



Certification of Understanding Sexual Harassment Policy

It is the manager's/supervisor's responsibility to ensure that all employees are aware of ARB's Sexual Harassment Policy and to discuss the policy the first day that the manager/supervisor and employee are at work. This is to certify that we have reviewed and discussed this policy and the related materials in the new employee orientation package. The employee certifies that he/she understands what unlawful sexual harassment is and the procedure to follow if any issues arise involving sexual harassment. This certification will be maintained by the manager/supervisor who has signed below.

Employee (please print name and sign)

Date

Manager/Supervisor (please print name and sign)

Date

STATE OF CALIFORNIA
California Environmental Protection Agency
AIR RESOURCES BOARD
ASD/MSB-177 REV.11/21/01



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