

**Truck Regulation Upload,  
Compliance, and Reporting  
System (TRUCRS)**



# 2019 TRUCRS Online Reporting Guide for the Truck and Bus Regulation

Last Revised: December 20, 2018

This user guide is intended to help vehicle owners report online to meet the reporting requirements of the California Air Resources Board's Truck and Bus Regulation. The Truck Regulation Upload, Compliance, and Reporting System (TRUCRS) allows you to report and update your company and vehicle information to meet the reporting requirements necessary to use the flexibility options available in the regulation. The next reporting deadline is **January 31, 2019**.

**Important updates regarding the California Trucking Association (CTA) Lawson Rock & Oil, Inc. (Lawson) v. California Air Resources' Board (CARB) and Senate Bill (SB 1) are included in this guide.**

The Truck and Bus regulation affects individuals, private companies, and Federal agencies that own diesel vehicles with a Gross Vehicle Weight Rating (GVWR) greater than 14,000 lbs. that operate in California. The regulation also applies to publicly and privately owned school buses; however, the compliance requirements are different and reporting is not required. The regulation does not apply to state and local government vehicles and public transit buses because they are already subject to other regulations. Vehicles that are exempt from other heavy-duty diesel regulations, such as Cargo Handling Equipment, Drayage Truck, and Solid Waste Collection Vehicle regulations, may be subject to the regulation. Drayage and solid waste collection trucks with 2007 to 2009 model year engines must meet the requirements of the regulation by January 1, 2023.

Beginning 2020, only vehicles compliant with the engine model year schedule of the Truck and Bus regulation will be allowed to register with the California Department of Motor Vehicles (CA DMV) unless the vehicle is accurately reported in TRUCRS demonstrating compliance with a flexibility option offered by the regulation. DMV will use the vehicle identification number (VIN) reported in TRUCRS of vehicles taking advantage of flexibility options in the regulation to confirm the vehicles' compliance status.

**It is crucial that the information you report to the California Air Resources Board (CARB) for your vehicles is accurate to ensure you will not experience delays registering your vehicle with DMV.**

**Vehicles that are classified as Solid Waste Collection Vehicles or Heavy Cranes as defined in the Solid Waste Collection Vehicle Regulation are required to report in TRUCRS. The User guide for fleets subject to Solid Waste Collection Vehicle regulation will be available on the login screen of the reporting system before the reporting deadline.**

Your fleet may be subject to multiple regulations. Please visit the Truck Stop Website to determine which other regulations apply to your fleet:  
<https://www.arb.ca.gov/msprog/truckstop/truckstop.htm>

The *Table of Contents* below is interactive. You may click on the portion of the guide applicable to your situation; however, it is your responsibility to understand the regulation in its entirety including the eligibility criteria required to use flexibility options.

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## I. Introduction

This guide is not a substitute for reading and understanding the regulation in its entirety. You should be familiar with the terms and upgrade requirements defined in the regulation, as well as the eligibility criteria to determine what exemptions or extensions for which the vehicle may qualify. Regulation language, advisories, fact sheets, and other compliance tools for the Truck and Bus regulation can be found at [www.arb.ca.gov/dieseltruck](http://www.arb.ca.gov/dieseltruck)

### a. Impact from the California Trucking Association (CTA) / Lawson Lawsuit:

Lawson/CTA filed a lawsuit against the California Air Resources Board to void the 2014 Amendments. The court ruled in favor of Lawson and CTA to rescind the amendments and as a result, some flexibility options that were previously available have been modified or removed. This user-guide will provide information regarding the options available for the 2019 compliance year; however, it is the sole responsibility of the vehicle owner to understand the regulatory requirements as they apply to their vehicle(s).

### b. 2019 Compliance Requirements (see the *Click for Help document for detailed compliance information such as geographical limitations or mileage limits*)

- All **lighter vehicles** (GVWR between 14,000 and 26,000 lbs.) with a 1999 or older model year engine must be retired, or upgraded with a 2010 or newer model year engine unless the vehicle is using a flexibility option that excludes it from the upgrade requirement such as the low-use option or the NOx extension.
- Fleet owners using the **Log Truck Phase-In** option must upgrade 60% of the vehicles to 2010 or newer model year engines to comply with the January 1, 2019 compliance deadline. The opt-in deadline for this option has passed.
- All **heavier** vehicles (GVWR 26,001lbs. or more) with a 1995 or older model year engine with a PM Filter Retrofit installed to comply with:
  - o Low Mileage Construction Truck (LMCT) vehicles must remain under the applicable mileage limit based on vehicle body type, **or**
  - o NOx Exempt Attainment Area extension must remain inside the designated NOx counties.

### c. Who Needs to Report for the 2019 Compliance Year?

Vehicles in Compliance with the Engine Model Year Schedule do not need to report. Fleet owners of vehicles using mileage-based options must report the vehicles end of the year odometer reading annually and update the compliance path if they wish to continue using the option for the following compliance year.

