL.</li> <li>▪ Indicate Year 17 as the funding year in CARL.</li> </ul>
<p><b>B. <u>Amount from A above</u></b> to be returned to ARB by 10/31/2014.</p> <p>\$ _____</p>	<p>Submit returns as described below.</p>	

**Return of Carl Moyer Program Funds to ARB:**

*When applicable, please complete CMP Return of Funds form, found at [http://www.arb.ca.gov/msprog/moyer/admin\\_forms/admin.htm](http://www.arb.ca.gov/msprog/moyer/admin_forms/admin.htm)*

*The form provides instructions on how to document the return and where to send required items.*

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**10. Signatures of Responsible Parties**

- A. I certify the project and financial data entered into the Carl Moyer Program database (CARL) and/or spreadsheets associated with this report are complete and accurate, and that there are no known instances of fraud or misrepresentation associated with this information. I certify that the District has documentation of the reported contract commitments and expenditures. I understand that the completeness and accuracy of this report and the data in CARL and/or spreadsheets are the District's responsibility.

_____ <i>Signature of Air Pollution Control Officer</i>	_____ <i>Print Name</i>	_____ <i>Date Signed</i>
_____ <i>Signature of Program Administrator</i>	_____ <i>Print Name</i>	_____ <i>Date Signed</i>

- B. I certify that the financial data in this report are accurately reflected in the District's official financial records and there are no known instances of fraud associated with this information.

_____ <i>Signature of Chief Financial Officer or District Board-designated Alternate (not APCO or program administrator)</i>	_____ <i>Print Name</i>	_____ <i>Date Signed</i>
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**Please email a copy of this signed form, CARL reports, and attachments to ARB.  
Please maintain the original hard copy in your local records. Email reports to:**

Chuck Bennett at [cbennett@arb.ca.gov](mailto:cbennett@arb.ca.gov)

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**If you have any questions about this Yearly Report,  
please contact your Carl Moyer Program liaison**

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