

Truck and Bus Regulation  
 Three Day Pass User Guide  
 Last Updated: August 17, 2017

**What is a Three Day Pass?**

A Three Day Pass is a temporary permit that allows a fleet owner to operate one vehicle per calendar year in California that does not meet the emission reduction requirements of the Truck and Bus regulation. The three day period begins at 12:00 AM on the date specified on the form and ends 72 hours later. There are no mileage limits for a vehicle operating during the three day period specified in the approved Three Day Pass.

**Who is eligible to request a Three Day Pass?**

Fleets that are based in California or vehicles reported in Truck Regulation Upload Compliance and Reporting System (TRUCRS) to use any flexibility provided by the Truck and Bus regulation are not eligible to use the pass. Fleets are allowed one pass per calendar year; if the fleet has already used a pass this year, they are not eligible to use the pass for any vehicle until the next year. Lastly, all vehicles currently in compliance with the engine model year schedules for heavier and lighter vehicles do not need to request a Three Day Pass.

**Once a Three Day Pass has been confirmed online or approved by staff, the entry date cannot be changed, and the pass cannot be rescinded.**

**Who needs a Three Day pass?**

Anyone based outside of California that wishes to operate temporarily in the State without meeting upgrade requirements will need a Three Day Pass for the vehicle to comply with the Truck and Bus regulation for the approved three days. Basic upgrade requirements for lighter and heavier vehicles are outlined in the table below. Detailed engine model year schedule requirements are available at <http://www.arb.ca.gov/msprog/onrdiesel/documents/faqModelyr.pdf>

**Engine Model Year Schedule for Lighter Vehicles  
 (GVWR 14,001 – 26,000lbs)**

Engine Year	Engine Replacement Deadline
1995 & Older	January 1, 2015
1996	January 1, 2016
1997	January 1, 2017
1998	January 1, 2018
1999	January 1, 2019
2000-2003	January 1, 2020
2004-2006	January 1, 2021
2007-2009	January 1, 2022

**Engine Model Year Schedule for Heavier Vehicles  
 (GVWR greater than 26,001lbs)**

Engine Year	PM Filter Deadline	Engine Replacement Deadline
1993 & Older	N/A	January 1, 2015
1994-1995	N/A	January 1, 2016
1996-1999	January 1, 2012	January 1, 2020
2000-2004	January 1, 2013	January 1, 2021
2005-2006	January 1, 2014	January 1, 2022
2007 & Newer	Already Equipped	January 1, 2023

**How do I obtain a Three Day Pass?**

You may obtain a Three Day Pass by reporting online to request the pass or submitting a paper request (Form 149). If you request a Three Day Pass online you will be able to determine if you are eligible, and if eligible print the approval immediately. Below are the steps necessary to apply for a Three Day Pass online. If you wish to apply using a paper form, the form can be found at the end of this document.

### Step 1: Accessing/Establishing your reporting account (TRUCRS)

1. If you already have a reporting account with a TRUCRS ID, login to the account and skip to Step 2.
2. If you DO NOT have a reporting account, access the TRUCRS reporting system at [https://ssl.arb.ca.gov/ssltrucrsto/trucrs\\_reporting/login.php](https://ssl.arb.ca.gov/ssltrucrsto/trucrs_reporting/login.php) .To establish a TRUCRS account and obtain a TRUCRS ID by saving complete company information.
3. Once you have saved your company information, navigate to the “Vehicle Information” tab.
4. Once on the “Vehicle Information” tab, add the vehicle to the account by clicking the Add New Vehicle button on the top left, provide all information about the vehicle and save the vehicle with a compliance path of none and continue to Step 2.

