How to Report with Missing Information

When reporting information to DOORS for compliance with the Large Spark-Ignition Engine Fleet Requirements Regulation, some fleets may find that gathering all the data required is not possible. For example, the engine label may be worn off due to the equipment age, or may have been damaged and become unreadable. In such cases, ARB will allow a fleet to report without all of the information required by the regulation if a fleet verifies that it has:

- Checked equipment labels, equipment logs, and equipment manuals;
- Reviewed any equipment records they have on file;
- Contacted the equipment and/or engine manufacturer; and
- Search any other source of information that could feasibly be checked, and reasonably be expected to provide the information needed.

If these steps are completed and the information is still not available, the fleet may leave information blank in initial reporting with the following exceptions:

- Equipment type,
- Equipment model year,
- Engine manufacturer, and
- Engine model year.

Unable to Determine the Equipment or Engine Model Year?

Unlike other missing information, fleets cannot report a piece of equipment without listing an equipment and engine model year. Fleets should first check the equipment manual, engine labels, and any maintenance records.

If, after having checked those sources, a fleet is still unable to find a listed model year, a fleet should estimate the model year of the engine and equipment, recording the basis for that estimate. Fleets that estimate an equipment or engine model year should keep records of the basis for that estimate in case the Air Resources Board (ARB) enforcement personnel ever question the estimate.

Fleets that leave large amounts of information blank when reporting may draw the attention of ARB enforcement personnel, so it will benefit fleets to perform as thorough a search as possible for any missing information.

If the fleet is able to find the missing information at a later date, they will be able to log into DOORS and insert the correct information.

While this document is intended to assist fleets with their compliance efforts, it does not alter or modify the terms of any ARB regulation, is not a substitute for reading the regulation, nor does it constitute legal advice. It is the sole responsibility of fleets to ensure compliance with the Large Spark-Ignition Engine Fleet Requirements Regulation.