

**APPENDIX B**

**APPLICATION FOR PART 2,  
SCHOOL BUS PARTICULATE MATTER RETROFIT PROGRAM  
FOR SCHOOL DISTRICTS AND SCHOOL TRANSPORTATION COMPANIES**

**AND**

**GRANT AWARD AND AUTHORIZATION FORM**

Issued by the California Air Resources Board  
April 2001

(cover letter from air district)

**LOWER-EMISSION SCHOOL BUS PROGRAM**

**MODEL APPLICATION FOR SCHOOL BUS PARTICULATE  
MATTER RETROFIT GRANT**

**Fiscal Year 2000-2001**

Issued by the California Air Resources Board  
April 2001

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## **INTRODUCTION**

In the fiscal year 2000-2001 state budget, Governor Gray Davis provided \$50 million to implement a program to help school districts replace and retrofit school buses. The Air Resources Board will oversee the program and develop program guidelines. The \$10 million school bus PM retrofit program will be administered by air districts that choose to participate. This document is an application for funding for school districts that wish to apply for funding for school bus particulate matter retrofits. School districts will apply for funding to the air district.

## **TIMETABLE**

|                   |  |
|-------------------|--|
| December 7, 2000  | Board meeting to consider approval of draft Program Guidelines   |
| July 15, 2002     | Any unencumbered air district retrofit funds reallocated by ARB to other air districts that have exhausted their retrofit funds                              |
| September 1, 2003 | Final status reports on replacement awards due to ARB from administering agencies, i.e., local air pollution control agencies implementing retrofit program. |

## **GRANT PROVISIONS**

### **A. School Bus PM Retrofit Criteria Overview**

1. California public school districts that own and operate school buses, including under provisions of a joint powers agreement, are eligible to apply for funds. School transportation companies that provide transportation services, under contract to public school districts, may also apply for funding.
2. Only in-use 1977 and newer model year diesel-powered buses qualify for retrofits.
3. All retrofit devices must be certified by ARB to achieve an 85% reduction in PM.
4. School districts and transportation companies are encouraged to retrofit all eligible buses in the fleet.
5. School districts and transportation providers shall be responsible for obtaining low-sulfur diesel fuel to ensure proper operation of the retrofit device. Provisions shall be made to avoid mis-fueling of retrofitted buses.

## **FUNDING ALLOCATIONS**

### **A. Amounts of Funding**

1. Program will pay for the full cost of retrofit devices and installation, estimated to be \$6000 to \$7500.
2. Program will pay an incremental low-sulfur fuel cost of \$500.00 per retrofitted bus.

### **A. Matching fund requirement for the PM Retrofit Program**

1. No matching funds are required of the school district or transportation company.
2. School districts and transportation companies shall be responsible for routine maintenance of the retrofit devices.

### **C. Authorizing Resolution**

1. A school board resolution authorizing submittal of the request for funds shall be attached to the application for funding.

### **D. Disbursement of Funds**

1. Funds will be paid on a reimbursement basis by the air district after the installation of the retrofit devices. Proof of installation shall accompany any request for reimbursement of approved funds. All requests for reimbursement must be received by October 1, 2002.
2. Upon request, monies can be paid directly to the retrofit provider. Funds for the incremental fuel cost of \$500.00 per retrofitted bus shall be paid after installation of the retrofit devices. Proof of contract with fuel supplier shall accompany any request for payment of approved funds. All requests for reimbursement must be received by October 1, 2002. Upon request, monies can be paid directly to the fuel supplier or other designated entity.

## **PROJECT IMPLEMENTATION**

### **A. Project Selection and Award of Funds**

1. Funding for retrofitting of school buses will be awarded through a non-competitive process. Each agency awarding the funds will select an equitable award process.
2. In the event the funds are not encumbered by July 15, 2002, by any air district that administers the program, the remaining funds will be assigned to other air districts.

### **B. Project Completion Deadlines**

1. All retrofit device orders shall be placed no later than February 15, 2001 or within 60 days of award of funds, whichever is later.

### **C. Monitoring and Reporting**

1. School districts receiving funding must notify the funding agency when the retrofit devices are ordered and again when the devices are installed.
2. School districts receiving funding must notify the funding agency when contracts are signed for the purchase of low-sulfur fuel.

**MODEL GRANT APPLICATION FORM FOR THE  
SCHOOL BUS PARTICULATE MATTER RETROFIT PROGRAM**

School District: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ County \_\_\_\_\_ State: CA

Zip Code: \_\_\_\_\_

Air District  
Jurisdiction:

\_\_\_\_\_

**School District Contact Person:**

Name/Title: \_\_\_\_\_

Phone No.: \_\_\_\_\_ Fax: No.: \_\_\_\_\_

Email: \_\_\_\_\_

*An authorizing resolution from the school board or similar authority approving this application must be attached.*

Amount of Funds Requested \_\_\_\_\_

**Additional Information:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



|  |
|--|
| <p><b>LOWER-EMISSION SCHOOL BUS PROGRAM</b></p> <p><b>PARTICULATE MATTER RETROFIT GRANT AWARD &amp; AUTHORIZATION FORM</b></p> |
| <p><b>Fiscal Year 2000-2001</b></p>  |

Your fiscal year 2000-2001 application for funding under the Lower-Emission School Bus Program: PM Retrofit Program, has been approved as follows:

**School District:**  
**Grant Award:**  
**Grant Number:**

You are authorized to administer a local program according to the requirements described in the following documents, which are attached and incorporated as part of this grant:

- Completed Application to PM Retrofit Program (Attachment A)
- Lower-Emission School Bus Program Guidelines (Attachment B)
- Contacts (Attachment C)

The undersigned parties agree to the terms and conditions as set forth in this grant. The undersigned parties certify under the penalty of perjury that they are duly authorized to bind the parties to this grant.

**Air Quality Management District  
 Or Air Pollution Control District:**

**School District:**

\_\_\_\_\_  
**Signature of Authorized Official**

\_\_\_\_\_  
**Signature of Authorized Official**

Name:

Name:

Title:

Title:

Date: \_\_\_\_\_

Date: \_\_\_\_\_