

Truck and Bus Regulation Three Day Pass User Guide

Last Updated July 2017

What is a Three Day Pass?

A Three Day Pass is a temporary permit that allows a fleet owner to operate one vehicle per calendar year in California that does not meet the emission reduction requirements of the Truck and Bus regulation. The three day period begins at 12:00 AM on the date specified on the form and ends 72 hours later. There are no mileage limits for a vehicle operating during the three day period specified in the approved Three Day Pass.

Who is eligible to request a Three Day Pass?

Fleets that are based in California or vehicles reported in Truck Regulation Upload Compliance and Reporting System (TRUCRS) to use any flexibility provided by the Truck and Bus regulation are not eligible to use the pass. Fleets are allowed one pass per calendar year; if the fleet has already used a pass this year, they are not eligible to use the pass for any vehicle until the next year. Lastly, all vehicles currently in compliance with the engine model year schedules for heavier and lighter vehicles do not need to request a Three Day Pass.

Once a Three Day Pass has been confirmed online or approved by staff, the entry date cannot be changed, and the pass cannot be rescinded.

Who needs a Three Day pass?

Anyone based outside of California that wishes to operate temporarily in the State without meeting upgrade requirements will need a Three Day Pass for the vehicle to comply with the Truck and Bus regulation for the approved three days. Basic upgrade requirements for lighter and heavier vehicles are outlined in the table below. Detailed engine model year schedule requirements are available at <http://www.arb.ca.gov/msprog/onrdiesel/documents/faqModelyr.pdf>

**Engine Model Year Schedule for Lighter Vehicles
(GVWR 14,001 – 26,000lbs)**

Engine Year	Engine Replacement Deadline
1995 & Older	January 1, 2015
1996	January 1, 2016
1997	January 1, 2017
1998	January 1, 2018
1999	January 1, 2019
2000-2003	January 1, 2020
2004-2006	January 1, 2021
2007-2009	January 1, 2023

**Engine Model Year Schedule for Heavier Vehicles
(GVWR greater than 26,000lbs)**

Engine Year	PM Filter Deadline	Engine Replacement Deadline
1993 & Older	N/A	January 1, 2015
1994-1995	N/A	January 1, 2016
1996-1999	January 1, 2012	January 1, 2020
2000-2004	January 1, 2013	January 1, 2021
2005-2006	January 1, 2014	January 1, 2022
2007 & Newer	Already Equipped	January 1, 2023

How do I obtain a Three Day Pass?

You may obtain a Three Day Pass by reporting online to request the pass or submitting a paper request (Form 149). If you request a Three Day Pass online you will be able to print the approval instantly. Follow the steps below.

- I. To request a Three Day Pass you need a reporting account and TRUCRS ID number**
 - If you have a TRUCRS account and ID number, skip this section.
 - Create a TRUCRS account, if you do not already have one, and obtain a TRUCRS ID by saving complete company information. Visit https://ssl.arb.ca.gov/ssltrucrsto/trucrs_reporting/login.php to report.
 - Access your TRUCRS ID by clicking the “**View or Update**” link in the “**Update or Delete**” fleet column; then click the “**Vehicle Info**” tab.
- II. You will also need to report your vehicle**
 - If you have already reported your vehicle, skip this section.
 - To restore a vehicle you reported for a Three Day Pass in prior years, go to section IV.

- To report a vehicle, go to the “**Vehicle Info**” tab, and click the “**Add New Vehicle**” button to add the vehicle to the fleet.
- Fill out all of the vehicle information, select “**3 Day Pass**” in the “**PM Filter Type or Extension for Vehicle**” field, and input the desired start date for the pass (see below).
 - You cannot claim a pass the same day you are entering California. Reporting must be completed at least one day prior to entry.
- Click “**Submit**”.