Vehicle owners that wish to use a flexibility option in the regulation must report to identify which vehicles will use an option for the duration of the compliance year to delay the vehicles upgrade requirements and provide any additional information specific to that option.

A vehicle must meet the eligibility criteria to use an option and meet any upgrade requirement by the deadline. Fleet owners using mileage-based extensions must provide their December or January odometer reading and read date as close to January as possible of each compliance year in addition to confirming whether they will continue to use the same mileage-based extension for 2019. Following is a list of compliance options that are currently available:

Low Mileage Construction Truck w/PM Filter  
Low-Use Exemption  
Manufacturer Delay  
NOx Exemption w/PM Filter

Verification of eligibility of claimed flexibility options is continuously enforced. This is accomplished by CARB staff reviewing third party documentation, in addition to verification programmed into TRUCRS and Enforcement staff who possess the authority to place holds on vehicle registration. Fleets must keep records and provide proof in a timely manner to CARB staff upon request or the reporting account could be blocked which disables the ability to print a certificate.

If you failed to meet the eligibility requirements of an option or extension for a given vehicle, you must bring the vehicle into compliance by retrofitting or retiring the vehicle as specified by the engine model year schedule. You will not be eligible to claim another flexibility option in any future compliance year. You also need to report changes to your fleet within 30 days throughout the year when selling or adding vehicles.

#### i. Flexibility Options Impacted by Lawson

##### **NOx Exempt Area Extension**

The counties that will continue to be considered in the NOx Exempt Area are: Alpine, Colusa, Del Norte, Glenn, Humboldt, Lake, Lassen, Mendocino, Modoc, Monterey, Northern Sonoma, Plumas, San Benito, San Luis Obispo, Santa Barbara, Santa Cruz, Shasta, Sierra, Siskiyou, Tehama, Trinity, and Yuba

Counties removed from the NOx Exempt Area are: Amador, Butte, Calaveras, Kern, Inyo, Mariposa, Mono, Nevada, and Tuolumne along with the portions of Sutter, El Dorado, and Placer.

All vehicles using the NOx Exempt Area Extension must now have a PM Filter Retrofit Installed. After installation of the PM Filter, the vehicle will be exempt from the replacement requirement as long as the vehicle does not leave the NOx areas and is reported as using "NOx Exempt with a PM Filter".

##### **Low Use Exemption**

The low use mileage limit is reducing one year earlier than expected because of the rescinded amendments. A Low Use vehicle is one that operates less than 1,000 miles a year in California and 100 hours of power take off (PTO) annually to remain exempt from the clean-up requirements of the Truck and Bus regulation.

### **Ag Vehicle Extension**

Beginning January 1, 2019 the annual mileage limit will be 10,000 miles. Vehicles that travel below 10,000 miles annually and have not exceeded prior mileage threshold may continue to use the Agricultural mileage extension until January 1, 2023.

### **Agricultural Vehicle Extension for Cattle Livestock Trucks**

Cattle livestock trucks with a GVWR greater than 33,000 or tractor-trailer combinations that exclusively transport cattle with a livestock module no longer have a body type eligible for the specialty AG option.

### **Low Mileage Construction Truck (Formerly Low Mileage Work Truck)**

This option is no longer available to lighter vehicles with a GVWR 14,001-26,000lbs. Only vehicles with a PM filter (OEM or retrofit) may continue to use this option. Vehicles using the Low Mileage Construction Truck option that have a PM filter retrofit installed on a heavier vehicle with a 1995 or older model year engine, must continue to report to delay upgrading to a 2010 model year or newer engine by reporting the vehicle as low mileage construction truck with a filter, operate less than 20,000 miles annually, and report the vehicle's odometer reading annually.

A 15,000-mileage threshold now applies to any vehicle owned by a company that possesses a valid contractor's license, or if the vehicle is a concrete mixer, concrete boom truck, water tank truck, or exclusively pulls a lowboy trailer. Dump trucks designed to transport construction material are still subject to the 20,000-mileage threshold.

### **Early Retrofit Credit**

Owners of vehicles without a PM Filter Retrofit requirement that installed a PM Filter on their vehicle in lieu of replacement must be replaced no later than January 1, 2020.

Vehicle owners that installed a PM Filter on some of their vehicles by January 1, 2014 but did not install the filter on all their vehicles are will need to replace the vehicle per the Engine Model Year Schedule.

Vehicle owners that installed a PM Filter retrofit on all of their heavier or all of their lighter fleet by January 1, 2014 and reported the installation by January 31, 2015 may maintain the credit that delays the vehicle replacement date until January 1, 2023 by contacting TRUCRS staff at 866-634-3735.

