

INSTRUCTIONS
for
Statewide Portable Equipment Registration Application Forms

NOTICE: The Statewide Portable Equipment Registration Program is intended for owners and operators of portable engines and engine-associated equipment units. You may not be eligible to participate in this program if any of the following conditions exist: the engine or equipment unit does not meet the definition of portable as defined in section 2452(z) of the Statewide Portable Equipment Registration Regulation; or the equipment unit qualifies as part of a stationary source permitted by a district; or the engine is used to propel mobile equipment or a motor vehicle of any kind; or the portable engine or equipment unit is subject to an applicable federal New Source Performance Standards (NSPS) or Maximum Achievable Control Technology (MACT) standard or National Emissions Standards for Hazardous Air Pollutants (NESHAP); or the portable engine or equipment unit operates within the boundaries of the California Outer Continental Shelf.

Note: Instructions for each application form are on the 2nd page of each form

1. **Form 1, General Information.** Be sure to sign and date this form.
2. For credit card payments, fill out **Form ASD/Fiscal 307**.
3. Review **Form 1-A, Fee Calculation Worksheet**. Submit the appropriate registration fee(s), which should be recorded in the "Total Fees" box at the bottom of Form 1-A. Checks should be made payable to ARB / PERP. VISA, MasterCard, Discover, and American Express are accepted. Provide credit card number and expiration date on Form 1.
4. For each engine, attach one copy of **Form 2, Portable Internal Combustion Engine**. For each engine seeking Residency status, attach one copy of **Form 2-A, Proof of Residency of Portable Internal Combustion Engine**. Be sure to attach copies of any requested records and be sure to sign and date this form.
5. For each equipment unit, attach one equipment-specific form as follows:
 - a. Portable Sand and Gravel Screening, Rock Crushing, and Pavement Crushing and Recycling Equipment, **Form 3-A**
 - b. Portable Concrete Batch Plant, **Form 3-B**
 - c. Portable Confined Abrasive Blasting, **Form 3-C**
 - d. Portable Unconfined Abrasive Blasting, **Form 3-D**
 - e. Wood Chipping and Grinding Equipment, **Form 3-E**
 - f. Rock Drills, **Form 3-F**
6. For each military installation, attach a copy of **Form 4, Military Tactical Support Equipment** to completely list all military tactical support equipment. (Extra copies may be necessary.)
7. For reactivations of expired registrations, fill out **Form 5**.
8. For change of ownership of an existing registration, complete **Form 6**.
9. For modifications to an existing registration for an engine or equipment unit, submit **Form 7, Modification to an Existing Registration**. Modifications may be identical replacements or a change of an engine or equipment unit's configuration, emission control equipment, or operating conditions.
10. For any administrative action for an existing registration submit **Form 8, Administrative Actions for Existing Registrations**. Administrative actions may include corrections to registrations, replacement copies of registration documents and stickers, updates to general company information, or registration cancellations.
11. Use **Form 9** to request stickers, documents, or placards when they will be mailed to a branch or location different than the company mailing address.
12. **Form 10** is used to provide the contact information for the rental company and the company/individual operating the rented registered portable equipment.
13. Send applications to:

ARB / PERP
P.O. Box 2038
Sacramento, CA 95812