Engine Information	
Engine Family Name (Example WCPXL14.6ERK)	<input type="text" value="5CEXH0661MAT"/> Click for Help
Engine Manufacturer	<input type="text" value="CUMMINS"/>
Engine Model	<input type="text" value="14.2"/>
Engine Year	<input type="text" value="1998"/>
Select PM Filter Type or Extension for Vehicle	<input type="text" value="3 Day Pass"/> Click for Help
Date of First Use (YYYY-MM-DD)	<input type="text" value="0000-00-00"/>

- Once you click “**Submit**” on the vehicle page, you will receive the following message:

“Please confirm you are claiming a 3-Day Pass for VIN starting on 2017-07-15. Once confirmed, you cannot cancel the use of the pass or change the entry date requested. If you need to change the requested entry date, please click the "Cancel Edit" button at the bottom of the form. Click “Save Data Anyway” to confirm the VIN and entry date requested. After you confirm, visit the Compliance Status Tab to print your pass.”
- If you want to change your desired entry date, or do not want to confirm the pass at this time, click the “**Cancel Edit**” button at the bottom of the page, or navigate to a different tab.

PLEASE NOTE: Once a Three Day Pass has been confirmed online or approved by staff, the entry date cannot be changed, and the pass cannot be rescinded.

- To confirm your understanding of the disclaimer, click the “**Save Data Anyway**” button.
 - If your request for a pass is rejected, you will receive an error message. If the remedies listed in section III. do not solve the issue, contact TRUCRS staff via email at trucrs@arb.ca.gov or call the Diesel Hotline at 866-634-3735.
- To print your pass, navigate to the “**Compliance Status**” tab.
- Once on the “**Compliance Status**” tab, you may print the Three Day Pass by clicking the word “**here**” as shown below.
 - This pass should be kept in the cab of the vehicle in a place known to the driver.

3 Day Pass

You have been approved for a 3 Day Pass for VIN: xxxxxxxxxxxxxxxxx .
 This pass is valid from xxxx-xx-xx through the end of xxxx-xx-xx.
[Click here](#) to print your pass.

2016 Compliance Status

Your last certificate record prior to December 1, 2016 shows compliant.
[Click here](#) for a copy of your 2016 certificate.

2017 Compliance Status

III. List of potential error messages and troubleshooting

- **You must enter a 3 Day Pass date in the format YYYY-MM-DD. (Cannot Save)**
 - Ensure the requested entry date does not contain “/”, “\”, and follows the format exactly. You may adjust your entry date and try again.

- **You must enter a 3 Day Pass date after today. (Cannot Save)**
 - You cannot request a 3 Day Pass with an entry date the same day the pass was requested. It must at least be 1 day in advance of the planned entry date. You may adjust your entry date and try again.

- **You have errors that prevent checking fleet compliance for 3 day pass eligibility. Visit the Compliance Status Tab for more details.**
 - One or more errors are present that prevent TRUCRS from determining your fleet’s compliance status. Please visit the **Compliance Status** tab and scroll down to the table at the bottom that details the specific errors, correct them, and try again.

- **You may not receive a 3 day pass if fleet is already out of compliance. (Cannot Save)**
 - The remainder of your California fleet must be in compliance with the Truck and Bus regulation to request a 3 Day Pass for a specific non-compliant vehicle.

- **You have already received a 3 Day Pass this calendar year and only one is allowed per year. (Cannot Save)**
 - You may only be granted one 3 Day Pass per fleet- if any other vehicle in your fleet has been approved for a pass in this calendar year, you may not request a second.

- **A parent of child fleet associated with yours has already received a 3 Day Pass this calendar year and only one is allowed per year. (Cannot Save)**
 - You may only be granted one 3 Day Pass per combined fleet- if any other vehicle in your combined fleet has been approved for a pass in this calendar year, you may not request a second.