### **Options Removed from the Truck and Bus Regulation When the 2014 Amendments Were Voided**

- **Heavy Crane Phase-In Option:** The phase in option that allowed heavy crane owners to exclude their heavy cranes from the general compliance requirements of the Truck and Bus regulation and phase in replacement vehicles from 2018 until 2027, in addition to the credit provided to crane owners who took early action to comply is no longer available.
- **25 Percent Replacement Limit:** The added flexibility for fleets using the engine model year schedule to limit replacements to no more than 25 percent of the fleet, but no less than 2 trucks within one compliance year is no longer an option

#### d. Accessing TRUCRS

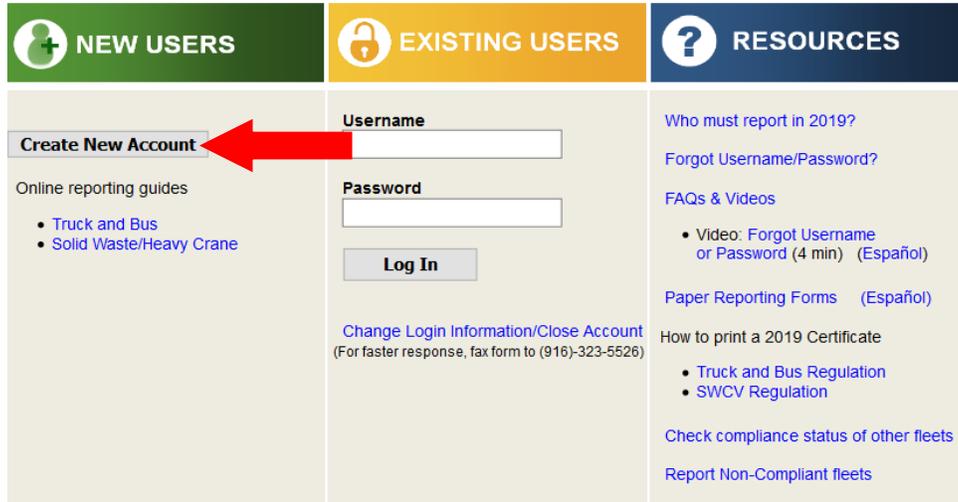
The TRUCRS login page can be found by going to the Truck and Bus program home page at [www.arb.ca.gov/dieseltruck](http://www.arb.ca.gov/dieseltruck) and clicking on the yellow *Reporting* button, which will direct you to the login page of the reporting system.



Please skip to the applicable section, of this guide (first time or returning user) for instructions reporting company and vehicle information. **It is crucial that the Vehicle Identification Number (VIN) reported matches your vehicle registration to prevent delays registering your vehicle with DMV.** In addition to the VIN, you will need to provide information regarding the type of vehicle in addition to information regarding the engine in the vehicle and the desired compliance path for the vehicle.

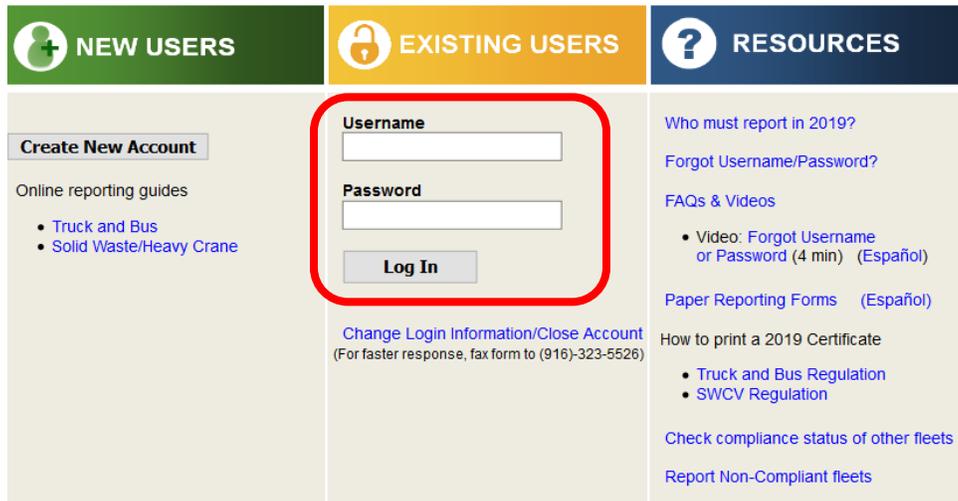
## II. First Time Reporting

If you have never reported before, online or on hard copy forms, you will need to create an account. To create an account, locate the *New Users* heading on the login page; click the *Create New Account* button directly under the *New Users* header.



The screenshot shows the login page with three main sections: NEW USERS (green), EXISTING USERS (orange), and RESOURCES (dark blue). Under the NEW USERS section, there is a 'Create New Account' button highlighted with a red arrow. Below this button are links for 'Online reporting guides' (Truck and Bus, Solid Waste/Heavy Crane) and a 'Log In' button. The EXISTING USERS section contains fields for 'Username' and 'Password', a 'Log In' button, and links for 'Change Login Information/Close Account' and 'Forgot Username/Password?'. The RESOURCES section includes links for 'Who must report in 2019?', 'FAQs & Videos', 'Paper Reporting Forms (Español)', 'How to print a 2019 Certificate', 'Check compliance status of other fleets', and 'Report Non-Compliant fleets'.

