

## Transfer of Ownership for a Fleet or Fleet Portion

If you purchased a fleet or fleet portion that was previously registered in the Diesel Off-road Online Reporting System (DOORS) and you wish to transfer the aforementioned to your current DOORS account, please read this form carefully and submit all required information. Please note that if the acquired fleet was not in compliance with the Off-Road Regulation at the time of acquisition, all of the vehicles acquired must meet the adding vehicle requirements, which are explained in the Frequently Asked Questions (FAQs) on Adding Vehicles at:

<http://www.arb.ca.gov/msprog/ordiesel/faq/addingvehicles.pdf>.

**Note:** If you are purchasing individual vehicles, and not a fleet or fleet portion, do not fill out this form. For information on adding individual vehicles to a fleet in DOORS, please see the DOORS user guide for "Updating Fleet Information," which is available at:

<http://www.arb.ca.gov/msprog/ordiesel/documents/doors/userguide-updatefleetinfo.pdf>.

To have a fleet or fleet portion transferred to a different DOORS account, please submit this completed form by scanning and emailing it to [doors@arb.ca.gov](mailto:doors@arb.ca.gov), faxing it to (916) 322-3923, or by mailing to:

ATTN: OFF-ROAD DIESEL REPORTING  
MSCD, Mail Stop 13A  
Air Resources Board  
1001 I Street, P.O. Box 2815  
Sacramento, California 95812

### Your fleet information:

\_\_\_\_\_  
DOORS Fleet ID Number

\_\_\_\_\_  
Company/Agency Name

\_\_\_\_\_  
Name of Responsible Official or Designee

\_\_\_\_\_  
Job Title

\_\_\_\_\_  
Phone Number of Signatory

\_\_\_\_\_  
Email Address of Signatory

\_\_\_\_\_  
Signature of Responsible Official or Designee

\_\_\_\_\_  
Date

*For questions regarding this form, please contact the Diesel Off-Road Online Reporting System (DOORS) Hotline at: (877) 59DOORS (877-593-6677)*

**In-Use Off-Road Diesel Vehicle Regulation  
Request for Changing DOORS Information**

**Information of the fleet/fleet portion being transferred:**

DOORS Fleet ID Number to be Transferred: \_\_\_\_\_  
Company/Agency Name: \_\_\_\_\_  
Name/Contact Information of Fleet \_\_\_\_\_  
(if known): \_\_\_\_\_  
Date of Fleet/Fleet Portion Acquisition: \_\_\_\_\_

**Other Required Information:**

When a fleet/fleet portion is acquired, you have the option of choosing how the acquired fleet/fleet portion is incorporated into your existing fleet.

- Option 1: Keep the acquired fleet/fleet portion under its current DOORS fleet ID number (i.e., keep the acquired fleet/fleet portion as its own entity, separate from the other fleets or vehicles you may own), and have it assigned a new username and password. This means you will have a separate username and password for the newly acquired fleet. Please note that if you choose this option, credits previously earned by the acquired fleet/fleet portion will be retained. For more information on fleet portions and transfer credits, please see the Transfer of Ownership FAQ at <http://www.arb.ca.gov/msprog/ordiesel/faq/transferownershipfaq.pdf>.
- Option 2: Keep the acquired fleet/fleet portion under its current DOORS fleet ID number (i.e., keep the acquired fleet/fleet portion as its own entity, separate from the other fleets or vehicles you may own), and have it assigned to your current username and password. This means that when you sign into your DOORS account under your current username and password, you will see the newly acquired fleet in addition to your current fleet(s). Please note that if you choose this option, credits previously earned by the acquired fleet will be retained. For more information on fleet portions and transfer credits, please see the Transfer of Ownership FAQ at <http://www.arb.ca.gov/msprog/ordiesel/faq/transferownershipfaq.pdf>.
- Option 3: Combine the vehicles of the acquired fleet with the vehicles you already own (i.e., the acquired fleet will no longer have its own DOORS fleet ID number, and will instead have its vehicles incorporated with those you already own). Please note that if you choose this option, most credits previously earned by the acquired fleet will not transfer over to your fleet (only credits earned for repowers and retrofits will transfer). For more information on fleet portions and transfer credits, please see the Transfer of Ownership FAQ at <http://www.arb.ca.gov/msprog/ordiesel/faq/transferownershipfaq.pdf>.

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**Please circle which option you will be selecting, and then fill in the appropriate information below: Option 1 / Option 2 / Option 3**

If you selected **Option 1**, please fill out the following information:

New username: \_\_\_\_\_

New password: \_\_\_\_\_

This will be the new username and password for the acquired fleet/fleet portion.

If you selected **Option 2**, please fill out the following information:

Current username: \_\_\_\_\_

Current password: \_\_\_\_\_

The acquired fleet will be moved to the DOORS account associated with your current username and password listed above.

If you selected **Option 3**, please fill out the following information:

DOORS ID of your  
Current fleet: \_\_\_\_\_

Current username: \_\_\_\_\_

Current password: \_\_\_\_\_

The vehicles of the acquired fleet will be moved to the DOORS account listed above.