IV. Restore a previous Three Day Pass vehicle to claim the option for the current year

- Restore the vehicle to the fleet by clicking restore on the vehicle form in the vehicle info tab. (see below)
 - If you are unable to restore the vehicle, contact 866-6DIESEL (866-634-3735)

Deleted Vehicles: Sold/Scrapped/Transferred Out State/3 Day Pass. 1 Reported												
Restore Vehicle	#	VIN	Plate	Owner ID	Vehicle Model Year	Vehicle Make (Model)	Vehicle Type	GVWR >26,000 lbs?	Engine Year	Purchase Date	Compliance Option	Reporting Complete
Restore	1	AS65JKLKJF94DF98	CA0519A2	01	1991	AUTOCAR ()	Tractor Trailer	Y	1990	2008-01-01		N

- After the vehicle has been restored return to section II to finish reporting.

If I am unable to report online, how do I submit a paper form to request a Three Day Pass?

Your request will be processed immediately if you report online. However if you wish to use a paper form you must complete Form 149 located at the end of this document. The request must be submitted to the California Air Resources Board (CARB) at least three days prior to the planned entry of that vehicle into California. If your request for a Three Day Pass is submitted three days prior to your planned entry, and CARB fails to respond by the date of the vehicle's planned entry, the vehicle may operate in California for the requested three-day period if the vehicle meets the eligibility criteria. The vehicle operator must present a copy of the form to Air Resources Board personnel upon request or the fleet owner may be subject to penalties.

Mail the Request for the Three Day Pass to:

Truck and Bus Reporting, 5th Floor
P.O. Box 2815
California Air Resources Board
Sacramento, California 95812

You may also fax the form to our office at (916) 323-5526.

NOTE: Once a Three Day Pass request has been approved, it cannot be canceled or changed.

Form 149 **Truck & Bus Regulation**
Three Day Pass Exemption Request Form
 This temporary pass will exempt one vehicle from the emission reduction requirements of the Truck and Bus regulation for three consecutive days. Only one pass is allowed per fleet each year.

Owner Information

Legal Owner First Name		Legal Owner Last Name		TRUCRS ID (if reported before)	
Company/ Agency Name (and DBA)			Tax Identification Number		
Company/ Agency Type (check one) <input type="checkbox"/> Individual (Sole Owner) <input type="checkbox"/> General Partnership <input type="checkbox"/> Corporation <input type="checkbox"/> Not for Profit <input type="checkbox"/> LLC <input type="checkbox"/> LLP <input type="checkbox"/> Other Private <input type="checkbox"/> State <input type="checkbox"/> Federal					
Responsible Person First Name		Responsible Person Last Name		Responsible Person Title	
Mailing Address		City	State	Zip	Country

Motor Carrier Identification (Report all of the following that apply. Enter "NA" if not applicable to your business.)

US Department of Transportation (USDOT)	California Carrier Identification (CA)
International Registration Plan (IRP)	Public Utilities Commission

Contact Person

Contact First Name	Contact Last Name	Company Name
Contact Email Address	Contact Telephone Number (Area Code and Number)	

Additional Company Information

Business Category(check one)
 Farming Forestry Manufacturing Hauling Freight Passenger/Bus Service Non-Profit Construction Mining Contractor Other _____

Do you own three or fewer diesel vehicles with a GVWR greater than 14,000 lbs. that are under common ownership and control? Yes No

Vehicle and Engine Information

Vehicle Identification Number (VIN)	Vehicle Model Year	Vehicle Manufacturer	Does this truck tow goods with a trailer? <input type="checkbox"/> Yes <input type="checkbox"/> No	Vehicle Body Type	
Registration Type (Circle One) Annual Monthly Not Registered Special Equipment		License Plate Number	State of Registration	Date Purchased	Engine Model Year
GVWR more than 26,000lbs? <input type="checkbox"/> Yes <input type="checkbox"/> No	Fuel Type (If vehicle is CNG/LNG, LPG, or gasoline, the three day pass is not necessary): <input type="checkbox"/> Diesel <input type="checkbox"/> Diesel Hybrid				
Provide the date of which you wish the Three Day Pass exemption to begin:			Begin Date		

All fields on this form are required. Incomplete forms will be rejected.

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Print Name of owner or responsible person	Title
Signature of Owner or Responsible Person	Date