This will take you to the *Create Account* page which requires you to enter the fleet owners first name, last name, email address, contact phone number, and the desired username. *Be sure you make note of the username requested.* Once you have completed all of the fields, click the *Create Account* button. TRUCRS will auto-generate a password on your behalf and email it to the email address provided on the *Create Account* page within an hour. After receiving the email with the account password; return to the login page and input the username and password in the applicable fields under the *Existing Users* header to login.



The screenshot shows the login page with three main sections: NEW USERS (green), EXISTING USERS (orange), and RESOURCES (dark blue). Under the EXISTING USERS section, the 'Username' and 'Password' input fields are highlighted with a red box. Below these fields is a 'Log In' button. The NEW USERS section contains links for 'Create New Account' and 'Online reporting guides' (Truck and Bus, Solid Waste/Heavy Crane). The RESOURCES section includes links for 'Who must report in 2019?', 'Forgot Username/Password?', 'FAQs & Videos', 'Paper Reporting Forms (Español)', 'How to print a 2019 Certificate', 'Check compliance status of other fleets', and 'Report Non-Compliant fleets'.

### a. Reporting Company Information & Creating a TRUCRS ID

Once logged in you will be taken to the *Account Home* tab where you will need to click the *Add a New Fleet* link on the top left to provide your company information and obtain a TRUCRS ID. By clicking on the *Add a New Fleet* link TRUCRS will direct you to the Company information page.



On the company page, you will need to fill out all of the required fields and check the box at the bottom of the page attesting under penalty of perjury that the information provided is true and correct. Be sure this information remains up to date; if the California Air Resources Board needs to contact you, this is the information we will use. Click submit on the bottom of the company page after providing all of the required information to obtain a TRUCRS ID.

**Business Information**

Business Type:

If Business Type is 'Construction, Contractor', enter CSLB#:

Is this a farming business?:

By checking this box, I attest that the information above is true and correct.

If any information is missing or incorrect, an error message will appear at the top of the page. All errors must be corrected or the information will not be saved. After you are able to save your information, you will receive an email with your TRUCRS ID confirming that your account was created.

After your TRUCRS ID is created, TRUCRS will direct you to the *Account Home*. If your company has multiple divisions or subsidiaries, you will repeat the steps above for every company that needs to be reported in TRUCRS.

The next step in reporting is to add your vehicles. From the *Account Home* tab, click the *View or Update* link to the left of the company name you wish to edit. This will direct you to the TRUCRS Message Center. The Message Center is where CARB provides information regarding updates that have occurred in TRUCRS over the past year. This information is important. Please review the information on this page before continuing as it may influence your reporting decisions.

**TRUCRS** Hi ARB  
 Truck Regulation Upload Compliance and Reporting System Log Out

[Account Home](#) [Account Settings](#)

Add a New Fleet To add a vehicle click 'View or Update' below.

TRUCRS ID	Company Name	Update or Delete Fleet		# Trucks Reported	# Trailers Reported	Compliance Status	
119083	Air Resources Board		<a href="#">View or Update</a>	<a href="#">Delete Fleet</a>	4	0	<a href="#">Check Status</a>

### b. Adding Vehicles

From the *Message Center* click the *Vehicle Info* tab near the top of the page. The Vehicle information tab allows you to add, edit and remove vehicles. If you have created a duplicate account, this is when TRUCRS will give you a pop-up error message telling you to contact the diesel hotline; the only way to resolve the issue is to call 866-634-3735 or email [trucrs@arb.ca.gov](mailto:trucrs@arb.ca.gov).

**TRUCRS** Hi ARB  
 Truck Regulation Upload Compliance and Reporting System Log Out

**TRUCRS ID: 119083 - Air Resources Board**

[Account Home](#) [Message Center](#) [Company Info](#) [Vehicle Info](#) [Compliance Status](#)

To report a vehicle for the first time, click the *Add New Vehicle* button on the top left portion of the page. This will take you to a blank page where you will need to fill out information pertaining to the vehicle. The Vehicle Identification Number (VIN) is a required field and the system will not save the information without it.

**TRUCRS** Hi ARB  
 Truck Regulation Upload Compliance and Reporting System Log Out

**TRUCRS ID: 119083 - Air Resources Board**

[Account Home](#) [Message Center](#) [Company Info](#) [Vehicle Info](#) [Compliance Status](#)

[Vehicle List](#) [Odometer Readings](#) [Street Sweepers](#)

[Add New Vehicle](#) Search by VIN number:   Search by "Owner ID":

TRUCRS has a VIN decoder built in that will verify the vehicle model year and gross vehicle weight rating have been reported correctly – if the information reported is not consistent with the VIN you will receive an error message telling you to correct the information. If the information is correct and you are still receiving an error you will need to email [TRUCRS@arb.ca.gov](mailto:TRUCRS@arb.ca.gov) explaining the error message you are receiving.

