

<b>CLASSIFICATION:</b> Assistant Division Chief	<b>Time Base:</b> Full Time	<b>SALARY:</b> \$9378.00 - \$10339.00	<b>FFD:</b> 04/01/11
<b>LOCATION:</b> Sacramento		<b>DIVISION:</b> Stationary Source	
<b>CONTACT:</b> Pam Clymer		<b>E-MAIL:</b> pclymer@arb.ca.gov	<b>PHONE:</b> 916 327-5987
<b>MAILING ADDRESS:</b> P.O. Box 2815, Sacramento, California 95812			
<p><b>DUTIES:</b> <b>Due to the Governor's Hiring Freeze Order, only internal Air Resources Board candidates will be considered.</b></p> <p>The Assistant Division Chief will be responsible for the overall direction of various aspects of the implementation of the Air Resources Board's (ARB/Board) climate change program. In particular, the Assistant Division Chief will take a lead role for developing policies and strategies to implement a climate change program for ARB, including an economy-wide program that achieves greenhouse gas reduction targets pursuant to the Global Warming Solutions Act of 2006 (Assembly Bill (AB) 32), coordinate the overall AB 32 progress relative to the Climate Change Scoping Plan, oversee the implementation of the AB 32 fee program, provide testimony, speeches, Board presentations, briefing papers, and other oral or written communications to support the climate change program, and maintain working relationships with external stakeholders and local, State, and federal representatives. The Assistant Division Chief will have direct responsibility for two branches currently part of the Office of Climate Change which will be incorporated within the Stationary Source Division; these two branches specifically address AB 32 program issues. The Assistant Division Chief will also have responsibility for other Division-wide climate-related activities as directed by the Division Chief, responsibility for coordinating with other ARB divisions and offices relative to climate change matters, and briefing the Executive Office, Chairman, and Governor's Office, as necessary. In addition, the incumbent will assist the Division Chief in planning, prioritizing, and allocating Division resources and may serve as Acting Division Chief in the Division Chief's absence. Final appointment is subject to approval of the position reclassification by the Department of Finance.</p>			
<p><b>DESIRABLE QUALIFICATIONS:</b> The most competitive candidates will have the following: excellent management, organizational, communication, and interpersonal skills; prior regulatory experience; a strong scientific and technical background; the ability to meet deadlines; a broad knowledge of ARB programs and policies, especially those related to greenhouse gases and climate change policy; planning and management experience on major projects; and the ability to effectively interact with all levels of staff within the Division and across ARB, other governmental agencies, international groups, industry, and other public stakeholders. All applications will be reviewed and only the most qualified candidates will be interviewed. <b>NO E-MAILED APPLICATIONS WILL BE ACCEPTED.</b></p>			