### Step 2: Request a Three Day Pass

1. If the vehicle for which you wish to request a pass is active, skip to #3 under step 2
2. If you have been previously approved for a Three Day Pass you may need to restore your vehicle to the active vehicles list before proceeding by clicking restore on the vehicle info tab under the deleted vehicles section (see below).
  - a. If you are unable to restore the vehicle, contact 866-6DIESEL (866-634-3735)

Deleted Vehicles: Sold/Scrapped/Transferred Out State/3 Day Pass. 1 Reported												
Restore Vehicle	#	VIN	Plate	Owner ID	Vehicle Model Year	Vehicle Make (Model)	Vehicle Type	GVWR >26,000 lbs?	Engine Year	Purchase Date	Compliance Option	Reporting Complete
<b>Restore</b>		AS65JKLKJF94DF98	CA0519A2	01	1991	AUTOCAR ()	Tractor Trailer	Y	1990	2008-01-01		N

3. Edit the vehicle by selecting edit to the left of the vehicle on the vehicle information tab.
4. Select “3 Day Pass” in the “PM Filter Type or Extension for Vehicle” field and input the desired start date for the pass and “submit” the request for a Three Day Pass.
  - a. You cannot request the Three Day Pass to begin on the same date you are requesting the pass. Request of the pass must be completed at least one day prior to planned entry however we recommend applying three days prior to planned entry into California.

Engine Information	
Engine Family Name (Example WCPXL14.6ERK)	<input type="text" value="SCEXH0661MAT"/> <a href="#">Click for Help</a>
Engine Manufacturer	<input type="text" value="CUMMINS"/>
Engine Model	<input type="text" value="14.2"/>
Engine Year	<input type="text" value="1998"/>
Select PM Filter Type or Extension for Vehicle	<input type="text" value="3 Day Pass"/> <a href="#">Click for Help</a>
Date of First Use (YYYY-MM-DD)	<input type="text" value="0000-00-00"/>
<input type="button" value="Submit"/> <input type="button" value="Submit and Add Similar"/> <input type="button" value="Cancel Edit"/> <input type="button" value="View History"/>	

5. Once the request has been submitted, you will receive the following message; this is your last opportunity to cancel the request for a Three Day Pass:

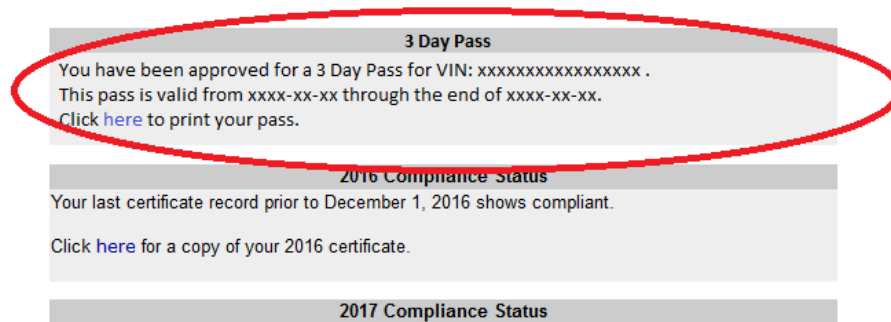
“Please confirm you are claiming a 3-Day Pass for [VIN] starting on [DATE]. Once confirmed, you cannot cancel the use of the pass or change the entry date requested. If you need to change the requested entry date, please click the "Cancel Edit" button at the bottom of the form. Click “Save Data Anyway” to confirm the VIN and entry date requested. After you confirm, visit the Compliance Status Tab to print your pass.”

**NOTE: Once a Three Day Pass has been confirmed online or approved by staff, the entry date cannot be changed, and the pass cannot be rescinded.**

6. If you want to change your entry date, or no longer want to claim the pass at this time, click the “Cancel Edit” button at the bottom of the page.
7. To confirm your understanding of the disclaimer and the desired begin date for the pass click the “Save Data Anyway” button.
  - a. If the request for a pass is rejected you will receive an error message. See the *Why Was My Request for a Pass Rejected* section of this guide.
  - b. If you are unable to resolve the issue on your own, or do not understand the reason for rejection you can contact TRUCRS staff via email at [trucrs@arb.ca.gov](mailto:trucrs@arb.ca.gov) or call the diesel hotline at 866-634-3735.