TRUCRS also asks for information regarding the engine installed in the vehicle being reported; particularly the engine family number. The engine family number (may also be called engine family name or emission family name/number) can be found on the engine control label (ECL) and is 10-12 characters long. It is required by law that you have a legible intact engine control label on your engine while operating in California. If you do not have one, you cannot read it, or

you cannot locate the engine family number, contact the manufacturer of your engine. The engine manufacturer can provide can with a new engine control label. In addition, they will be able to provide you with your engine family number. The following link may help you find your engine family number [http://www.arb.ca.gov/msprog/truckstop/azregs/ecl\\_label.htm](http://www.arb.ca.gov/msprog/truckstop/azregs/ecl_label.htm)

If you have a two engine street sweeper, you will also be asked for information regarding your auxiliary engine and hour meter readings if it is a Tier 0.

Lastly, you will need to select a compliance path for this vehicle. If you try to claim a compliance option for which you do not qualify, or you did not provide required information such as odometer readings, you will receive an error message and the information will not be saved.

### c. Selecting a Compliance Option

If you try to claim a compliance option for which you do not qualify, or you did not provide required information such as odometer readings, you will receive an error message and the information will not be saved.

From the edit vehicle page, to the right of the *PM Filter Type or Extension for Vehicle* drop down menu is a *Click for Help* link that provides a document with a brief description of eligibility and compliance requirements for the flexibility options available for selection.

Located on the Vehicle Edit page to the right of the *PM Filter Type or Extension for Vehicle* drop down menu is a *Click for Help* link that provides a document with a brief description of eligibility and compliance requirements for the flexibility options available for selection.

Engine Information	
Engine Family Name (Example WCPXL14.6ERK)	<input type="text"/> <a href="#">Click for Help</a>
Engine Manufacturer	<input type="text" value="Please Choose..."/>
Engine Model	<input type="text"/>
Engine Year	<input type="text" value="Please Choose..."/>
Select PM Filter Type or Extension for Vehicle	<input type="text" value="Please Choose..."/> <a href="#">Click for Help</a>



Vehicles that have had a period of non-compliance are only eligible to use the engine model year schedule and are not eligible to use any flexibility option provided by the regulation.

**Note: You must keep mileage records to document travel inside and outside California borders, and emergency miles to support reported miles traveled. Documentation accepted includes but is not limited to Periodic Smoke Inspection Program (PSIP) test results, BIT inspection records, fuel tax reports, emergency dispatch documents, and third party maintenance records. Other records that may be requested include Emission Control Label (ECL) picture, vehicle registration, and bills of lading.**

## III. Returning User: Fleets with TRUCRS ID

If you do not recall your username and/or password or you reported for the first time on paper forms you will need to use the *Forgot Username/Password* link under the *Existing Users* header

to obtain your login information. Your TRUCRS ID is not your username or password. **DO NOT CREATE A NEW ACCOUNT.** If you create a secondary account, it will be identified as a duplicate and your accounts will be locked until you contact TRUCRS staff for assistance.

NEW USERS	EXISTING USERS	RESOURCES
<b>Create New Account</b>  Online reporting guides <ul style="list-style-type: none"><li>Truck and Bus</li><li>Solid Waste/Heavy Crane</li></ul> How to print a 2019 Certificate <ul style="list-style-type: none"><li>Truck and Bus Regulation</li><li>SWCV Regulation</li></ul>	<b>Username</b> <input type="text"/> <b>Password</b> <input type="password"/> <b>Log In</b>  <a href="#">Change Login Information/Close Account</a> (For faster response, fax form to (916)-323-5526) <a href="#">Forgot Username/Password?</a>	<a href="#">Who must report in 2019?</a> <a href="#">FAQs &amp; Videos</a> <ul style="list-style-type: none"><li>Video: <a href="#">Forgot Username or Password (4 min)</a> (Español)</li></ul> <a href="#">Paper Reporting Forms</a> (Español) <a href="#">Check compliance status of other fleets</a> <a href="#">Report Non-Compliant fleets</a>

By Clicking on the *Forgot Username/Password* link you will be taken to a page asking for the username of the account and the email address used when the account was created. Input the information and click *Email Password*. TRUCRS will immediately send an email to the email address used when the account was created providing the password at which point you may return to the login page and input the username and password for the account.

California Environmental Protection Agency  
Air Resources Board

DOORS

Calendars | A-Z Index

### Truck Regulation Upload Compliance & Reporting System (TRUCRS)

#### Forgot Password

Please provide the following information. Your password will be emailed to the email address on the account.

\* Required Information

TRUCRS Account User Name\*:

Email Address on Account\*:

Forgot username and/or account email address? [Click Here](#). Please do not create a new account.

If you need help, please email [trucrs@arb.ca.gov](mailto:trucrs@arb.ca.gov) or call the diesel hotline at 866-634-3735

Back to Top | All ARB Contacts | A-Z Index

If you do not recall the information necessary to obtain your password by using the *Forgot Username/Password* feature you may fill out the forgot password form located [here](#)

### a. Managing fleet information

Upon logging in you will be taken to the *Account Home* tab. If you already have a TRUCRS ID for your fleet, **DO NOT add a new fleet** unless your company has split or you would like to report a subsidiary. To update your company information or fleet information click the *View or Update* link to the left of the company you wish to update.

