

<b>CLASSIFICATION:</b> Air Pollution Specialist	<b>Time Base:</b> Full Time	<b>SALARY:</b> \$4204-\$7899	<b>FFD:</b> Until Filled
<b>LOCATION:</b> Sacramento		<b>DIVISION:</b> SSD	
<b>CONTACT:</b> Judy Yee		<b>E-MAIL:</b> jyee@arb.ca.gov	<b>PHONE:</b> 916-322-9148
<b>MAILING ADDRESS:</b> P.O. Box 2815, Sacramento, CA 95812			
<p><b>DUTIES:</b></p> <p style="text-align: center;"><b>Due to the Governor's Hiring Freeze Order, only internal Air Resources Board lateral candidates will be considered.</b></p> <p>If you want an opportunity to help shape California's air quality future and protect public health, you should consider applying for this position. The successful candidate will join a team that develops regulations to fulfill the consumer products element of the State Implementation Plan for Ozone; responds to manufacturer and public inquiries regarding applicability of regulations; assesses annual fees on consumer products manufacturers; and evaluates and makes recommendations on applications for charcoal lighter material certifications, alternative control plans, innovative product exemptions, and variances. As part of our ongoing efforts to reduce ground level ozone concentrations, the team periodically conducts surveys of consumer product sales, performs technical assessments of volatile organic compound (VOC) emissions from consumer products, and develops new regulations with mass-based or reactivity-based VOC limits. The team may also work on regulations to control emissions of toxic air contaminants and/or global warming compounds. Team members may work with interdepartment/agency work groups focusing on environmentally preferable purchasing, clean air product labeling, or green chemistry. Duties include preparation of briefing memos, letters, technical assessments, guidance documents, reports and presentations.</p>			
<p><b>DESIRABLE QUALIFICATIONS:</b> The most competitive candidates will possess a baccalaureate or advanced degree in chemistry, biology, environmental sciences, engineering or a related field. Other desirable qualifications include knowledge of chemistry or atmospheric chemistry; experience developing regulations and controls measures; and good computer skills with experience using common word-processing, database, and presentation software. Good interpersonal skills and the ability to work as a team member are a must. Strong analytical and problem-solving skills; ability to work on multiple projects simultaneously; initiative; excellent written and oral communication skills; attention to detail; and ability to assimilate large amounts of information and to present it clearly and concisely in oral briefings and written reports are very important to success in this position. Applications will be screened and only the most qualified candidates will be interviewed.</p>			

**INSTRUCTIONS:**

In order to insure job opportunity information displayed via the State Personnel Board's (SPB) WVPOS system is accurate, it is very important that the information provided via the job opportunity form be entered as follows:

- **Classification** - This field is used by the WVPOS system as a search field. WVPOS recognizes only State civil service classification titles. Do not use working titles, abbreviated titles or include a "range" in the title. (Example: Air Pollution Specialist)
- **Time Base** - Enter the time base of the vacant position (Example: Full Time, Part Time, etc.)
- **Salary** - Use the first step and last step of the salary range. If the classification includes more than one range, use the first step of Range A and the last step of the highest Range of the classification.
- **FFD** - Enter the last day for which applications will be accepted for consideration in filing the position. Enter the date in the following format mm/dd/yyyy.
- **Location** - Enter only the city in which the position is headquartered (Sacramento, El Monte, etc.).
- **Division** - Enter only the appropriate code as displayed below for the Division in which the position exists.

DIVISION	CODE
Administrative Services Division	ASD

*The energy challenge facing California is real. Every Californian needs to take immediate action to reduce energy consumption. For a list of simple ways you can reduce demand and cut your energy costs, see our Website: <http://www.arb.ca.gov>.*

Chairman's Office	CO
Enforcement Division	ED
Executive Office	EO
Mobile Source Control Division	MSCD
Mobile Source Operations Division	MSOD
Monitoring & Laboratory Division	MLD
Office of Information Services	OIS
Planning & Technical Support Division	PTSD
Research Division	RD
Stationary Source Division	SSD

- Contact - Enter the name of the person to be contacted regarding the vacant position.
- E-Mail - Enter the ARB e-mail address of the designated contact person.
- Phone - Enter the ARB phone number of the designated contact person and include the area code.
- Mailing Address - Enter the address to which applications should be submitted.
- Duties - Enter a brief description of the typical duties of the vacant position.
- Desirable Qualifications - Enter a brief statement of the qualifications that are desired in filing the position. Include any requirements of the position which are not typical (Example: travel required, must be able and willing to use special safety equipment, uniformed classification, climbing required, etc.)