

Steps in the Voucher Incentive Program Process and Flowchart

1. Vehicle owner visits participating dealership or air district
 - Dealer or district gives vehicle owner an application packet. Packet requests include:
 - Application
 - Proof of ownership in California for minimum of 2 years
 - Proof of usage for prior 2 years
 - Any other information as listed in the program guidelines
2. Vehicle owner fills out application and paperwork and returns it to dealer. Dealer (or district) conducts a pre-inspection of old vehicle.
3. Dealer submits application/paperwork and pre-inspection form to district
 - District has short timeframe to review, approve, and notify applicant and dealer of approval/disapproval

Funding Amounts for 2009

Model year of old vehicle	Minimum annual usage of 30,000 miles or XXXX gallons of fuel consumed
1990 and older	\$35,000
1991 – 1993	\$30,000

4. District sends dealer a voucher for approved amount for the purchase of a 2007 or newer vehicle with an engine that is certified at or below 1.20 g/bhp-hr NOx and 0.01 g/bhp-hr PM
5. Vehicle owner orders new vehicle or purchases new/used vehicle already at the dealership
6. When vehicle is ready for purchase
 - Dealer or district takes pictures of new vehicle
 - Owner drops off old vehicle and signed title at dealership
 - Owner picks up vehicle
 - Owner signs *receipt of voucher*
7. Dealer contacts salvage yard to pick up vehicle
 - Salvage yard destroys vehicle and submits paperwork to DMV
 - District inspects destroyed vehicle at salvage yard
8. Dealer completes reimbursement package and delivers it to district. District reviews/approves reimbursement package and issues payment.
9. Participant will be mailed annual survey for 3 years
 - Survey will request annual mileage and ownership verification

Flowchart on back-side