The screenshot shows the TRUCRS interface. At the top, it says 'TRUCRS' and 'Hi ARB'. Below that, it says 'Truck Regulation Upload Compliance and Reporting System' and 'Log Out'. There are two tabs: 'Account Home' (selected) and 'Account Settings'. Below the tabs, there is a message: 'Add a New Fleet To add a vehicle click 'View or Update' below.' Below this is a table with the following columns: TRUCRS ID, Company Name, Update or Delete Fleet, # Trucks Reported, # Trailers Reported, and Compliance Status. The table has one row: TRUCRS ID 119083, Company Name Air Resources Board, Update or Delete Fleet (with links 'View or Update' and 'Delete Fleet'), # Trucks Reported 4, # Trailers Reported 0, and Compliance Status Check Status. A red arrow points to the 'View or Update' link.

If you need to delete your reporting account because you no longer operate in California or closed your business you may do so by logging into your reporting account and selecting the Delete Fleet link. A screen will pop-up asking you to confirm the deletion request, select yes if you wish to continue with the deletion. An email confirming the deletion will be sent to the email address used when the account was created; you will have 72 hours to cancel the deletion. After 72 hours the account will be deleted.

The screenshot shows the TRUCRS interface. At the top, it says 'TRUCRS' and 'Hi ARB'. Below that, it says 'Truck Regulation Upload Compliance and Reporting System' and 'Log Out'. There are two tabs: 'Account Home' and 'Account Settings' (selected). Below the tabs, there is a message: 'Add a New Fleet To add a vehicle click 'View or Update' below.' Below this is a table with the following columns: TRUCRS ID, Company Name, Update or Delete Fleet, # Trucks Reported, # Trailers Reported, and Compliance Status. The table has one row: TRUCRS ID 119083, Company Name Air Resources Board, Update or Delete Fleet (with links 'View or Update' and 'Delete Fleet'), # Trucks Reported 4, # Trailers Reported 0, and Compliance Status Check Status. A red box highlights the 'Delete Fleet' link.

### i. Updating Login Information

You may update your password and the contact information associated with the username from inside the reporting account. To update the information you will need to be on the *account home* tab. To the left of that tab is the *account settings* tab. The *account settings* tab is where you can change the account password, the email address the password is sent to, and the name and phone number of the authorized account contact. TRUCRS does not allow you to change your username.

### ii. Updating Company Information

Be sure the contact information on the company page remains up to date. This includes your email address, mailing address, and phone number. If the California Air Resources Board needs to contact you, this is the information we will use. If CARB has attempted to contact you via mail and the mail was returned to our office, your address has been invalidated. You will receive an error message telling you that your address is invalid. TRUCRS will not allow you to make any changes to your account until your mailing address is updated.

**TRUCRS** Hi ARB  
 Truck Regulation Upload Compliance and Reporting System Log Out  
 TRUCRS ID: 119083 - Air Resources Board  
 Account Home Message Center **Company Info** Vehicle Info Compliance Status

### b. Removing Vehicles that Have Been Sold

Changes to the fleet should be reported within 30 days. When a vehicle has been sold from the fleet it will need to be retired from the active vehicles list in the TRUCRS account. To remove the vehicle you will need to begin from the *Vehicle Info* tab. Once on the *Vehicle Info* tab, click the *delete* link to the far right of the vehicle. TRUCRS will ask you for the odometer reading at the time of sale in addition to the date of sale. Once you click process the vehicle will be moved to the *deleted vehicles* section of the *vehicle info* tab. Repeat this for every vehicle that has been sold. In some cases you may need to submit documentation of the sale of the vehicle, such as a copy of the release of liability, to [TRUCRS@arb.ca.gov](mailto:TRUCRS@arb.ca.gov) to have the vehicle removed.

**TRUCRS** Hi ARB  
 Truck Regulation Upload Compliance and Reporting System Log Out  
 TRUCRS ID: 119083 - Air Resources Board  
 Account Home Message Center Company Info **Vehicle Info** Compliance Status  
 Vehicle List Odometer Readings Street Sweepers  
 Add New Vehicle Search by VIN number: Search Search by "Owner ID": Search  
 Active Vehicles: 4 Reported Download To CSV Large Fleet Upload Download For Fleet Calculator Sort By Order Vehicle Enter  
 Show Page 1 (100 rows per page, Total 4 vehicles.)

Edit Vehicle	#	VIN	Plate	Owner ID	Vehicle Model Year	Vehicle Make (Model)	Vehicle Type	GVWR >26,000 lbs?	Engine Year	Purchase Date	Compliance Option	Delete Vehicle
Edit	1	EMYH5	EMYH5PL		2005	KENWORTH ()	Tractor Trailer	Y	2005	2006-03-04	PM Filter - Retrof	Delete

### c. Adding Newly Purchased Vehicles

Changes to the fleet should be reported within 30 days. To add a vehicle to the fleet, click the *Add New Vehicle* button on the top left portion of the *Vehicle Info* tab. This will take you to a blank page where you will need to fill out information pertaining to the vehicle. The Vehicle Identification Number (VIN) is a required field and the system will not save the information without it.

