

CLASSIFICATION: Air Pollution Specialist	Time Base: P/FT	SALARY: \$4,204.00 - \$7,899.00	FFD: Until Filled
LOCATION: El Monte/Sacramento		DIVISION: ED	
CONTACT: Elizabeth Walker		E-MAIL: ewalker@arb.ca.gov	PHONE: 916-322-2659
MAILING ADDRESS: 1001 I Street., Sacramento, CA 95814			
<p>DUTIES: Due to the Governor's Hiring Freeze Order, only Internal Air Resources Board lateral candidates will be considered.</p> <p>How would you like to work for an agency that is growing rapidly due to environmental issues? Well we have the perfect job for you. Come work for Air Resources Board, Enforcement Division as an Air Pollution Specialist (APS)/Air Resources Engineers (ARE) in the Heavy Duty Diesel Enforcement Section. We are seeking for individuals that are highly qualified, motivated, team player, and most of all love to improve the environment.</p> <p>Under the general direction of a Section Manager of the Heavy Duty Diesel Enforcement Section, the APS/ARE is responsible for assisting with the implementation, administration, and enforcement fleet based mobile diesel enforcement programs. The individual will be responsible for analyzing empirical data, preparing accurate reports, processing citations, developing case files, correspondence, and must demonstrate an ability to work independently to fulfill responsibilities to the public, the Board, and the regulated industry. The incumbent must also have the ability to prepare and present technical briefings, demonstrate proficiency in the use of office equipment (computers, copiers, and FAX machines), and demonstrate a willingness to support other ARB programs as required.</p>			
<p>DESIRABLE QUALIFICATIONS: The ideal candidate shall have a strong environmental inspection/investigation background and extensive technical and administrative credentials including knowledge in the areas of state and federal environmental standards; laws and regulations thereof; and administrative procedures. Additionally, the candidate shall be a "team player" and have excellent writing, speaking skills, preferably both in English and Spanish, and be familiar with the use of the MS office programs. Previous air district or other regulatory agency inspector experiences is a plus. There will be approximately 10% travel. This position will be performing inspections in ports. Candidates will need to pass a Transportation Security Administration (TSA) background security check and qualify for a Transportation Worker Identification Credential (TWIC) as a condition of employment. Applications will be screened and only the most qualified candidates will be interviewed.</p> <p>WHO MAY APPLY:</p> <ul style="list-style-type: none"> • Current state employees who are in the Air Pollution Specialist/Air Resources Engineer classification or have transfer eligibility. • SROA/Surplus candidates are encouraged to apply. • EL MONTE LOCATION - We are located close to restaurants, shopping centers, tour sites (ie: Disneyland, Beaches, Hollywood), and many more. We have FREE PARKING -What a deal! But if you need to use public transportation it is close by. • SACRAMENTO LOCATION - We are located downtown in the beautiful California Environmental Protection Agency (CalEPA) at 10th and I Street. The Light Rail Station is two blocks from CalEPA building and also close to the downtown plaza, restaurants, and gym. If interested, please submit a completed State application STD form 678 and any other relevant documents (e.g. resume, etc.) to the attention of Ms. Elizabeth Walker. Also indicate your eligibility for this position in Box 12 of your application. 			

INSTRUCTIONS: In order to insure job opportunity information displayed via the State Personnel Board's (SPB) WVPOS system is accurate, it is very important that the information provided via the job opportunity form be entered as follows:

The energy challenge facing California is real. Every Californian needs to take immediate action to reduce energy consumption. For a list of simple ways you can reduce demand and cut your energy costs, see our Website: <http://www.arb.ca.gov>.

- Classification - This field is used by the WVPOS system as a search field. WVPOS recognizes only State civil service classification titles. Do not use working titles, abbreviated titles or include a "range" in the title. (Example: Air Pollution Specialist)
- Time Base - Enter the time base of the vacant position (Example: Full Time, Part Time, etc.)
- Salary - Use the first step and last step of the salary range. If the classification includes more than one range, use the first step of Range A and the last step of the highest Range of the classification.
- FFD - Enter the last day for which applications will be accepted for consideration in filing the position. Enter the date in the following format mm/dd/yyyy.
- Location - Enter only the city in which the position is headquartered (Sacramento, El Monte, etc.).
- Division - Enter only the appropriate code as displayed below for the Division in which the position exists.

DIVISION	CODE
Administrative Services Division	ASD
Chairman's Office	CO
Enforcement Division	ED
Executive Office	EO
Mobile Source Control Division	MSCD
Mobile Source Operations Division	MSOD
Monitoring & Laboratory Division	MLD
Office of Information Services	OIS
Planning & Technical Support Division	PTSD
Research Division	RD
Stationary Source Division	SSD

- Contact - Enter the name of the person to be contacted regarding the vacant position.
- E-Mail - Enter the ARB e-mail address of the designated contact person.
- Phone - Enter the ARB phone number of the designated contact person and include the area code.
- Mailing Address - Enter the address to which applications should be submitted.
- Duties - Enter a brief description of the typical duties of the vacant position.
- Desirable Qualifications - Enter a brief statement of the qualifications that are desired in filing the position. Include any requirements of the position which are not typical (Example: travel required, must be able and willing to use special safety equipment, uniformed classification, climbing required, etc.)