### **Step 3: Obtaining the Three Day Pass Approval**

1. Click on the “Compliance Status” tab
2. Click “here” in the gray table (see below)
  - a. This will allow you to print a copy of the approved Three Day Pass. The approval should be kept in the cab of the vehicle in a place known to the driver.



### **Why Was My Request for a Three Day Pass Rejected?**

Below are error messages (in red text) you may receive with an explanation of the error message directly below.

- “You must enter a 3 Day Pass date in the format YYYY-MM-DD. (Cannot Save)”
  - Ensure the requested entry date does not contain “/”, “\”, and follows the format exactly. You may adjust your entry date and try again.
- “You must enter a 3 Day Pass date after today. (Cannot Save)”
  - You cannot request a 3 Day Pass with an entry date the same day the pass is requested. It must be at least 1 day prior to the planned entry date. You may adjust your entry date and try again.
- “You have errors that prevent checking fleet compliance for 3 day pass eligibility. Visit the Compliance Status Tab for more details.”
  - One or more errors are present that prevent TRUCRS from determining your fleet’s compliance status. Scroll down to the table at the bottom of the Compliance Status tab to see the specific errors. Correct the errors and try again.
- “You may not receive a 3 day pass if fleet is already out of compliance. (Cannot Save)”
  - The remainder of your California fleet must be in compliance with the Truck and Bus regulation to request a 3 Day Pass for a specific non-compliant vehicle. If you need assistance with reporting or understanding the compliance options for which your fleet is eligible you may contact the diesel hotline at 866-6DIESEL (866-364-3735)

- “You have already received a 3 Day Pass this calendar year and only one is allowed per year. (Cannot Save)”
  - You may only be granted one 3 Day Pass per fleet per year. If any other vehicle in your fleet has been approved for a pass in this calendar year, you may not request another pass.
- “A fleet that is part of your company has already received a 3 Day Pass this calendar year and only one is allowed per year. (Cannot Save)”
  - You may only be granted one 3 Day Pass per combined fleet per year. If any other vehicle in your combined fleet has been approved for a pass in this calendar year, you may not request another pass.

**If I am unable to report online, how do I submit a paper form to request a Three Day Pass?**

Your request will be processed immediately if you report online. However if you wish to use a paper form you must complete Form 149 located at the end of this document. The request must be submitted to the California Air Resources Board (CARB) at least three days prior to the planned entry of that vehicle into California. If your request for a Three Day Pass is submitted three days prior to your planned entry, and CARB fails to respond by the date of the vehicle’s planned entry, the vehicle may operate in California for the requested three-day period if the vehicle meets the eligibility criteria as discussed earlier in this document. The vehicle operator must present a copy of the approval; or a copy of the request form if no response was received within the allotted time period; to Air Resources Board personnel upon request or the fleet owner may be subject to penalties or other enforcement action if documentation is not provided or they have determined you are ineligible to use the Three Day Pass.

Mail the Request for the Three Day Pass to:  
Truck and Bus Reporting, 5th Floor  
P.O. Box 2815  
California Air Resources Board  
Sacramento, California 95812

You may also fax the form to our office at (916) 323-5526

## Form 149 - Three Day Pass Exemption Request

### Truck & Bus Regulation

This temporary pass will exempt one vehicle from the emission reduction requirements of the Truck and Bus regulation for three consecutive days. Only one pass is allowed per fleet each year.

