

Modifying Parent Fleet Assignments

All vehicles subject to the In-Use Off-Road Diesel Vehicle Regulation that are under common ownership or control must be reported either in a single fleet or in separate fleets (fleet portions) with a common parent fleet identified in each fleet portion's Diesel Off-Road Online Reporting System (DOORS) account. This form is for the following (**select the one that applies to you and complete both pages**):

- I have reported fleet portions that are under common ownership and control but did not designate a parent fleet before March 1, 2013; or
- I wish to choose a different parent fleet for my fleet portion(s) due to a change in common ownership or control; or
- I wish to split my fleet into fleet portions (this cannot be done arbitrarily – please see the Fleet Portions FAQ located at <http://www.arb.ca.gov/msprog/ordiesel/faq/fleetportions.pdf>), and I am a medium fleet requesting this action before March 1, 2016, or a small fleet requesting this action before March 1, 2018 (this action is not available for large fleets).

Note: If you are purchasing/acquiring a fleet or fleet portion, do not complete this form. Please instead complete the form for Transfer of Ownership for a Fleet or Fleet Portion, located at http://www.arb.ca.gov/msprog/ordiesel/documents/doors/form_fleettransfer.pdf.

To request one of the three actions above, please submit this completed form by scanning and emailing it to doors@arb.ca.gov, faxing it to (916) 322-3923, or by mailing to:

ATTN: OFF-ROAD DIESEL REPORTING
 MSCD, Mail Stop 13A
 Air Resources Board
 1001 I Street, P.O. Box 2815
 Sacramento, California 95812

Your fleet information:

 DOORS Fleet ID Number Company/Agency Name

 Name of Responsible Official or Designee Job Title

 Phone Number of Signatory Email Address of Signatory

 Signature of Responsible Official or Designee Date

For questions regarding this form, please contact the Diesel Off-Road Online Reporting System (DOORS) Hotline at: (877) 59DOORS (877-593-6677)

Other required information:

You must select one of the options below:

- Option 1: Designate an existing fleet as the parent fleet
- Option 2: Change an existing parent fleet designation (only available if the child fleet(s) has/have an existing parent fleet designation and common ownership or control has changed)
- Option 3: Create a new fleet to be the parent fleet, and designate existing fleet(s) as children of the newly created parent fleet. When you create the new parent fleet, you will need to choose if you would like to have the parent fleet assigned a separate new username and password (which will be its own DOORS account) or have it assigned to your current username and password (when you sign into your DOORS account under your current username and password, you will see the newly created fleet in addition to your current fleet(s)).

If you selected Option 1, please complete the following information:

DOORS ID of fleet to be designated as the parent fleet: _____

DOORS ID(s) of fleet(s) to be designated as child fleet(s): _____

_____ (attach a separate page if necessary)

If you selected Option 2, please complete the following information:

DOORS ID of current parent fleet: _____

DOORS ID of fleet to be designated as the parent fleet: _____

DOORS ID(s) of fleet(s) to be designated as child fleet(s): _____

_____ (attach a separate page if necessary)

If you selected Option 3, please complete the following information:

DOORS ID(s) of fleet(s) to be designated as child fleet(s) (if applicable): _____

_____ (attach a separate page if necessary)

Select one of the following:

I have created the new parent fleet in DOORS; the DOORS ID is _____

I have not created the new fleet in DOORS (you must complete the attached form)

Select one of the following:

I want to use my existing username/password for the new parent fleet

I want to create a separate username/password for the new parent fleet:

New username: _____

New password: _____

If you are a small or medium fleet, and you are splitting your existing fleet into fleet portions (Options 1 or 3), please include an attachment explaining how you want to portion the fleets (i.e., include the equipment identification numbers (EINs) of the vehicles that are to be placed into each fleet portion).

NOTE: Only complete this form if you chose Option 3 and have not already created the new parent fleet in DOORS.

New Parent Fleet Owner Information (Option 3 Only)

Legal Owner Name	
Company / Agency Name	
Company / Agency Type (corporation, sole owner, partnership, state, county, city, etc.)	
Company / Agency Tax ID	
Mailing Address	
Suite/Apartment/Floor (if applicable)	
City	
State Abbreviation	
Zip Code	
Responsible Person	
Responsible Person Title	
Parent company DOORS ID (if any)	
	Ugrgev Yes or No
Is your fleet a low-population county local municipal fleet?	Yes ""No
Have you received Executive Officer approval to be treated as a low-population county municipality fleet?	Yes ""No
Is your fleet a non-profit training center?	Yes ""No
Do you have a documented idling policy?	Yes "" No
Fuel VDECS?	Yes " "" No
Are you a captive attainment area fleet?	Yes "" No
Do you plan to use the hours in fleet average option?	Yes "" No
Do you wish to claim credit for using stationary or portable equipment in place of diesel vehicles?	Yes " "" No
Are you a Job Corps fleet?	Yes "" No

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