

Responsible Official Affirmation of Reporting (ROAR) For Annual Reporting Year 20____¹

(Please fill in the 2-digit year; this form is due by March 1st)

By signing below, I, the responsible official, affirm that the information reported to ARB for the off-road fleet indicated below is accurate and the fleet is in compliance with the In-Use Off-Road Diesel Vehicle Regulation. The requirements that must be met in order for this affirmation to be valid are described in title 13, section 2449(g)(1) and (2).

For Captive Attainment Area Fleets Only: Check box if applicable

I affirm that the vehicles in this fleet did not operate outside of the captive attainment area, as defined by title 13, section 2449(c)(6). Please note that fleets that are designated as captive attainment area fleets in DOORS are treated as small fleets and are not required to submit a ROAR until 2018.

DOORS Fleet ID Number²

Company/Agency Name

Name of Responsible Official or Designee

Job Title

Phone Number of Signatory

Email Address of Signatory

Signature of Responsible Official³ or Designee⁴

Date

Print and complete the form (or complete online prior to printing and signing). Then, scan the completed form and email to doors@arb.ca.gov, fax to: (916) 322-3923, or mail to:

Attention: Off-Road Diesel Reporting
MSCD, Mail Stop 13A
Air Resources Board
PO Box 2815
Sacramento, CA 95812

¹ A signed ROAR form is due by March 1st for each reporting year as part of the annual reporting requirements. This affirmation is for the fleet as it was on December 31st of the previous year (e.g., December 31, 2013 for reporting year 2014). This form is required annually for large fleets beginning in 2012, medium fleets beginning in 2016, and small fleets beginning in 2018.

² If the responsible official or designated official is the same person for multiple fleets, those fleets may submit one ROAR, as long as all the DOORS IDs covered by the ROAR are listed on the form or are attached to the form.

³ Responsible Official means the **owner or partner** of a sole proprietorship or partnership, or a person who performs similar policy or decision-making functions for a corporation (i.e., **president, secretary, treasurer, vice president, or similar person in charge of a principal business function**). For a public agency, it means either a principal executive officer or ranking elected official (i.e., **chief executive officer** responsible for the overall operations of a principal geographic unit of the agency).

⁴ To designate a different Responsible Official, you must also complete and submit the Designated Official form (on the next page).

Designated Official

Complete this form *only* if the Responsible Official is designating someone other than himself/herself as the signatory of the Responsible Official Affirmation of Reporting form. Once on file, the form does not need to be resubmitted except to reassign the designation to someone else.

I, the responsible official*, designate the following person to be responsible for the affirmation of reporting required by title 13, section 2449(g)(2)(A) of the In-Use Off-Road Diesel Vehicle Regulation.

DOORS Fleet ID Number

Company/Agency Name

Name of Responsible Official *

Job Title

* Responsible Official means the **owner or partner** of a sole proprietorship or partnership, or a person who performs similar policy or decision-making functions for a corporation (i.e., **president, secretary, treasurer, vice president, or similar person in charge of a principal business function**). For a public agency, it means either a principal executive officer or ranking elected official (i.e., **chief executive officer** responsible for the overall operations of a principal geographic unit of the agency).

Phone Number of Responsible Official

Email Address of Responsible Official

Signature of Responsible Official

Date

Name of Designee

Job Title

Signature of Designee

Date

Print and complete the form(s). Then, scan the completed form(s) and email them to doors@arb.ca.gov, fax to (916) 322-3923, or mail the completed form(s) to:

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