

**INSTRUCTIONS FOR COMPLETING AND SUBMITTING
AIR RESOURCES ENGINEER AND/OR AIR POLLUTION SPECIALIST
SUPPLEMENTAL EXAMINATION MATERIALS**

The Air Resources Board (ARB) Air Pollution Specialist and Air Resources Engineer examinations are administered on an open continuous basis. Both examinations consist solely of a Self-Assessment Supplemental Examination Questionnaire.

The Self-Assessment Supplemental Application Questionnaire is designed to elicit a range of specific information regarding each candidate's knowledge, abilities, experiences, education, training, and potential to effectively perform the duties relative to the classification(s). Candidates are responsible for reading all of the material provided prior to completing the questionnaire. Please be sure to read the instructions carefully before beginning to fill-out the application. Competitors **MUST** complete the appropriate section(s) applicable to the examination(s) for which he/she is testing.

COMPLETING EXAMINATION MATERIALS

Complete and mail in the Supplemental Application Examination found at the following link:
<http://www.arb.ca.gov/personnel/jobs/recruitment/exam/apsareexam.pdf>

Applications are accepted on a continuous basis and will be processed bi-monthly.

NEW ADMINISTRATION

December 21st
February 21st
April 21st
June 21st
August 21st
October 21st

CUT OFF DATES

February 20th
April 20th
June 20th
August 20th
October 20th
December 20th

In order to compete in the next administration of the examination(s), your completed examination must be POSTMARKED no later than the 20th day of the Cut off Date for the bi-monthly period. If received after the Cut off Date, it will be processed in the next administration. If the Cut off Date falls on a weekend and/or holiday, the next business day will be the new Cut off Date.

SUBMITTING EXAMINATION MATERIALS

The Self-Assessment Supplemental Examination Questionnaire must be printed and completed. Completed examination materials may be hand-delivered or mailed in an 8 1/2 by 11 inch envelope to:

**Air Resources Board
Personnel/Examination Section
Attention: Martha Zarate
1001 "I" Street/P.O. Box 2815
20th Floor
Sacramento, CA 95812**

*Candidates are responsible for ensuring adequate postage.
Facsimiles (faxes) will not be accepted under any circumstance!*