#### Owner Information

Legal Owner First Name		Legal Owner Last Name		TRUCRS ID (if reported before)	
Company / Agency Name (and DBA)			Tax Identification Number		
Company/ Agency Type (check one) <input type="checkbox"/> Individual (Sole Owner) <input type="checkbox"/> General Partnership <input type="checkbox"/> Corporation <input type="checkbox"/> Not for Profit <input type="checkbox"/> LLC <input type="checkbox"/> LLP <input type="checkbox"/> Other Private <input type="checkbox"/> State <input type="checkbox"/> Federal					
Responsible Official First Name		Responsible Official Last Name		Responsible Official Title	
Mailing Address		City	State	Zip	Country

#### Motor Carrier Identification (Report all of the following that apply. Enter "NA" if not applicable to your business.)

US Department of Transportation (USDOT)	California Carrier Identification (CA)
International Registration Plan (IRP)	Public Utilities Commission

#### Contact Person

Contact First Name	Contact Last Name	Company Name
Contact Email Address		Contact Telephone Number (Area Code and Number)

#### Additional Company Information

Business Category (check one) <input type="checkbox"/> Farming <input type="checkbox"/> Forestry <input type="checkbox"/> Manufacturing <input type="checkbox"/> Hauling Freight <input type="checkbox"/> Passenger/Bus Service <input type="checkbox"/> Non-Profit <input type="checkbox"/> Construction <input type="checkbox"/> Mining <input type="checkbox"/> Contractor <input type="checkbox"/> Other _____
Do you own three or fewer diesel vehicles with a GVWR greater than 14,000 lbs. that are under common ownership and control? <input type="checkbox"/> Yes <input type="checkbox"/> No

#### Vehicle and Engine Information

Vehicle Identification Number (VIN)	Vehicle Model Year	Vehicle Manufacturer	Does this truck tow goods with a trailer? <input type="checkbox"/> Yes <input type="checkbox"/> No	Vehicle Body Type (see below *)
Registration Type (Circle One) Annual Monthly Not Registered Special Equipment		License Plate Number	State of Registration	Date Purchased (Month, Day, Year)
GVWR more than 26,000lbs? <input type="checkbox"/> Yes <input type="checkbox"/> No	Engine Model Year	Engine Family Name	Engine Manufacturer	Engine Model
Fuel Type (If vehicle is CNG/LNG, LPG, or gasoline, the three day pass is not necessary): <input type="checkbox"/> Diesel <input type="checkbox"/> Diesel Hybrid				
Provide the date of which you wish the Three Day Pass exemption to begin:			Begin Date	

**All fields on this form are required. Incomplete forms will be rejected.**

**I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.**

Print Name of Owner or Responsible Official	Title
Signature of Owner or Responsible Official	Date

**Incomplete forms will be rejected. All fields on this form are required.**

**\*Vehicle Body Types:** Beverage Tractor, Beverage Truck, Box Reefer Tractor, Box Reefer Truck, Box Van Tractor, Box Van Truck, Bucket, Boom, Bus Other, Bus School, Bus Shuttle, Cab & Chassis, Car Carrier, Concrete Mixer, Concrete Pump, Cotton Module Mover, Crane less than 35ton, Crane 35ton or more, Drill Rig, Dump Truck, Dump Tractor, Dump Transfer, Expediter Hot Shot, Farm Grain, Feed Truck On Farm, Flatbed Tractor, Flatbed Truck, Service Fuel Lube, Garbage Refuse, Garbage Transfer, Hay Squeeze, Hay Tractor, Hay Truck, Hopper Grain Tractor, Lettuce Truck, Livestock Tractor, Livestock Truck, Lowbed Tractor, Motor Coach, Nurse Truck Other, Nurse Truck Supplies Crop Dusting Aircraft, Other Tractor, Other Truck, Parcel, Pickup Bed, Service Utility Mechanic, Silage Harvest, Silage Other, Spray Truck, Spreader Tractor, Spreader Truck, Sweeper 1 Engine, Sweeper 2 Engine, Tank Truck, Tanker Truck, Tow Truck: Roll Back, Tow Truck: Wrecker, Tractor, Tractor Various, Log Tractor, Log Truck, Vacuum Truck, Water Truck, Yard Goat