State of California

Office of Administrative Law

Memorandum

To : Agency Regulation Coordinator

Date : 3-11-94

File No. :

Telephone : (916)323-6812

From : Carol Kearney

Subject : **RETURN OF APPROVED RULEMAKING MATERIALS**

OAL hereby returns this approved rulemaking file your agency submitted for our review.

Included with this approved file is a copy of the regulation(s) stamped "ENDORSED FILED" by the Secretary of State.

The effective date of an approved file is specified on the form 400 (see item B.4) Note: The 30th day after filing with the Secretary of State is calculated from the date the regulation facesheet was stamped "ENDORSED FILED" by the Secretary of State.

DO NOT DISCARD OR DESTROY THIS FILE!

Due to its legal significance, please retain this rulemaking record. Government Code section 11347.3(c) requires that this record be available to the public and to the courts for possible later review. See also the Records Management Act (Goverment Code section 14740 et seq.) and the State Administrative Manual (SAM) section 1600 et seq. regarding retention of your records. Should you no longer desire to keep this rulemaking record at your agency office or at the State Records Center, please seriously consider releasing it to the Secretary of State Archives via the state's records management program for permanent retention.

Enclosures

2/94