TRUCRS has a VIN decoder built in that will verify the vehicle model year and gross vehicle weight rating have been reported correctly and that the VIN is valid – if the information reported is not consistent with the VIN you will receive an error message telling you to correct the information. If the information is correct and you are still receiving an error you will need to email [TRUCRS@arb.ca.gov](mailto:TRUCRS@arb.ca.gov) explaining the error message you are receiving and may need to provide a copy of the vehicle registration. CARB Staff will use DMV data to verify ownership as well.

TRUCRS also asks for information regarding the engine installed in the vehicle being reported; such as the engine family number. The engine family number (may also be called engine family

name or emission family name/number) can be found on the emission control label (ECL) on the engine and is 10-12 characters long. It is required by law that you have a legible intact ECL on your engine while operating in California. If you do not have one, you cannot read it, or you cannot locate the engine family number, contact the manufacturer of your engine. The engine manufacturer can provide you with a new ECL. In addition, they will be able to provide you with your engine family number. The following link may help you find your engine family number [http://www.arb.ca.gov/msprog/truckstop/azregs/ecl\\_label.htm](http://www.arb.ca.gov/msprog/truckstop/azregs/ecl_label.htm)

If you have a two engine street sweeper, you will also be asked for information regarding your auxiliary engine and hour meter readings if it is a Tier 0.

Lastly, you will need to select a compliance path for this vehicle. If you try to claim a compliance option for which you do not qualify, or you did not provide required information such as odometer readings, during open reporting you will receive an error message and the information will not be saved.

#### d. Editing Vehicle Info

To edit a vehicle that has already been reported in the fleet, click the *edit* link to the left of the VIN from the *Vehicle Info* tab. This will take you to a page similar to the *add vehicle* tab, however this page will display all of the information reported about the vehicle. You may edit most of the vehicle information with the exception of the VIN, vehicle model year, Gross Vehicle Weight Rating (GVWR), and engine year. If you need to update any of these fields you will need to contact [TRUCRS@arb.ca.gov](mailto:TRUCRS@arb.ca.gov) for assistance. If you need to update the VIN or vehicle model year, please submit a copy of the vehicle registration to [TRUCRS@arb.ca.gov](mailto:TRUCRS@arb.ca.gov). If you need to update the GVWR, please submit a picture of the doorjamb showing the vehicle GVWR and VIN to [TRUCRS@arb.ca.gov](mailto:TRUCRS@arb.ca.gov). If you need to update any of the engine information, please submit a picture of the ECL on the vehicles engine to [TRUCRS@arb.ca.gov](mailto:TRUCRS@arb.ca.gov). TRUCRS staff will review the documentation submitted and update the vehicle information accordingly.

**TRUCRS** Hi ARB  
Log Out

Truck Regulation Upload Compliance and Reporting System

**TRUCRS ID: 119083 - Air Resources Board**

Account Home   Message Center   Company Info   **Vehicle Info**   Compliance Status

**Vehicle List**   Odometer Readings   Street Sweepers

Add New Vehicle   Search by VIN number:  Search   Search by "Owner ID":  Search

Active Vehicles: 4 Reported   Download To CSV   Large Fleet Upload   Download For Fleet Calculator   Sort By Order Vehicle Enter

Show Page  (100 rows per page, Total 4 vehicles.)

Edit Vehicle	#	VIN	Plate	Owner ID	Vehicle Model Year	Vehicle Make (Model)	Vehicle Type	GVWR >26,000 lbs?	Engine Year	Purchase Date	Compliance Option	Delete Vehicle
<b>Edit</b>	1	EMYH5	EMYH5PL		2005	KENWORTH ()	Tractor Trailer	Y	2005	2006-03-04	PM Filter - Retrofit	Delete

#### e. Updating the Compliance Option

Before updating the compliance option(s) for your fleet you will need to add all newly purchased vehicles, remove any vehicles that were sold, and report any PM filter retrofits that were installed. Updating the fleet prior to selecting the compliance option ensures the compliance calculations will run optimally.

i. Continuing Mileage Based Compliance Option (Ag Mileage, Low Use, Low Mileage Construction Truck with PM Filter)

To continue using the same mileage option in 2019 that your vehicle used in 2018, you will need to navigate to the *Odometer Readings* tab. The *Odometer Reading* tab will only list vehicles using a mileage option in the previous compliance year. Vehicles not currently using a mileage option will not appear on this page. To renew the compliance option you will need to provide a odometer reading as close to January 1 as possible in the *new odometer reading* column to the right of the vehicle in addition to the date the reading was taken. If the vehicle travelled out of state or was used for emergency operations be sure to report those miles as well. Lastly, **check the box that says *update compliance path for 2019***. You can update each mileage-based option individually or update them all at once from this page. (see next page)

The screenshot shows a navigation menu with 'Vehicle Info' selected. Below it, the 'Odometer Readings' tab is highlighted with a red box. The main content area displays a table titled 'Truck and Bus Odometer Readings : 2 Low Mileage/Low Use Vehicles'. The table has columns for Line #, Engine Year, Your Own ID, License Plate, VIN, Compliance Path, Latest Reading (Click for history), New Odometer Reading, New Odometer Read Date (YYYY-MM-DD), Emergency Use Miles 2018, Out of State Miles 2018, and Update Compliance Path for 2019?. The 'Update Compliance Path for 2019?' column contains checkboxes for two vehicles, which are highlighted with a red box. A 'Save' button is located below the table.

