



## Carl Moyer Program Advisory 04-010

### Districts Management of Co-funded Projects

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The statute governing the Carl Moyer Program encourages districts to co-fund projects that provide emission reductions in more than one district (Section 44287 (a) of the Health and Safety Code). This advisory provides guidance on managing co-funded projects.

To effectively administer co-funded projects, participating air districts should consider the following points:

- The **primary district** agrees to administer all aspects of the co-funded project. And, conversely, the **contributing district(s)** agrees to relinquish management of the co-funded project to the primary district. The primary district must keep the contributing districts advised of every aspect of the project.
- Co-funding must come from the same fiscal year.
- Environmental justice criteria should be considered in the grant selection process. (State law requires districts with greater than one million inhabitants to allot 50% of their Carl Moyer Program funding to projects in environmental justice areas.) If a district chooses to count co-funded projects towards their environmental justice funding mandate, the district can only count their actual financial contribution towards the project.
- Only one Carl Moyer Program reporting spreadsheet should be submitted for co-funded projects. The primary district should submit the spreadsheet and clearly state that it is for co-funded projects. Please include all the participating districts and their funding contributions in the report.
- Workbooks for co-funded projects should include all the standard information required by the Carl Moyer Program, and the following additional information:
  - Air districts in which the vehicle/equipment operates
  - The amount of time/mileage/fuel in each district
  - The amount of funding provided by each district
- The primary district must inform the contributing districts, and the ARB, of any change of ownership or disruption in project operation, which will change the calculated emission benefits. The contributing district and ARB reserve the right to inspect all funded projects with a minimum of 48-hour notice.

- The disbursement of funds between co-funding districts should be agreed upon early in the process. ARB staff is available to assist in districts establishing the mechanics of the disbursement process.