Line #	Engine Year	Your Own ID	License Plate	VIN	Compliance Path	Latest Reading (Click for history)	New Odometer Reading	New Odometer Read Date (YYYY-MM-DD)	Emergency Use Miles 2018	Out of State Miles 2018	Update Compliance Path for 2019?
1	1993		ASDFFW	LowUseH1	2018 Low Use Exemption	2000 (2016-12-20)					<input type="checkbox"/>
2	1997		SFJAJ	LowUseH2	2018 Low Use Exemption	2000 (2017-01-01)					<input type="checkbox"/>

ii. Reporting for a Mileage Based option for the first time (Low Use)

To claim the low use option for the first time, you will need to edit the vehicle from the *vehicle info* tab. Scroll to the bottom of the *edit vehicle* page to the *Select PM Filter Type or Extension for Vehicle* drop down menu – this is the field in which you must indicate your desired compliance option for the current compliance year.

Engine Information	
Engine Family Name (Example WCPXL14.6ERK)	<input type="text" value="WDDXH14.0ELY"/> <a href="#">Click for Help</a>
Engine Manufacturer	<input type="text" value="DETROIT DIESEL"/>
Engine Model	<input type="text"/>
Engine Year	<input type="text" value="2000"/>
Select PM Filter Type or Extension for Vehicle	<input type="text" value="2019 Low Use Exemption"/> <a href="#">Click for Help</a>
Odometer Reading - No Decimals or Commas	<input type="text"/>
Read Date (YYYY-MM-DD)	<input type="text"/>
Out of State Miles	<input type="text"/>
Emergency Miles	<input type="text"/>
Hub Serial Number (Only if applies)	<input type="text"/>
Hourmeter Reading - No Decimals or Commas	<input type="text"/>
Hourmeter Read Date (YYYY-MM-DD)	<input type="text"/>
Out of State Hours	<input type="text"/>
Emergency Hours	<input type="text"/>



To the right of the PM Filter Type or Extension for Vehicle drop down menu is a **Click for Help** link that provides a document with a brief description of eligibility and compliance requirements for the flexibility options available for selection. If you try to claim a compliance option for which you do not qualify, you did not provide required information such as odometer readings, or your vehicle has had a period of non-compliance; you will receive an error message and the vehicle information will not be saved.

**Note: You must keep mileage records to document travel inside and outside California borders and emergency miles to support reported miles traveled. Documentation accepted includes but is not limited to Periodic Smoke Inspection Program (PSIP) test results, BIT inspection records, fuel tax reports, emergency dispatch documents, and third party maintenance records. Other records that may be requested include Emission Control Label (ECL) picture, vehicle registration, and bills of lading.**

- iii. Reporting a PM Filter Retrofit Installation or Claiming a Non-Mileage Based Compliance Option (Log Truck Phase-In, NOx with Filter, Specialty Ag (Inside SJV and Statewide))

To indicate the vehicle has installed a PM Filter Retrofit or that the vehicle is using a non-mileage based option, you will need to edit the vehicle from the *vehicle info* tab. Scroll to the bottom of the *edit vehicle* page to the *Select PM Filter Type or Extension for Vehicle* drop down menu – this is where you must indicate your desired compliance option or provide the PM Filter Retrofit Information.

Engine Information	
Engine Family Name (Example WCPXL14.6ERK)	<input type="text"/> <a href="#">Click for Help</a>
Engine Manufacturer	<input type="text" value="Please Choose..."/>
Engine Model	<input type="text"/>
Engine Year	<input type="text" value="Please Choose..."/>
Select PM Filter Type or Extension for Vehicle	<input type="text" value="Please Choose..."/> <a href="#">Click for Help</a>

#### IV. Finishing Reporting and Determining Compliance Status

Once you have completed updating the vehicle list, you may review the fleet’s 2019 compliance status and print a certificate of compliance instantly by clicking on the “Compliance Status” tab. The Compliance Status tab summarizes the reported fleet information and current compliance status. If the fleet information has been reported completely and the fleet is in compliance there will be a link to print the certificate. If the fleet is out of compliance or the account has been flagged as a duplicate you will see a red button stating the fleet is out of compliance. . If the vehicle information has not been reported completely you may see an error table on the compliance tab. The error table outlines the information that is missing; once the information is provided TRUCRS will be able to determine your compliance status.

To print a certificate, access the step by step instructions located here